



Elsenham Parish Council

**Communication Committee Meeting.
Held at 7.30pm on Monday 16 June 2025
at Old Franks, High Street, Elsenham
All meetings are open to the public and press.**

MINUTES

Present:

P Davis (Chair PD), B Donald (BD), A Mowbray (AM)

Apologies for absence:

G Mott (GM)

1. Apologies for absence

G Mott, B Burlton – permanently excused himself from the Committee

2. Declaration of Interests

None

3. Open to the public

None present

4. Approval of the minutes from the meeting on 14 April 2025

The minutes were signed by PD as a true and accurate record

5. Communication between the Parish Council

PD confirmed receipt of mobile phone numbers for all members of the Parish Council except Ray Franklin. The group will be set up, but will not be used for Council business. The intention is for the WhatsApp to be used for immediate distribution of information i.e. items that need to be posted on the Parish Council Facebook page.

6. Facebook

The Communications Committee to be responsive to requests for items to be updated to the Parish Council Facebook page.

7. Streaming monthly Parish Council meetings

We have quite a poor attendance of villagers to the monthly Parish Council meetings. It was suggested that we live stream the monthly meetings. ACTION: AM to check if there are any legal requirements to either live streaming the Council meetings or what obligations the Council will have if the meetings are recorded and posted to the Elsenham website.

8. AOB

- Expanding the number of members we have on the Parish Council. As the village continues to grow, it was suggested that we may want to consider having more members on the Parish Council. This was raised in conjunction with the way the Council members are spread quite thinly among the number of Committees we have.

A suggestion was made that we looked at the number of Committees we have and whether some could be amalgamated. The Council should consider the following:

Allotment Committee	Merge to become one Committee (as all relate to the outdoors)
Climate Change Committee	
EROWOS (Elsenham Rights of Way and Open Spaces)	
Flowerbeds Committee	
Playing Fields	
Personnel Committee	Merge to become one Committee
Complaints Committee	
Finance Committee	No change
Planning Committee	No change
Community Centre Committee	No change
Communications Committee	No change
Emergency Planning Committee	Working Groups – discuss whether they are still required
Chapel Committee	

- Louise gave PD a list of links that could help with updating of the Elsenham website.
ACTION: LJ to send the link electronically for easy access and details of the url.
- At our next meeting, the Committee will discuss laying out a 5-year plan for the Communications Committee.

9. Dates of meetings for 2025

9.1. 11th August

9.2. 13th October

9.3. 8th December