



Elsenham Parish Council
Minutes of meeting held at
8.00pm on 1 November 2021
in the Memorial Hall

Members of Elsenham Parish Council (EPC):	Cllr. R Franklin (Acting Chairperson RF), Cllr. A Buonocore (AB), Cllr. P Johnson (PJ), Cllr. S Waite (SW) and Mrs. L Johnson (Parish Clerk – LJ).	
Public:	6, plus District Cllr. G LeCount (GL) and Essex County Cllr. R Gooding (RG).	
Apologies for absence	Mr. P Clear (PEC), Dr. G Mott (GM) and District Cllr. P Lees.	
Minute no.	Item	Actions agreed
22038	Declarations of Interest, none.	
Open to the public		
22039	Cllr. Peter Clear is taking a sabbatical from EPC due to health issues. EPC send their best wishes for a speedy recovery.	
22040	Allan Hathaway said that 7 people have volunteered to take over publishing the ‘Elsenham News’, the present team are retiring after December’s issue.	
22041	Paul Jarvis congratulated GM on his presentation at the Bedwell Road planning appeal. GM had done a considerable amount of research. The Inspector dismissed the Appeal on the grounds of the unacceptable noise. The inspector stated, ‘I do not accept that Elsenham has reached its limit in terms development’. Elsenham should be prepared for further developments. The Parish Council, and ECC should have arrangements in place for the growing village, such as schools, play areas and sports facilities.	

	The two key areas that Elsenham should try and keep free from development are the old cricket field and the land at Elsenham Cross.	
22042	<p>PJ said that on the ‘Call for Sites’ 5 sites had been highlighted for Elsenham, 3 housing developments and 2 housing and employment. The largest site of 500 houses is around Tye Green.</p> <p>The problem EPC have in trying to obtain facilities for the village from developers is that despite UDC having a policy that states that Parish Councils should be consulted on section 106 agreements, UDC have failed to do this, and EPC have not once been consulted. The section 106 for the new development, on Henham Road has already been drawn up and signed by UDC with no discussion with EPC.</p> <p>GL said that Section 106 do work, and Manuden village is a good example, they had a large village hall with sport facilities built.</p> <p>PJ said this S106 only stated that a Community Hall was to be built, the developer built it and funded it himself. RG agreed that this was an exception to the rule.</p>	
Closed to the public		
22043	<p>Actions from previous minutes</p> <p>The water leak at St. Mary’s Church has now been repaired.</p>	
22044	<p>Minutes</p> <p>Council to consider the minutes of the meeting held on 4 October 2021.</p>	The minutes were approved by EPC and signed by the Chairman as a true and accurate record.
22045	<p>District Councillor’s report</p> <p>At the full Council meeting on 5 October 2021, councillors voted not to continue to fight the Manchester Airport Group (MAG) planning application. The cost to the council has, so far, been £2.5 million.</p> <p>An independent review of the handling of the application is to take place.</p> <p>An amendment to propose that councillors contribute some of their allowance to the Food Bank is now going to be voluntary.</p> <p>The council commissioned a review of the Planning Service from the East of England Local Government Association. The review highlighted many areas where change was required.</p>	
22046	<p>County Councillors’ report</p> <p>RG was pleased that the Gladman appeal had been refused. One issue being that the site lies within the</p>	

