



**Elsenham Parish Council  
Minutes of the Parish Council meeting  
held in The Memorial Hall at 8.00pm on 3 October 2022**

**Members of Elsenham Parish Council (EPC) present at the meeting:**  
Cllr. G Mott (Chairman GM), Cllr. B Donald (Vice-Chair BD), Cllr. G Bentley (GB),  
Cllr. R Franklin (RF), Cllr. P Jarvis (PSJ), Cllr. P Johnson (PJ), Cllr. F Lambert (FL),  
Cllr. S Waite (SW) and Mrs. L Johnson (Parish Clerk – LJ).

**Members of the public present at the meeting:**  
6, plus District Cllr. G Le Count (GL).

**One-minute silence was held in memory of Queen Elizabeth II.  
21st April 1926 - 8<sup>th</sup> September 2022.**

**Apologies for absence:**  
Cllr. B Ogilvie (BO), Essex County Cllr. R Gooding (RG) and  
District Cllr. P Lees (PL).

**22482. Declarations of Interest:** FL declared number 5.4 on the agenda planning application UTT/22/2539/CLP, is her neighbour.

**Open to the public**

- 22483.** Regrettably, there have been 2 fatal collisions and another life changing collision within the last two weeks on Hall Road. The inspectorate, deciding on the planning application for 130 houses S62A/22/0007 on land to the south of Henham Road, should be made aware of these tragedies which is down to the poor infrastructure in and around Elsenham, that cannot cope with the increase in traffic. GM said that the inspectorate will allow residents to speak at the meeting when this could be mentioned.
- 22484.** Elsenham has a problem with Fly Parking. In Isabel Drive cars have been parked in the visitors parking bay for 3 weeks. Cars are also parked along the road causing obstructions. GL said he was holding a meeting with the Stansted Airport Community Trust in 2 weeks. He will inform the Airport about the problem that Elsenham is having and ask them to install 'No Airport Parking' signs around the village. The signs are not enforceable but do act as a deterrent.
- 22485.** Developers do not inform the Parish Council when they are going to start work.
- 22486.** A resident asked if the speed limit on Hall Road could be lowered.

GM said that at the beginning of the year, EPC had written to Cllr. R Gooding in his position as chair of the Highways Panel, asking for the speed limit in Hall Road to be lowered.

GL asked for the details to be sent to him as he was a member of the Highways Panel.

- 22487.** FL had been presented with an award on behalf of the Elsenham Community Speed Watch Group. The award was presented by the Deputy Police, Fire and Crime Commissioner thanking the speed watch team for volunteering to keep Essex roads safer. Allan Hathaway agreed to hang it on the Memorial Hall.

**Closed to the public.**

**22488. Actions from previous minutes**

**Emergency entrance at Elsenham Vale.**

A metal pole has been erected on Elsenham Vale, so residents can no longer use the emergency entrance/exit.

**Replacement Streetlight**

The claim for a new streetlight only has been sent on to the insurers for their attention

**Recruiting a Special Constable for Elsenham.**

Les Hawkins, Specials Supported Policing Coordinator, had not received any interest so far for the role of Elsenham's Special Constable.

**22489. Minutes**

The Council considered the minutes of the meeting held on 5 September 2022, GM signed the minutes as a true and accurate record.

**22490. District Councillor's report**

UDC Planning Officers recommended approval for the planning application of 130 houses S62A/22/0007 on land to the south of Henham Road. UDC Planning Committee rejected this and sent a covering letter stating their objections and concerns of this planning application.

Three applications have been submitted to UDC to reduce the height and prune back the oak trees in the private car park at Fenman Court, all three applications have been rejected. GL said that Ben Smeeden Landscape Officer at UDC is now reviewing the application again and hopefully this time it will be approved.

PL had called in planning application UTT/22/2184/FUL erection of 5 new dwellings, The Old Vicarage Hall Road, Elsenham.

Planning application UTT/21/2461/DFO Dandara, 99 homes off Isabel Drive and off Stansted Road is being reviewed due to noise from the motorway. This could result in the number of houses being reduced.

Work on the local plan has been paused again. Three people on a team of seven resigned in the month. UDC hoped to be ready to publish the next local plan draft for review in October 2022. However, there is more work to be done before that can happen. The council had been intending to begin the major round of Regulation 18 public consultation and engagement on 3 November 2022, this has been cancelled and a new timetable is being prepared.

GB asked GL when the inspectorate, reviewing the 130 houses opposite the Crown visits Elsenham, could it be arranged at 3.30pm, so he would see the full scale of chaos on the road at this time?

FL asked has the 130 houses on the land opposite the Crown been approved? GM explained it has not been approved, this was the application that is being decided by the inspectorate.

FL asked if GL could help get the potholes on the road by Fenman Court repaired. GL asked FL to send details and photos.

