

**Minutes of Flowerbeds Committee Meeting
Held on Monday 15 January 2024 at 3.45pm
in Old Franks.**

All members of the public welcome

Present:

Mrs. M Jackson (Chair MJ), Sam Ashenden (SA),
Mr. A Hathaway (AH), Dr. Graham Mott (GM), Mrs. S Waite (SW)
and Mrs. L Johnson (Parish Clerk LJ).

Members of the public: none.

1. Apologies for absence: Mrs. B Donald (BD).

2. Declarations of Interest: None.

3. Open to the public. None.

4. Approval of Minutes.

The minutes of the meeting held on 13 November 2023 were agreed by the committee as a true record and signed by the Chair.

5. Matters arising from the last meeting.

5.1. Repairs to flowerbed on the corner of Robin Hood Road.

As there had been no further deterioration to the flowerbed, it was agreed to delay any action.

5.2. The nesting box in the Memorial Garden.

AH said he hopes to install the nesting box in the next 3-4 weeks.

5.3. Bloor Homes, to provide a second flowerbox.

This has not been provided yet, continue to monitor.

5.4. Wildflower area.

SW has spoken to EROWOS, who are very keen on the idea of a wildflower area on De-Mandeville Green. SW has completed the UDC Zero Carbon Communities Grant form asking for £1,000, an answer as to whether it has been successful should be received in February.

5.5. Flowerbed by the Station.

SA had asked the ladies that work in the station shop about watering the plants by the station. They are very happy for SW to fill a watering can from their taps in the shop. However, there is a water tap by the station which could be used. MJ said she would ask the Station Master, Alex if this would be acceptable.

5.6. Litter bin.

The litter bin by the Memorial Garden fence has been moved back to its original position.

5.7. Notice Board.

Tom had cut back some of the foliage protruding from the Memorial Garden over the notice board in Station Road. However, it could do with cutting back a little further, MJ to ask Tom.

6. Budgets.

4260 Flowerbed General Maintenance has £195 remaining in the budget.

It was agreed that there was nothing else that needed purchasing for the remainder of this financial year. It would not be proper to use the remaining budget without good reason. The EMR, which is the donation from Golf World, has £404 remaining, this will be carried over to the next financial year.

The Flowerbed Committee budgets for 2024/2025 has been agreed.

4261 General Maintenance £2,500.

4261 Maintenance Contract £2,770.

7. Memorial Garden.

The peace roses have been replaced in the Memorial Garden. The plants look very healthy.

MJ to ask Bill Smith to remove the poppy wreaths before Easter.

8. Flowerbeds in the village.

The winter pansies have all been planted and look healthier than last year.

9. Summer planting 2024.

This year the perennials will be increased. Extra lavender for the flowerbed by Robin Hood Road. More ornamental grass plants for the flowerbeds by Leigh Drive and more broom plants for the Broom Farm flowerbeds.

10. Five Year Plan update.

SA suggested that as the flowerboxes by the station were going to be watered this year, ornamental grass plants could be added.

Suggestion where hanging baskets could be placed were;

- Lamp posts, not all the lamp posts belong to EPC.
- Outside the Post Office, Karen does not own the Post Office so she would have to ask permission.
- Hangover flower troughs planters on the entrance sign.
- Residents with wooded fences, ask if EPC maintained and watered the flower troughs, would they agree to having them on their fences. Care that the troughs did not reduce the width of the path, making it unsafe for pedestrians.
- The telephone box on the corner of New Road and Station Road.

Year 1: 2023 - 2024.

- Bulbs planting – Memorial Garden.
 - Introducing perennials into flowerbeds at Leigh Drive – Verbena, Lavender, Ornamental Grasses.
 - Replace the roses in the diamond beds at the Memorial Garden.
 - Summer Planting-Begonias/Geraniums.
 - New Flowerbeds (2) at Bloor Homes site?
 - Removal of existing flowerbeds at Henham Road.
 - Treat/protect/replace wood of flowerbeds.
 - Diamond beds.
 - Robin Hood Road.
 - Leigh Drive.
 - Broom Farm.
 - The Station.
 - Repairing flowerbed Robin Hood Road.
 - Started Spring 2023.
 - Complete Autumn 2023.
 - Winter planting – pansies.
 - Spring bulbs.
 - De-Mandeville.
 - The Spinney.
 - Memorial Garden.
 - Consider opportunities for new flowerbeds/hanging baskets/bulb planting.
 - Investigate new opportunities for sponsorship.
-

Year 2: 2024 - 2025.

- Introducing perennials into Broom Farm.
 - Increase perennials in Robin Hood Road.
 - Treat/protect/replace wood of flowerbeds.
 - Summer planting.
 - Spring bulb planting.
 - Consider opportunities for new flowerbeds/hanging baskets/bulb planting.
 - Investigate new opportunities for sponsorship.
-

Year 3: 2025 - 2026.

- Introducing perennials into Broom Farm.
 - Increase perennials in Robin Hood Road.
 - Treat/protect/replace wood of flowerbeds.
 - Summer planting.
 - Spring bulb planting.
 - Consider opportunities for new flowerbeds/hanging baskets/bulb planting.
 - Investigate new opportunities for sponsorship.
-

Year 4: 2026 - 2027.

- Introducing perennials into Broom Farm.
 - Increase perennials in Robin Hood Road.
 - Treat/protect/replace wood of flowerbeds.
 - Summer planting.
 - Spring bulb planting.
 - Consider opportunities for new flowerbeds/hanging baskets/bulb planting.
 - Investigate new opportunities for sponsorship.
-

Year 5: 2027-2028.

- Introducing perennials into Broom Farm.
 - Increase perennials in Robin Hood Road.
 - Treat/protect/replace wood of flowerbeds.
 - Summer planting.
 - Spring bulb planting.
 - Consider opportunities for new flowerbeds/hanging baskets/bulb planting.
 - Investigate new opportunities for sponsorship.
-

Additional Notes.

Contract renewal.

Register/contract groups for volunteers.

11. Any Other Business.

The conifer in the flower box on Henham Road near Elsenham Place is getting tall and needs to be re-planted. A suggestion was the left-hand side of the Memorial Garden by the water tap.

It would be nice next Christmas if some lights could be placed on the trees in the Memorial Garden.

The bulbs in the playing field have now started to come up.

12. Date of Next Meeting.

15 January 2024.

The meeting finished at 4.35pm