	<p>school catchment area of Henham and Ugley school, despite Elsenham Primary School being closer and having greater capacity. Parents would either have to walk to Henham or pay for transport to Elsenham.</p> <p>RG said any funding developers give towards enhancing the bus service should be in place before people have moved into their new homes and established a transport routine.</p> <p>Positive covid tests have increased by one third in Essex, with Chelmsford and Rochford being the highest in Uttlesford.</p> <p>Adult Social Care continues to be the highest expenditure for ECC. £520 million is allocated to Adult Social Care and this is still not enough.</p> <p>RG has some money from the Locality Fund to give to good causes.</p> <p>Allan Hathaway said Fairfield will be back and ECC should be looking and planning for it now. ECC must accept that it is coming and start to put in place, schools, playing fields, roads and shops.</p>	
22047	<p>Planning Committee Minutes of the meeting held on 14 October 2021.</p> <p>Proposal, EPC co-opt Allan Hathaway, Paul Jarvis and Elaine Terry onto the New Community Hall Working Group.</p> <p>Gladman could challenge the refusal on the appeal in the High Courts, there is a deadline of six weeks, so the appeal would need to be submitted before the 6 December 2021.</p> <p>GM and PJ are working on a response to the request from UDC on the accuracy of the data recorded under the ‘Call for Sites’ document.</p> <p>A meeting may be arranged with RG, asking for further help in his personal capacity of consultant engineer, regarding going forward with the new community hall. PJ has also investigated the Royal Institute of British Architects regarding the possibility of a competition.</p>	<p>Noted.</p> <p>RF proposed, PJ seconded the vote was carried unanimously.</p>

<p>i.</p> <p>ii.</p> <p>iii.</p> <p>iv.</p> <p>v.</p> <p>vi.</p> <p>vii.</p> <p>viii.</p> <p>ix.</p> <p>x.</p>	<p><u>Applications submitted to UDC</u></p> <p><u>Planning.</u>UTT/21/3109/LB Proposed removal of existing rear conservatory and associated repair works. Tumble Weed Cottage, Green Street, Elsenham.</p> <p>UTT/21/2938/HHF Erection of single storey side extension. Barkwood, 2 Robin Hood Road, Elsenham.</p> <p>UTT/21/3152/FUL Change of use of a redundant rural building into 2 no. residential dwellings. Plots 7 & 8 Eastfield Stables, May Walk, Elsenham Road, Stansted.</p> <p><u>Decisions made by UDC Planning</u></p> <p>UTT/21/2620/PDE Proposed single storey rear extension - extending 6.4m from rear wall, maximum height 3.5m and height to eaves 2.4m. Sudorpocha, Park Road, Elsenham.</p> <p>UTT/21/2485/HHF Section 73A Retrospective application for amendments to UTT/16/0651/FUL - addition to existing rear sunroom. Proposed conversion of 3 bays of 4 bay cart-shed into ancillary accommodation. Brook House, Tye Green Road, Fullers End.</p> <p>UTT/21/2459/HHF Proposed annexe to replace existing outbuilding. Laburnams Park Road, Elsenham.</p> <p>UTT/21/2212/HHF Erection of a part one and a half-storey and part-single storey extension to rear and recladding of exterior of original building. 56 New Road, Elsenham.</p> <p>UTT/21/1607/AV Erection of 4 no. illuminated fascia signs, 1 no. illuminated hanging sign, 4 no. hoarding signs, 4 no. poster cases, 2 no. brass lanterns and 12 no. floodlights. The Crown Inn, High Street, Elsenham.</p> <p>UTT/21/1306/FUL Proposed erection of 3-bay stables and manège including change of use of agricultural land. Land Opposite The Haven, Tye Green Road, Elsenham.</p> <p>UTT/21/0889/HHF Erection of two storey side extension, 3 Stansted Road, Elsenham.</p>	<p>Planning Committee decided on 'No Comment' at the planning meeting held on 14 October 2021.</p> <p>Approved.</p> <p>Approved.</p> <p>Approved.</p> <p>Approved.</p> <p>Approved.</p> <p>Approved.</p> <p>Withdrawn.</p>
<p>22048</p>	<p>Playing Field Committee Minutes of the meeting held on 27 October 2021.</p>	<p>Noted.</p>

