



**Elsenham Parish Council**  
**Minutes of Parish Council meeting**  
**held at 8.00pm on 6 December 2021**

<b>Members of Elsenham Parish Council (EPC):</b>	Cllr. G Mott (Chairman GM), Cllr. B Donald (BD), Cllr. R Franklin (RF), Cllr. P Johnson (PJ), Cllr. B Ogilvie (BO), Cllr. S Waite (SW) and Mrs. L Johnson (Parish Clerk – LJ).
<b>Public:</b>	7, plus District Cllr. G LeCount (GL) and District Cllr. P Lees (PL).
<b>Apologies for absence</b>	None.

**A one-minute silence was held for Cllr. Peter Clear, who died on Sunday 28 November 2021. Peter joined Elsenham Parish Council in May 2001; he will be greatly missed by all members.**

Minute no.	Item	Actions agreed
<b>22093</b>	<b>Declarations of Interest.</b> None.	
<b>Open to the public</b>		
<b>22094</b>	The construction work being carried out off Church Lane is causing Church Lane and Hall Road to be very muddy. This work has been reported to UDC Enforcements.	
<b>22095</b>	GM, SW and LJ held an onsite meeting with Bloor Homes on 11 October 2021. After which they had a meal in the Crown Public House to discuss further issues. Full minutes of the meeting are available.	
<b>22096</b>	Large puddles are forming on the bridge in the High Street. This problem has still not been resolved by Cllr. Gooding and Essex Highways.	
<b>22097</b>	The Flowerbed Committee were given a budget of up to £50 to spend on insect houses for the Memorial Garden.	
<b>Closed to the public</b>		
<b>22098</b>	<b>Actions from previous minutes</b>	

	GM thanked RF for chairing November's Parish meeting, which he was unable to attend due to illness.	
<b>22099</b>	<b>Minutes</b> Council to consider the minutes of the meeting held on 4 November 2021.	The minutes were approved by EPC and signed by the Chairman as a true and accurate record.
<b>22100</b>	<p><b>District Councillor's report</b></p> <p>Cllr. John Lodge is stepping down as leader of UDC. PL will be taking over. PL will formally be elected at a meeting to be held on 7 December 2021. Cllr. Neil Hargreaves of Newport is set to become deputy leader. GM wished PL 'Good Luck'</p> <p>PL said she would still support Elsenham and Henham but would not do anything underhand.</p> <p>UDC's Enforcement Department has been badly supported in the past, with only one part time officer. Two new enforcement officers have now been appointed along with two new legal planning officers.</p> <p>UDC has won an award for its innovative approach to engaging with the public.</p> <p>The appeal for the development in Vernon Close in Henham was lost, the development of 44 houses will now proceed.</p> <p>PL and GL still have some funds from the Home Bonus left to give to projects and good causes in the village. The money must be used by 31 March 2022. PL and GL have already given some to Daisy May's Farm.</p> <p>GM asked about Stansted Airport. GL said that UDC are now appointing two independent experts to look at UDC's process of the Stansted Airport planning application. The report should be available in February 2022. The Terms of reference of the two independent experts will be available on UDC's website.</p> <p>So far, the cost to UDC is just over 2 million pounds. The inspector granted costs to Stansted Airport for unreasonable behavior by UDC and believing UDC were wrong in turning the planning application down.</p>	
<b>22101</b>	<p><b>Planning Committee</b></p> <p>Minutes of the meeting held on 16 November 2021.</p> <p>The response to Bloor's detailed planning application is near completion, the deadline has been moved back to</p>	Noted.

