

Elsenham Parish Council

Finance Committee Meeting

held on Tuesday 9 July 2019, at 2pm

Old Frank's, High Street, Elsenham.

Minutes

(All meetings are open to the public and press)

Present

Mr. P Johnson (Chairman PJ), Mr. P Clear (PEC), Cllr. F Lambert (FL),
Dr. G Mott (GM), and Mrs. L Johnson (Parish Clerk LJ).

1. PEC proposed PJ for Chairman of the Finance Committee, GM seconded, the vote was carried unanimously.
2. **Apologies for absence.** None.
3. **Declaration of Interest.** None.
4. **Open to the public.** None present.
5. **Approval of minutes.** The Minutes of the meeting held on 24 April 2019 were signed by the Chairman as a true record.
6. **Items outstanding from last meeting**
Review of EPC's annual insurance cover.
PJ and PEC to carry out a review of the Parish Council's assets. **In progress.**

Tennis Club Lease.

LJ to send the draft Tennis Club lease with additional amendments to Mr. Belcher at Nockolds Solicitors for deliberation. A meeting is then to be arranged with PJ, LJ and Mr. Belcher. **In progress.**

Interest on bank accounts

EPC currently bank with the Co-op Bank; they are offering a 0.5% interest rate.
LJ to research other banks and building societies. **In progress.**

National Savings and Investments withdrawal of funds

To withdraw monies from the National Savings Investment account, a letter must be sent with all the appropriate signatures asking for funds to be transferred to another bank or building society.

7. Review of Budgets 2019/20

We are now three months into the financial year, all the budgets are at an acceptable performance.

LJ to transfer £69 from budget 4236, which is no longer in use, to budget 4234.

Village General budget 4272 PCSO, there is currently £5,000 in this budget. This was the agreed amount by EPC towards funding a quarter of a PCSO with Henham Parish Council paying the same and Stansted paying £10,000; UDC had agreed to pay 50% of the funding and provide the PCSO with a vehicle. However, this funding had been agreed eighteen months ago, and despite emails and phone calls to UDC asking for confirmation of their commitment to still fund 50%, especially now UDC have a new administration, there has been no response.

Likewise, when asking for any increase in costing of a PCSO over the coming years.

LJ to ask District Cllr Garry LeCount if he could help with finding out the relevant information.

8. Any projects requiring funding to consider for 2019/20

The CCTV budget may need extra funds, as a license may be required, which is £800 for one person, or EPC could employ a company to monitor the CCTV system remotely;

PJ to contact companies that provide this service.

Some trees have recently been felled in the property adjacent to the Memorial Garden. This has caused a drastic change to the look of the Memorial Garden. The trees provided a splendid back drop to the garden which is now very bare. At the next Flowerbed Committee, it will be discussed as to the best course of action for a replacement. If it is agreed that large established trees should be planted this may require extra funding. GM said this is an example as to when funds from the reserve could be used. There was no way that this could have been foreseen and therefore, no way it could have been budgeted for.

9. Any other business

There was discussion on the documentation that was required before the CCTV in the playing field could be operational. It was agreed that the Playing Field Committee would have to decide and then make a resolution to Full Council.

The meeting finished at 3.15pm.