

Elsenham Parish Council

New Community Centre Committee Meeting.

**To be held at 7.30 pm at Old Frank's
on Monday 19 August 2024**

All meetings are open to the public and press.

AGENDA

- 1. Apologies for absence.**
- 2. Declaration of Interests.**
- 3. To approve the minutes of the meeting held on 15 July 2024.**
- 4. Actions following the meeting held on 15 July 2024**
Included below.
- 5. Business Plan**
See 15 July minutes, 5. Action BB.
- 6. Funding** See 15 July minutes 6.
 - a. Interest on funds held by UDC.
UDC stated in their reply to EPC's FOI request, they did not know how much interest had accrued on the section 106 money they were holding for the building of the community centre, UDC had put the money into a general pot and it could no longer be identified. EPC has sent Adrian Webb, at UDC, two further questions regarding this reply.
Chase Adrian Webb. **Action LJ.**
Consult EALC. **Action BB.**
Further information re ECC. **Action RG.**
 - b. Grant funding application with EYFC to the Football Foundation.
Teams meeting with FA held on 18 June. See last minutes.
Action on email from Carrie Barfoot forwarded by PJ on 15 July.
Are changing rooms needed?
Need to start negotiations for grant post-2025.
Community engagement.

- c. Public Works Loan
 - i. Contact with Public Works Loan Board, by BB
 - ii. EALC needs to be consulted. Action BB
 - iii. Contact with those who have secured and managed loans (Didcot PC has been contacted). Action BB
 - iv. Documentation required.
- d. Timing of S106 contribution from Bloor Phase 2, Information from meeting with Bloor on 20 June. Optimum time for payment of second instalment. Action BB

7. Invitation to tender for architectural services via Contracts Finder

39 responses received.

See 14. below

8. Essex Highways re access from Leigh Drive or Southfield Close

LJ to contact Matthew Bradley

9. Transfer of land.

- a. Land (David Wilson Homes).
Email from Nockolds, 2 July: I am continuing to chase.
Action from 15 July meeting: LJ to email Rodney Osborne of DWH.
Possible approach to UDC
- b. Ransom strip (Crest Nicholson).

10. Buy-in from the local community and generating interest.

- a. Meeting with village groups.
- b. Publicity (café, changing rooms, child care).
- c. Clubs in the village.
- d. School book-bags.
- e. Tesco.
- f. *Elsenham News*. Item in August; forthcoming in September edition
- g. Page on website.
- h. Questionnaire distributed through knocking on doors.
- i. EYFC offered to include on their website

11. Next steps.

Retained for reference purposes

- Business Plan
- Appoint architects.
- Costing programme (helped by architects).
- Public Exhibition - produced by architects.

- Referendum - after Public Exhibition and Consultation, small booklet in the Elsenham News.
- Public Works (or other) loan - needs Business Plan and Referendum.
- Detailed Planning Permission.
- Go out to tender for contract.

12. Next meeting.

Monday 16 September 2024, 7.30 pm., and the third Monday in the month thereafter.

13. AOB

14. Responses from Invitations to Tender

Appraisers and moderator.

Arrangements for meetings on 7 September and 28 September.

Advice to successful and unsuccessful tenderers.