

Elsenham Parish Council

Playing Field Committee Meeting held at 7.00pm in Old Franks, Elsenham on Wednesday 25 October 2023

MINUTES

Present:

Mrs. S Waite (Chair SW), Mrs. B Donald (BD), Mr. P Jarvis (PJ),
Mrs. F Lambert (FL), Dr. G Mott (GM) and Mrs. L Johnson (Parish Clerk LJ).

Members of the public:

1. **Apologies for absence** – None.
 2. **Declaration of Interests** – None.
 3. **Open to the public.**
A resident had emailed asking for the Playing Field Committee to consider a ‘scouter park’, and extra litter bins on the playing field.
 4. **Approval of the minutes held on 27 September 2023.**
The minutes of the meeting held on 27 September 2023 were agreed and signed by SW.
 5. The budgets under the playing field control were discussed.
4220 Playing Field General Maintenance
2023/2024 Budget £4,000
Remaining £2,587.
Reimbursement from UDC in respect of the grant for the basketball stand.
Projects for the next five months
To apply wood preservative, inspect and repair the knee-high fence around the boundary of the field - £1,000.
The ‘No Parking’ lines in the top car park - £500.
To cement and paint the bollards on the grass verge - £200
To restore the two window panels in the teen shelter - £1,774
Total Forecast Nov 23 – Mar 24: £3,500 - £1,500 = £2,000
Total Forecast 2023 – 2024: £2,587 + £2,000 = £4,587
Over budget £587

Budget for 2024/2025
Ask for a budget of £4,000.
Repair and clear the drain in the bottom car park - £2,000.
To cut back the hedges and vegetation around the boundary of the field - £800.
Contingency for any damage to the playing field or car parks – £1,200.
Ask for a budget of £4,000.
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4226 Litter pick 3 per week.

2023/2024 Budget £2,500

Remaining £1,410

Total Forecast Nov 23 – Mar 24:

Monthly payments £201.50 x 5 months = £1,007.50

Total Forecast 2023 – 2024: £1,410 + £1,007.50 = £2,417.50

Under budget £82.50.

Budget for 2024/2025

Ask for £ 2,750, an extra 10%.

4228 Football Pitch Maintenance.

2023/2024 Budget £8,000

Remaining £248

Monthly payments £548.05 x 5 months = £2,740.25

Remaining funds on 31-03-2024 – **£2,740.52**

Total Forecast, Nov 23 – Mar 24: £2,740.25.

Total Forecast 2023 – 24 £7,752 + £2,740.25 = - £10,492.25

Over budget £2,494.25.

Budget for 2024/2025

Subject to grant funding of £8,448 for year one.

Ask for £1,776.

4231 Playground General Maintenance.

2023/2024 budget £2,000.

Remaining £1,807.

Project for the next 5 months.

Jet wash play equipment - £320.

New animal litter bins x 2 - £700 plus installation £300 = £1,000.

Contingency for any repairs to equipment £300.

Total Forecast, Nov 23 – Mar 24 = £320 + £1,000 + £300 = £1,620

Total Forecast 2023 – 24: £193 + £1,620 = £1,813

Under budget £187.

Budget for 2024/2025

Ask for £6,000.

To install extra paths in the play area £5,500

Jet wash - £320.

4232 RoSPA safety reports

2023/2024 budget £250.00

Remaining £75.00.

No further payments in the next 5 months.

Budget for 2024/2025

Ask for £250.00.

4233 Playground equipment.

Budget £1,000.

Remaining £851.

Contingency for any repairs required in the next 5 months £850.

Under budget £1.00

Budget for 2024/2025

Ask for £1,000.

4234 Play area and field inspection

2023/2024 budget £1,000

Remaining -£67

Payments £152.36 x 5 = -£761.80

Total forecast Nov 23 – Mar 24 £761.80

Total forecast 2023 – 24: £1,828.

Over budget £828

Budget for 2024/2025

Ask for £2,000.

SW proposed that a new bench for the children's play area is purchased using funds from budget 4233.

The vote was not carried by 2 in favour, 3 against and 1 abstention.

As the Isabel Drive play area budgets will be taken from the section 106 funding and therefore will not affect the precept it was agreed to leave these budgets to a later date.

JM said that EPC should take advantage of any grants that are available to fund projects. It was agreed to ask Bob Burlton if he had any experience with applying for grant funding. There are currently grants from UDC and that National Lottery for sport equipment.

EMRs long term or grant funding projects.

Picnic Tables x 2.

Outdoor Gym.

Outdoor concrete table tennis.

Maintenance of the road from the Leigh Way gate to the bottom car park.

Circular tree seat.

Seating on the playing field.

Night vision camera.

The meeting finished at 8.55pm.