	<p>17 December 2021, due to technical difficulties on the website.</p> <p>The request by Elsenham and Henham to move the boundary, so that all the Bloor development was in Elsenham, has been agreed by UDC.</p> <p>The consultation for the Parish/Town Councils to question the accuracy on the 'Call for Sites' was discussed by the Planning Committee. Some timings were amended, the consultation was returned to UDC.</p> <p>Crest Nicolson now look like they may agree to waiver their rights over the ransom strip, this has been stopping EPC progressing with the new community hall.</p> <p><b>Proposal</b>, EPC spend up to £350 on a Zoom meeting with Nockolds regarding the new community hall.</p>	
<b>i.</b>	<p><b>Applications submitted to UDC</b>  <b>UTT/20/1082/FUL</b> Proposed addition of air source heat pump for bungalow approved under UTT/20/1082/FUL. Former parking court, adjacent to 3 Gold Close.</p>	
<b>ii.</b>	<p><b>UTT/21/3534/FUL</b> proposed demolition of garage and erection of 1 dwelling. Rear of 35 New Road, Elsenham.</p>	
<b>iii.</b>	<p><b>Decisions made by UDC Planning</b>  <b>UTT/21/3109/LB</b> Proposed removal of existing rear conservatories and associated repair. Tumble Weed Cottage, Green Street, Elsenham.</p>	Approved.
<b>iv.</b>	<p><b>UTT/21/2938/HHF</b> Erection of single storey side extension. Barkwood, 2 Robin Hood Road, Elsenham.</p>	Approved.
<b>v.</b>	<p><b>UTT/21/2920/FUL</b> Demolition of garage and erection of 1 two storey dwelling together with associated access, car parking and amenity space. 13 Broom Farm Road, Elsenham.</p>	Refused.
<b>vi.</b>	<p><b>UTT/21/2867/CLE</b> Stable building, Gaunts End, Home Farmhouse, Green Street, Elsenham.</p>	Approved.
<b>vii.</b>	<p><b>UTT/21/1187/FUL</b> Demolition of outbuildings and erection of 1 no. dwelling with garage and access, Fullers End Cottage, Tye Green Lane, Elsenham.</p>	Approved.
<b>viii.</b>	<p><b>UTT/21/0958/FUL</b> Construction of a new dwelling within the garden of 51 Hailes Wood with new vehicular access. 51 Hailes Wood, Elsenham.</p>	Withdrawn.

<p><b>ix.</b></p>	<p><b>UTT/20/1643/FUL</b> Erection of 11 no. dwellings including alterations to existing access, formation of new internal road, landscaping and associated infrastructure. Land At The Stables, May Walk, Elsenham Road, Stansted.</p>			<p>Appeal dismissed.</p>
<p><b>x.</b></p>	<p><b>UTT/19/2266/OP</b> Outline planning application for the erection of up to 222 dwelling matters reserved except for means of access, Land North of Bedwell Road and East of Old Mead Road Ugley And Henham. Appeal dismissed.</p>			<p>Dismissed.</p>
<p><b>xi.</b></p>	<p><b>UTT/19/2007/TCA</b> Reduce in height to 15ft and reshape 1 no. beech hedge at front of property, The Old Vicarage, Hall Road, Elsenham.</p>			<p>No objection.</p>
<p><b>22102</b></p>	<p><b>Playing Field Committee</b>  Minutes of the onsite meeting 29 October 2021.  Minutes of the meeting held on 30 November 2021.  The committee would like to increase the size of the play area by incorporating the triangular piece of grass to the left of the play area towards Leigh Way.  The committee is arranging an onsite meeting with a representative from Creative Play to give them expert advice on playground equipment and layout.  Leigh Way path that leads from Station Road into the playing field requires re-surfacing. There are currently two earth borders either side of the path where some wildflowers grow. It was agreed that this did not always look very tidy, therefore the wildflowers would be removed and homed elsewhere and the path, including the two borders, would be concreted over, making a wider path.</p>			<p>Noted. Noted.</p>
<p><b>22103</b></p>	<p><b>Rights of Way and Open Spaces Committee</b>  Quotes are being sought for tree work in the Spinney. The Boxing Day walk, 26 December 2021, is to go ahead this year. It will start in the playing field top car park at 11.am, the walk will incorporate walking through three proposed housing developments.</p>			
<p><b>22104</b></p>	<p><b>Finance Committee</b>  The following cheques and payments required for approval.</p>			<p>All payments approved for signing.</p>
<p></p>	<p>BACS</p>	<p>Glasdon UK</p>	<p>£391.10</p>	
<p></p>	<p>100333</p>	<p>Essex &amp; Herts Air Ambulance</p>	<p>£100.00</p>	
<p></p>	<p>BACS x 3</p>	<p>Wages</p>	<p>£2,362.80</p>	
<p></p>	<p>BACS</p>	<p>M Burke Landscaping</p>	<p>£276.50</p>	
<p></p>	<p>BACS</p>	<p>M Burke Landscaping</p>	<p>£673.33</p>	
<p></p>	<p>100334</p>	<p>Citizen Advice East Herts</p>	<p>£100.00</p>	