A resident said that Crest Nicholson had not been permitted to build houses beyond a certain line on their development as the houses would have been too close to the motorway, which is why the allotments were built next to the motorway. clearly the same rules would apply for the Dandara development.

GL did not know when a decision would be made by PINS, could be three months or more. If it is turned down by PINS the developer can take it to the High Court, but it must be on a point of law not a planning issue.

GM clarified the planning applications in Hall Road. Bovis/Vistry, west of Hall Road has planning permission for 130 homes. Countryside, opposite the Crown for 130 houses, has not got planning permission this application has gone straight to PINS.

**22491. Essex County Councillor's report**  
RG report circulated. Noted.

**22492. Planning Committee**

Dandara planning application has been delayed twice. This time it is on the noise of the motorway, some of the gardens are above the accepted noise level.

There were 80 representations from members of the public on the Countryside planning application for 130 houses south of the Crown. EPC's representation was eventually added to the website, complete with all appendices.

EPC employed a planning consultant, Alison Hutchinson, who prepared a first class report objecting to this application based on heritage which is an argument that has not been raised before. EPC also employed a traffic consultant, Simon Watts, who prepared a report objecting to the application on grounds of traffic and lack of infrastructure.

UDC Planning Committee considered the application in their capacity as consultees to PINS. The planning officer had proposed that UDC recommend approval.

However, members weren't happy and Nigel Brown suggested the letter should be sent which includes the following,

- The Committee does not agree with no objections.
- Concerns about heritage assets.
- Concerns about a single point of access, and its location.
- The impact on Elsenham; GM supplied a list of all the development in Elsenham since 2012.

- Suggestion that the Inspector visits the site at end of the school day, when the traffic is very difficult.
- Concern about insufficient evidence available to the Committee.  
This was carried unanimously.

The following planning applications will be discussed at the Planning Committee meeting on Friday 7 October 2022.

**Applications submitted to UDC Planning.**

1. **UTT/22/2067/FUL** Erection of garage for plot 4. 4 Eastfield Stables, May Walk, Elsenham Road, Stansted.
2. **UTT/22/2564/FUL** Retrospective application for 4 no. containers for agricultural storage. New Farm, Stansted Road, Elsenham.
3. **UTT/22/2539/CLP** Single storey rear extension and addition of roof light to rear of dwelling. 46 Glebe End, Elsenham.
4. **UTT/22/2536/OP** Outline application with all matters reserved except access, for the erection of 3 no. dwellings and associated work. Land Adjacent to Brook House, Tye Green Road, Elsenham.
5. **UTT/22/2362/FUL** Erection of 1 no. detached dwelling with new vehicular access. Land at 54 New Road, Elsenham.

**Decisions made by UDC.**

6. **UTT/22/2099/HHF** Single storey rear/side extension. The Laurels, 18 Park Road, Elsenham. **Approved.**
7. **UTT/22/1893/HHF** Loft conversion including dormer windows. 31 Franklin Drive, Elsenham. **Approved.**

**22493. Playing Field Committee**

It was decided at a recent playing field meeting to try and get the young people in the village, who use the teen shelter, to take more ownership of it. Hopefully this would encourage less litter being left and less anti-social behaviour.

A meeting is being held on 5 October 2022, with the company installing new play equipment in the children's play area. RF asked if the new play area could be dedicated to the late Queen Elizabeth II. BD said that EPC are going to purchase a memorial stone in memory of the Queen.

**22494. Rights of Way and Open Spaces Committee**

Tree Warden's Report. **Noted.**

Minutes of the meeting held on 30 September 2022. **Noted.**

**22495. Financial Payments**

The following cheques and payments required for approval:

Beltons Gardiners	£210.00
Zoom	£14.39
Wages	£2,452.86
Amenity Services	£580.00

L Johnson	£46.90
Inland Revenue	£1419.35
Castle Water	£113.91
K Wood	£43.79
Elsenham Village Hall	£25.00
Instant Ink	£22.49
M Burke Landscaping	£902.50
M Burke Landscaping	£276.50
HEU Benefice Account	£10.00
Sharon Jones	£20.00

All payments approved for signing.

A summary of receipts and payments **Noted.**

Bank Reconciliation Statement **Noted.**

GM and LJ agreed and signed the summary and receipts form.

GM and LJ agreed and signed the Bank Reconciliation Statement.

**GL left the meeting.**

#### **22496. Finance Committee**

**Proposal**, EPC renew their membership to The Countryside Charity (CPRE), at a cost of £100.

GB proposed, BD seconded, the vote was carried unanimously.

**Proposal**, EPC renew their membership to Stansted Airport Watch giving a grant of £50.

GB proposed, RF seconded, the vote was carried unanimously.

**Proposal**, EPC give a £100 grant to Essex and Herts Air Ambulance.

FL proposed, PJ seconded, the vote was carried unanimously.

#### **22497. Clerk's Report**

It was agreed that as most people have access to a computer and can therefore look at the minutes from the previous Parish Council meetings online, the practice of printing out copies to give to members of the public would stop. Agendas would still be printed and handed out at each meeting.

