

Elsenham Parish Council

Playing Field Committee Meeting held at 7.00pm in Old Franks, Elsenham on Wednesday 26 April 2023

MINUTES

Present: Mrs. S Waite (Chair SW), Mrs. B Donald (BD), Mr. P Jarvis (PJ), Mrs. F Lambert (FL), Dr. G Mott (GM) and Mrs. L Johnson (LJ).

- 1. Apologies for absence** – None.
- 2. Declaration of Interests** – None.
- 3. Open to the public.** None present.
- 4. Approval of the minutes held on 29 March 2023.**
The minutes of the meeting held on 29 March 2023 were agreed and signed by SW.
- 5. Items brought forward from previous meeting.**
 - 5.1. RoSPA** – The issues raised by RoSPA which were still outstanding were mainly regarding the safety surfacing in the Isabel Drive play area. These will be addressed when the new play equipment is installed. LJ is to try and purchase a stopper which is missing off one piece of equipment in the Isabel Drive play area.
 - 5.2. Tree Planting Initiative for the planting season 2022/23** – EPC have asked for seven trees at Gilbey Cottages and a further three trees at the playing field near to the Memorial Hall, exact position to be advised later. All ten trees are to be hornbeams. Tom Moat has replied saying he would get those locations and species added to the funding bid and will be in touch later in the year to confirm planting arrangements.
 - 5.3. Teen Shelter.**
Proposal: EPC spend up to £100 to repaint the teen shelter. Funding to come from General Maintenance budget 4231.
SW proposed, BD seconded the vote was carried unanimously.
 - 5.4. Grit Bin** – The grit bin has now been installed in the playing field.
 - 5.5. White lines – in the bottom car park of the playing field.**
LJ has obtained one quote; a further quote is required.
 - 5.6. Leigh Way gate.**
The gap in the gate has now been filled in. It was agreed to arrange for the new wood to be painted black.
 - 5.7. Grass seeds.**
In Tom Belton's opinion the bare patches of grass in the play area require grass seeding.

6. Football Club.

6.1. The draft pro-forma agreement form for the Football Club.

The draft pro-forma has been returned by Nockolds. PJ had answered all the questions that Nockolds raised. PJ will propose at the next Parish Council meeting on 15 May 2023 that EPC now sign the pro-forma.

PJ explained that the contract with Tom Belton is for maintenance of the football pitches and the funding received from Essex Football Association will go towards the improvement of the pitches and to help pay for Tom Belton's monthly invoice.

6.2. Legal agreement. Update Paul Jarvis.

There was no further update.

6.3. Rolled Goals.

The football club still needs to find out if planning permission is required regarding the fence enclosure.

6.4. Football Payments.

LJ is to write to the Chairman of the football club informing them that the quarterly payments towards the maintenance of the football pitches for 2023/2024 are to be increased from £600 to £1,409.35.

7. Reinstating the basketball pitch.

PJ said the best position for the basketball hoop was at the far end of the top car park. A heavy-duty basketball stand would cost £799.99.

It was agreed to make a proposal to Full Council at the Parish Council meeting on 15 May 2023, that EPC purchase a heavy-duty basketball stand with funds from ear marked reserve 321.

8. CCTV.

Night vision in the top car park that can read number plates.

Still ongoing. LJ to contact Lee Rhodes to arrange a meeting. Lee will set up the camera and then review the footage.

9. Isabel Drive Play area.

There is currently £72,046 left to maintain the Isabel Drive play area over the next 8 years. Allowing for inflation £4,000 per year should be more than adequate. It was therefore agreed to propose to Full Council at the Parish Council on 15 May 2023 that EPC spend up to £40,000 upgrading the Isabel Drive play area.

LJ to find out if this would be required to be published on the Government Contract funders.

10. Any Other Business.

The village rubbish which is stored in the double green bin in the top car park is often overflowing. LJ to find out if this bin could be emptied weekly and not, as it is presently, fortnightly.

The meeting finished at 8.15pm.

The next meeting is to be held on 31 May 2023 at 7.00pm.