	BACS	Zoom	14.39	
	100332	Royal British Legion	£124.00	
	BACS	Belton Gardening	£200.00	
	100331	St. Mary's Fabric	£5.00	
	BACS	S Smith	£50.00	
	BACS	W Smith	£50.00	
	BACS	M Burke Landscaping	£545.00	
	BACS	M Burke Landscaping	£600.00	
	BACS	Instant Ink	£22.49	
	BACS	Wicksteed	£969.60	
	BACS	M Burke Landscaping	£95.00	
	BACS	Mobile 3 G	£13.00	
	BACS	HEU Benefice Account	£8.00	
	BACS	L Johnson	£61.56	
	BACS	L Johnson	£50.00	
	BACS	M Burke Landscaping	£125.00	
	BACS	Yvonne Morton	£50.00	
<b>22105</b>	<p>A summary of receipts and payments. Minutes of the meeting held on 30 November 2021.</p> <p>UDC should be sending quarterly invoices for the PCSO, none of the three participating villages have received an invoice this year. It was therefore not possible to calculate an accurate budget for next financial year.</p> <p><b>Proposal</b>, GM, PJ and LJ attend an EALC Budget &amp; Precept Course at the cost of £157.50.</p>			<p>Noted. Noted.</p> <p>PJ proposed, GM seconded the vote was carried unanimously.</p>
<b>22106</b>	<p><b>Clerk's Report</b> St Mary's Church have asked for volunteers to help with the service on Christmas Eve in the Memorial Garden.</p> <p>EPC received two Gold Awards from Essex Playing Fields, one for the playing field the other for the children's play area. Both were maintained to the highest standards.</p> <p><b>Proposal</b>, EPC waiver the £110 burial fee for Peter Clear, as a mark of respect for all he has given to the village.</p> <p>Andrew Buonocore has resigned as a Parish Council.</p>			<p>PJ proposed, SW seconded, the vote was carried unanimously.</p> <p>LJ to write a letter, thanking him for his time on EPC.</p>
<b>22107</b>	<p><b>Flowerbed Committee</b> There was nothing to report</p>			

22108	<p><b>Transport</b></p> <p>There is an ambitious plan for bus service improvements with £1.5 billion funding available for Essex. Each district will be asked to prepare an enhanced Network Strategy to take them to 2026.</p> <p>Stage 1. (Sept to Dec 2021) An audit of services.</p> <p>Stage 2. (Jan to April 2022) Analyze recommended measures &amp; identify opportunities.</p> <p>Stage 3. (May-Sept 2022) Agree measures within a legally binding scheme/identify funding.</p> <p>Uttlesford has a population of approx. 93,000. 81% rural population with 10% not having a car. There are 705 bus stops. More people are now using the busses, and all are abiding to the rule of wearing face masks.</p>	
22109	<p><b>Communication Committee</b></p> <p>Andrew Buonocore, who was chairman of the Communication Committee, has resigned as a Parish Councillor, he will however continue as a co-opted member.</p>	
22110	<p><b>PCSO</b></p> <p>Minutes of the meeting held on 15 November 2021. LJ said as the Responsible Financial Officer she would ask that councillors give serious consideration as to whether EPC were getting value for money. The PCSO costs the village over £5,000 per year, she is hardly ever seen in the village and the police have admitted that they have, in the past, used her for other duties in the area, while still being funded by EPC. The monthly reports lack any details, so there is no transparency as to what the £5,000 is being used for. It was agreed at the meeting on 15 November, that the PCSO would phone LJ each time she was on her way to patrol the village, so far this has not happened.</p> <p>All Councillors are to look at the PCSO Terms of Reference, to ascertain if this requires amending.</p>	<p>Noted.</p> <p>LJ to send document to SW, RF, BO and BD.</p>
22111	<p><b>Appointments Proposal</b>, BO becomes a member of the Allotment working group.</p> <p>EPC have eleven unallocated plots on the Smith Road allotments and three unallocated at the church allotments.</p>	<p>GM proposed, SW seconded the vote was carried unanimously.</p> <p>The working group are to advertise these plots in the spring.</p>
<b>Correspondence</b>		
22112	Roadworks's information M11 Alsa Wood Footpath	
22113	Police Bulletin 27 October 2021	
22114	Local Plan correction on consultation	

