

## **Elsenham Parish Council**

### **New Community Centre Committee Meeting.**

**To be held at 7.30 pm at Old Frank's  
on Monday 15 July 2024**

**All meetings are open to the public and press.**

### **AGENDA**

- 1. Apologies for absence.**
- 2. Declaration of Interests.**
- 3. To approve the minutes of the meeting held on 17 June 2024.**
- 4. Actions following the meeting held on 17 June 2024**  
Included below.
- 5. Business Plan**  
See 17 June minutes, 5. Action BB.
- 6. Funding** See 17 June minutes 6.
  - a. Interest on funds held by UDC.  
Our reply to FoI response forwarded to Adrian Webb, 28 May.  
Information on similar circumstances. Action BB to ask EALC.  
Further information re ECC. Action RG.
  - b. Grant funding application with EYFC to the Football Foundation.  
Query on number of years the Football Foundation require  
commitment from EPC.  
Teams meeting with FA held on 18 June. Report PJ and BB.
  - c. List of funding opportunities from UDC.  
To be available Summer 2024. LJ to ask Sue Hayden.
  - d. Public Works Loan
    - i. Contact with Public Works Loan Board.
    - ii. EALC needs to be consulted. Action BB
    - iii. Contact with those who have secured and managed loans (Didcot  
PC has been contacted). Action BB

- iv. Documentation required.
  - e. Timing of S106 contribution from Bloor Phase 2,  
Information from meeting with Bloor on 20 June. Report GM.
- 7. Invitation to tender for architectural services via Contracts Finder**  
Deadline 26 July. Responses to date.  
Evaluation of responses: 7 September 2024.
- 8. Essex Highways re access from Leigh Drive or Southfield Close**  
LJ to contact Matthew Bradley
- 9. Village fete, 22 June 2024**  
EPC stall and Community Centre presence. Report AM and GM.
- 10. Transfer of land.**
- a. Land (David Wilson Homes).  
Email from Nockolds, 2 July: I am continuing to chase.
  - b. Ransom strip (Crest Nicholson).
- 11. Buy-in from the local community and generating interest.**
- a. Meeting with village groups.
  - b. Publicity (café, changing rooms, child care).
  - c. Clubs in the village.
  - d. School book-bags.
  - e. Tesco.
  - f. *Elsenham News*. Item in July edition; forthcoming in August edition
  - g. Page on website.
  - h. Questionnaire distributed through knocking on doors.
  - i. EYFC offered to include on their website
- 12. Next steps.**  
Retained for reference purposes
- Business Plan
  - Appoint architects.
  - Costing programme (helped by architects).
  - Public Exhibition - produced by architects.
  - Referendum - after Public Exhibition and Consultation, small booklet in the *Elsenham News*.
  - Public Works (or other) loan - needs Business Plan and Referendum.
  - Detailed Planning Permission.

- Go out to tender for contract.

**13. Next meeting.**

Monday 19 August 2024, 7.30 pm., and the third Monday in the month thereafter.

**14. AOB.**