



## **ELSENHAM PARISH COUNCIL**

**Members of the Council** - You are hereby summoned to attend a meeting of the Elsenham Parish Council **Monday 10 January 2022, at 8.00pm** in **The Memorial Hall** for the purpose of transacting the following business

**Members of the Public** - You are hereby invited to attend and address the Council during the 'Open to the Public' section

### **AGENDA**

- 1. To receive and approve apologies for absence.**
- 2. Declaration of interest.**
- 3. Open to the public.**
- 4. Actions from previous minutes.**
- 5. To approve the minutes of the meeting held on Monday 6 December 2021.**
- 6. District Councillors' reports.**
  - 6.1.** Question from Bianca Donald, regarding using funds from the Ward Initiative Fund to allow charities to rent allotments.
- 7. County Councillor's report.**
- 8. Planning Committee - Dr. G Mott.**

**Applications submitted to UDC**

  - 8.1. UTT/21/3727/HHF** Proposed demolition of existing rear porch and erection of single storey rear extension and single storey side extension. Hall Cottage, Elsenham Hall, Elsenham.
  - 8.2. UTT/21/3662/HHF** Proposed first floor rear extension. Home Farm Cottage, Gaunts End, Green Street, Elsenham.

**8.3. UTT/21/3247/DOC** Application to discharge condition 9 (Construction Environmental Management Plan) attached to UTT/19/2470/OP. Land To the West of Isabel Drive Elsenham.

**Decision made by UDC Planning**

**8.4. UTT/21/2799/DFO** Details following outline approval UTT/17/3573/OP for access road infrastructure to serve up to 350 new homes and associated uses. Land to the northwest of Henham Road, Elsenham. **Approved with Conditions.**

**9. Playing Field Committee – Mrs. S Waite.**

**10. Rights of Way and Open Spaces Committee - Dr. G Mott.**  
Tree Warden's report - **Circulated.**

**11. Finance Committee - Mr. P Johnson.**  
To agree cheques for payment - **Circulated.**  
Summary of receipts and payments - **Circulated.**

**Proposal** EPC spend £200 for the clerk to attend a one-to-one training via Teams in order to use the Rialtas Alpha program to its full potential. It has been agreed by Riatas that Peter Johnson may sit in on the meeting.

**Proposal** EPC purchase a new laptop for Parish Council work, up to the value of £1,000.

**Proposal** EPC ask for a precept of £83,500 for the financial year 2022/2023. **Documents circulated.**

**12. Precept upon charging authority**  
**To be signed by the Chairman and Parish Clerk**

**13. Clerk's Report - Mrs. L Johnson.**  
Donation to Peter Clear's chosen charities.

**14. Flowerbed Committee - Mrs. S Waite.**

**15. Transport - Mr. R Franklin.**

**16. Communication Committee**

**17. Appointments and Training**

**Proposal,** Bianca Donald becomes a member of the Communication Committee.

**Proposal,** Bianca Donald becomes a member of the Flowerbed Committee.

**Proposal,** Bianca Donald attends the following courses,  
Councillor's training day 1 and 2 and Facebook Training; at a cost of £270.

**18. Terms of References – Dr. G Mott**

Do the Terms of Reference allow co-opted members to chair committees and working groups, or does EPC need to change the Terms of References?

## **19. Open to the public.**

### **20. Correspondence**

- i. Local Plan news, building for a healthy life.
- ii. Police Bulletin 1 December 2021.
- iii. Covid 19 update 2 December 2021.
- iv. PFCC update report 3 December 2021.
- v. EALC E Bulletin 3 December 2021.
- vi. Relaunch of larger local council forums.
- vii. PFCC report update 7 December 2021.
- viii. Climate and Biodiversity update.
- ix. Minutes of the SAW, Parish and Town Council Liaison Group.
- x. Crime data 8 December 2021.
- xi. PFCC Report update 10 December 2021.
- xii. Peter Holt's visit.
- xiii. UDC News, changes to Christmas bin collection.
- xiv. E Bulletin 10 December 2021.
- xv. Operation Sceptre knife amnesty bin.
- xvi. Organised Crime newsletter.
- xvii. Highway Highlights December 2021.
- xviii. Covid 19 vaccine boosters.
- xix. Essex Police Crime Team.
- xx. North Hall Road update.
- xxi. SLCC Update on remote meetings.
- xxii. Police bulletin 15 December 2021.
- xxiii. PFCC weekly update.
- xxiv. Crime data 20 December 2021.
- xxv. Police Bulletin 22 December 2021.
- xxvi. Latest Climate and Biodiversity update.
- xxvii. E Bulletin 24 December 2021.
- xxviii. Crime Data 23 December 2021.
- xxix. Flood risk assessment.
- xxx. Police, December Newsletter.
- xxxi. Crime Data 4 January 2022.
- xxxii. Essex County Council PNA (Pharmaceutical Needs Assessment) request from Stansted Parish Council.

**21.** Items to go on next agenda (at the Chairman's discretion, no decisions can lawfully be made under this item).

Mrs Louise Johnson