

**Playing Field Committee Meeting  
held at Old Franks on Wednesday 27 October 2021**

**Minutes**

**Present:** Dr. G Mott (GM), Mr. A Buonocore (AB), Mrs. S Waite (SW)  
and Mrs. L Johnson (Parish Clerk LJ),

**Members of the public:** None.

- 1. Apologies:** None.
- 2. Minutes of Last Meeting:** The minutes of the meeting held on 15 September 2021 were agreed and signed as a true and accurate record.
- 3. Review of Actions:**
  - 3.1.** SIA Licence. **Despite chasing Angie Greneski at UDC several times, LJ has still not received a reply as to when this training will go ahead. LJ to contact Ruth Stansted's Parish Clerk.**
  - 3.2.** Tennis Club lease, ongoing. **LJ to collect the lease from Frances Lambert.**
  - 3.3.** Additional safety paving. **On hold, until further development on the new play equipment and enlarging the play area.**
  - 3.4.** Replacement of litter bag storage bin. **LJ to purchase another bin.**
  - 3.5.** Rocking horse refurbishment. **See below.**
  - 3.6.** Proposed new play equipment. **See below.**
  - 3.7.** Charity proposal. **No further action.**
  - 3.8.** Play Area gates. **See below.**
  - 3.9.** Christmas Pop up market. **The organizers of the Pop-Up Market have been informed that they may only use half of the lower car park for food vans. The rest of the car park must be available for people to park.**
- 4. General Maintenance:**

Inspection update:

  - 4.1.** Two benches, one near the Bowls Club hedge, the other by the teen shelter are beginning to splinter at the ends. **LJ to keep a check on them for further deterioration.**
  - 4.2.** The Leigh Way footpath leading from Station Road to the playing field, the concrete is beginning to break up. **This will need repairing soon.**
  - 4.3.** Maintenance of entrance gate, to the playing field in Station Road. **Completed.**
- 5. Play Areas:**
  - 5.1.** Rocking horse refurbishment. **The latest date Wickstead has now given for the refurbishment is 4 or 5 November 2021.**
  - 5.2. New Play Equipment:**

An article had been placed on Facebook and in the Elsenham News asking for further ideas for new play equipment, closing date 12 November 2021. All ideas submitted will be amalgamated with the previous requests collected by SW.

The first course of action is to agree to how much to increase the size of the play area.

An onsite meeting is to be held on Friday 29 October 2021 to look at the options. Once this is agreed LJ to obtain quotes for fencing the extended area. Bloor Homes had said they would supply EPC with the itinerary of the play equipment that they intended to install on their development site. EPC could, however, request different equipment if it clashed with equipment already in the village.

**Damage to Isabel Drive Play Area Gates:**

Two new gates have now been installed and one gate closed off. The covid sign needs to be removed from the closed gate and a new hedge needs to be planted in front to make a continuous hedge around the fence. When the contractor cuts the hedge around the play area, LJ will ask if he would plant this new hedging.

An onsite meeting is arranged for Friday 29 October 2021 to assess the play equipment.

**6. Basketball Court:**

LJ has emailed the resident stating that EPC would not be installing a basketball post and hoop, due to vandalism and lack of use. This may be an item that could be installed by Bloor Homes.

**7. CCTV:**

AB said he would contact Lee Rhodes for advice on upgrading the CCTV, so the cameras are able to identify vehicle number plates at night. The police could not investigate the two recent acts of vandalism in the playing field due to not having the registration numbers. LJ to send AB Lee Rhodes contact details.

**8. Budget 2022/2023**

The following budgets were agreed and will be sent to the Finance Committee for consideration for the 2022/2023 budgets.

**201 Playing Field**

<b>4220</b> General Maintenance	£3,000
<b>4222</b> Committee Allocation	£1,000
<b>4226</b> Monthly Litter picking	£2,650
<b>4228</b> Annual Maintenance	£4,800

**210 Playground Equipment**

<b>4231</b> General Maintenance	£2,000
<b>4232</b> RoSPA	£ 250
<b>4233</b> New Equipment	£1,000
<b>4234</b> Play area & field Inspection	£1,000

**Next Meeting:**

The date of the next meeting to be held on Wednesday 17 November at 7.30pm

The meeting closed at approximately 9.40pm. Thanks to everyone who attended.