LJ had sent out 71 invoices for the renewal of the allotment fees for 2022/23.

The invoices had specified that the payment must be paid by 1 October 2022.

Only 36 tenants had paid leaving 35 outstanding. LJ will now send out reminders stating that if the tenant has not paid in the next two weeks the plot will revert to the Parish Council.

The War Memorial in Church Lane, dedicated to the men of Elsenham who lost their lives in WW1, has still not been repaired. Despite assurances from the landowner that it would be done.

LJ to write another letter to Ms. Doreen Taylor asking for assurance that the memorial will be repaired before Remembrance Day.

GM asked all Councillors if they would respond to LJ emails, when asking for availability for a meeting, as soon as possible and within 24 hours.

**22498. Flowerbed Committee**

The Flowerbed committee are due to hold a meeting on 10 October 2022, the previous one having been cancelled due to the passing of the Queen.

One of the Tommys had fallen over, EPC thanked Allan Hathaway for repairing the Tommy and standing him back in the Memorial Garden. After Remembrance Day Allan said he would reinforce both Tommys.

**22499. Transport**

An article on the local busses and a copy of the bus timetable has been published in October's edition of the Elsenham News.

RF asked ECC to clean the bus shelters in the village, he received a reply saying that all the bus shelters are owned by EPC. This is not the case; EPC do not own any of the bus shelters. LJ to contact ECC and ask them again to clean the bus shelters.

**22500. Communication Committee**

The website is working well with Sharon Smith administering it.

**22501. Allotment Committee**

There was nothing to report.

**22502. The Hundred Parishes Society**

**Proposal** EPC joins, "The Hundred Parishes Society" at an annual cost of £10.

RF proposed, FL seconded, the vote was carried unanimously.

**22503. Telephone Box New Road**

The History Society has cleared the red telephone box on the corner of Station Road and New Road. Historic photos of the village have been placed inside for people to view.

**22504. Correspondence**

**22505.** EALC Police, Fire and Crime Bulletin 31 August 2022.

**22506.** PFCC Newsletter 2 September 2022.

**22507.** Crime Data 5 September 2022.

**22508.** Emergence Day Event 10 September 2022.

**22509.** UALC AGM 14 September 2022.

**22510.** EALC Weekly E Bulletin 5 September 2022.

**22511.** UALC AGM 14 September 2022.

**22512.** Violence and Volubility Unit Newsletter.

**22513.** Local Council Liaison Forum Monday 12 September 2022.

**22514.** Police, Fire and Crime Bulletin 5 September 2022.

**22515.** Local Council Liaison Meeting – Cancelled.

**22516.** UALC AGM postponed.

**22517.** UDC meetings postponed

**22518.** Tree planting initiative.

**22519.** Proclamation Timing.

**22520.** UALC AGM 21 September 2022.

**22521.** National Moment of Reflection.

- 22522. Update on Local Plan.
  - 22523. TV Licensing – Queen’s Funeral.
  - 22524. EALC Annual report and accounts
  - 22525. Crime Report 20 September 2022.
  - 22526. Have your say of UDC’s spending in 2023/2024.
  - 22527. Crime Data 26 September 2022.
22528. **Items to go on next agenda** (at the Chairman’s discretion, no decisions can lawfully be made under this item).

RF had attended the EALC AGM. It had been mentioned that some parish councillors were claiming paper and expenses for ink. Some councils automatically present all councillors with one ream of paper each year. District councillors should be able to give some guidance on this.

GM said any councillors could add this to the agenda where it could be discussed.

### **Meeting Open to public participation**

- 22529. A new light being installed on Leigh Way path is to be discussed along with the quotes for the repair work.
- 22530. The Streetlight by the entrance of the playing field leading from Leigh Way path is on 24 hours a day. SW said this is being looked at, the foliage around the light is going to be cut back as this may be stopping the sensor from working.
- 22531. Minute number 22445 should read Barker Row not Barker Walk.

### **Meeting closed to public participation**

#### **Public asked to leave the meeting**

**In accordance with section 1 of the Public Bodies (admissions to meeting) Act 1960, the public and press will be excluded from the remainder of the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.**

#### **22532. Leigh Way Footpath.**

It was agreed the lighting would be looked at separately. The streetlight already installed at the entrance of the playing field, once the vegetation is removed, may be able to be realigned to light up more of the path.

**Proposal**, EPC accept the quotation from Honour and Son (Landscaping) Ltd. To resurface the Leigh Way path, remove the concrete posts and move the gate. SW proposed, FL seconded, the vote was carried by 7 in favour and 1 abstention.

It was agreed that funds would be moved from other budgets to cover the cost of the work.

**Meeting closed at 9.45pm**

**Date of next meeting**

The next Parish Council Meeting will be held at 8pm on Monday 7 November 2022 in the Memorial Hall.