

Elsenham Parish Council

New Community Centre Committee Meeting.

**To be held at 7.30 pm in the Village Hall
on Monday 18 March 2024**

All meetings are open to the public and press.

AGENDA

- 1. Apologies for absence.**
- 2. Declaration of Interests.**
- 3. To approve the minutes of the meeting held on 19 February 2024.**
- 4. Actions following the meeting held on 19 February 2024**
Included below.
- 5. Specification of CC**
 - a. Draft layout by BB
 - b. Decision on whether the hall should be equipped for theatrical purposes - research by ET
 - c. Revised Design Brief
 - d. Invitation to Tender
- 6. Invitations to tender**
 - a. Prequalification process (see 12 February minutes, 3.)
 - b. Submission to Government website
 - c. Possible employment of Alan Lamb in advisory capacity
 - d. Architects to be advised (see 12 February minutes, 3.)
- 7. Transfer of land.**
 - a. Land (David Wilson Homes). (See 19 February minutes, 7.)
 - b. Ransom strip (Crest Nicholson).
- 8. Funding.**
 - a. Interest on funds held by UDC.
FoI request submitted
 - b. Request for S106 contribution from Robin Hood Road application.
Refusal of request

- c. Possible S106 contribution, 240 homes north of Bedwell Road
- d. Grant funding application with EYFC to the Football Foundation.
See 19 February minutes 8.d. Action PJ.
- e. List of funding opportunities from UDC.
See 19 February minutes 8.e. Pending summertime
- f. Public Works Loan (see 19 February minutes, 8.f.)
 - i. Contact with Public Works Loan Board.
 - ii. Contact with those who have secured and managed loans.
 - iii. Documentation required.

9. Business Plan

See 19 February minutes, 10. Action BB.

10. Meeting with ECA

Draft Agenda circulated.

11. Meeting with EYFC

To be combined with Finance Committee and Playing Field Committee

12. Community Governance Training Event

Zoom course, 18 April, 10am - 2pm

13. Buy-in from the local community, and generating interest.

- a. Meeting with village groups.
- b. Village lottery.
- c. Publicity (café, changing rooms, child care).
- d. Clubs in the village.
- e. School book-bags.
- f. Tesco.
- g. *Elsenham News*.
- h. Summer fete.
- i. Page on website.
- j. Questionnaire distributed through knocking on doors.

14. Next steps.

Retained for reference purposes

- Appoint architects.
- Costing programme (helped by architects). See also 'Work Stages and Costs'.
- Public Exhibition - produced by architects.
- Referendum - after Public Exhibition and Consultation, small booklet in the *Elsenham News*.
- Business Plan - incomplete version available.

- Public Works (or other) loan - needs Business Plan and Referendum.
- Detailed Planning Permission.
- Go out to tender for contract.

15. Next meeting.

Monday 15 April 2024, 7.30 pm., and the third Monday in the month thereafter.

16. AOB.