22115	PFCC weekly update 29 October 2021	
22116	E Bulletin 29 October 2021	
22117	Crime Report 1 November 2021	
22118	Police Report 3 November 2021	
22119	PFCC 5 November 2021	
22120	E Bulletin EALC 5 November 2021	
22121	Essex Honors for Exceptional Citizenship	
22122	Police Report 10 November 2021	
22123	PCSO's October's report	
22124	North Hall Road Update	
22125	ELCA E Bulletin 12 November 2021	
22126	PFCC Weekly Update 12 November 2021	
22127	EALC E Bulletin 12 November 2021	
22128	Police Bulletin 17 November 2021	
22129	EALC E Bulletin 18 November 2021	
22130	PFCC Weekly update 19 November 2021	
22131	UDC Police Report 25 November 2021	
22132	Parish Boundary Change	
22133	PFCC Update report 29 November 2021	
22134	4 year plan for libraries in Essex	
22135	Keyless car thefts	
22136	Crime Data 29 November 2021	
22137	EALC E Bulletin 26 November 2021	
<b>Meeting open to public participation</b>		
22138	Planning application UTT/21/1187/FUL should read Tye Green Lane, Elsenham.	
22139	If EPC are going to re-surface Leigh Way, it may be a good idea to install a light in the corner.	
22140	EPC are wasting their money on paying for a PCSO. The village needs a reactive response not pro-active.	
22141	PL said Newport PC are now using 'specials' who are volunteers, they have the same full police powers, uniform and equipment. They work almost exclusively in their sponsoring Parish. The cost is less as they are volunteers. This is unique to Essex.	
22142	Allan Hathaway asked why so many parish councillors had recently resigned and why less members of the public attended the meetings. GM said the parish councillors had left for different reasons, pursuing other activities, health reasons and funding it difficult to balance parish council work with home and family.	
22143	It was sadly reported that Mr. Barry Halliwell, a resident of Elsenham, had died very suddenly. Praise was giving to the professionalism and quick response from the emergency service.	
<b>Meeting closed to public participation</b>		
<b>Items to go on next agenda</b> <b>(at Chairman's discretion, no decisions can lawfully be made under this item)</b>		

<b>22144</b>	<b>Items to add to next month's agenda</b> To address the committees and working groups. Do the Terms of Reference allow co-opted members to chair committees and working groups, or does EPC need to change the Terms of References.	
In accordance with section 1 of the Public Bodies (admissions to meeting) Act 1960, the public and press will be excluded from the remainder of the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted		
<b>22145</b>	<b>Hedges in the village</b> <b>Proposal</b> , EPC employ Uppercut Trees to carry out the work on the hedges in the Spinney, the play area in Isabel Drive and the cemetery.	GM proposed, SW seconded, the vote was carried unanimously.
<b>22146</b>	<b>Children's play area</b> Proposal, EPC employ H & A Contractors to remove and re-install the fence to enlarge the children's play area.	GM proposed, SW seconded, the vote was carried unanimously.
<b>Meeting closed at 10.10pm, the next Parish Council Meeting will be held in The Memorial Hall on 10 January 2022 at 8.00pm</b>		