	The committee are looking at extending the children's play area to incorporate the triangle piece of grass area towards the Leigh Way gate. Residents have until 12 November to send any ideas of new play equipment they would like installed in the play area.			
22049	Rights of Way and Open Spaces Committee Tree Wardens report. Minutes of the meeting held on 2 July 2021. Minutes of the meeting held on 15 October 2021. A working party is being arranged to make footpath 31 (alongside Alsa Wood) more accessible.			Noted. Noted. Noted.
22050	Finance Committee The following cheques and payments are required for approval.			All payments approved for signing.
	BACS	ECA	£71.50	
	BACS	Rialtas Solutions	£148.80	
	BACS x 3	Wages	£2,362.80	
	BACS	M Burke Landscaping	£276.50	
	BACS	M Burke Landscaping	£673.33	
	BACS	M Burke Landscaping	£750.00	
	BACS	Zoom	£14.39	
	BACS	CPRE	£100.00	
	BACS	Belton Gardening	£200.00	
	BACS	M Burke Landscaping	£605.00	
	BACS	Castle Water	£114.11	
	BACS	HEU Benefice	£6.00	
	BACS	L Johnson	£46.04	
	BACS	Belton Gardening	£425.88	
	BACS	Instant Ink	£22.49	
	BACS	Mobile 3 G	£13.00	
22051	A summary of receipts and payments. Minutes of the meeting held on 13 October 2021. Proposal , EPC give a £50 Christmas bonus to each of its three employees. The Finance Committee have begun to look at the figures for the budgets in 2022/23. UDC will require EPC's precept figure around the middle of January 2022.			Noted. Noted. PJ proposed, SW seconded, the vote was carried unanimously.
22052	Clerk's Report Proposal , EPC give a £100 donation to Essex and Herts Air Ambulance. Proposal , EPC give a £80 donation to the Poppy Appeal plus £20 for the poppy wreath.			RF proposed, PJ seconded, the vote was carried unanimously. RF proposed, PJ seconded, the vote was carried unanimously.

	<p>EPC will take part in the Christmas Tree Festival at St Mary's Church on 4 and 5 December 2021.</p> <p>Proposal, EPC spend up to £50 on purchasing Christmas lights and decorations.</p> <p>It was agreed that the Christmas pop up market could advertise their event on the grass verge in front of the Spinney, between the dates of 20 -28 November 2021.</p> <p>The path in the cemetery has a lot of moss growing on it making it very slippery and unsafe.</p> <p>A letter is to be sent to John Minor thanking him for his work on the Parish Council.</p>	<p>RF proposed, PJ seconded, the vote was carried unanimously.</p> <p>LJ to arrange for the path to be cleared of moss.</p> <p>LJ to write the letter.</p>
22053	<p>Flowerbed Committee</p> <p>Proposal, EPC purchase 10 box plants to replace the ones that have died in the edging around the Memorial Garden, spending up to £50.</p>	<p>SW proposed, AB seconded the vote was carried unanimously.</p>
22054	<p>Transport</p> <p>There has been a slow increase in the number on passengers using the busses since the decline during covid lockdown.</p> <p>RF will be attending a Teams transport meeting on 15 November 2021.</p>	
22055	<p>Communication Committee</p> <p>A meeting is to be arranged to discuss the new NALC guide on website accessibility.</p>	
22056	<p>Allotments – Smith Road</p> <p>Proposal, EPC spend £1,025 to strim and cover 11 plots, which are now unallocated.</p> <p>Proposal, EPC spend £685 to remove nine taps and wooden covers and replace with taps similar to the Church Allotments.</p>	<p>SW proposed, AB seconded, the vote was carried unanimously.</p> <p>SW proposed, AB seconded, the vote was carried unanimously.</p>
22057	<p>Neighbourhood Watch representative</p> <p>Proposal, Mrs Frances Lambert remains as the Neighbourhood Watch coordinator.</p> <p>Proposal, Mrs. Frances Lambert is sent all police reports received by EPC.</p> <p>The Neighbourhood Watch is given a budget for 2022/2023 of up to £250. This will be discussed at the next Finance Committee meeting along with all the other budget requests.</p>	<p>SW proposed, AB seconded, the vote was carried unanimously.</p> <p>SW proposed, AB seconded, the vote was carried unanimously.</p>
22058	<p>Meetings of Parish Councils and Committees</p> <p>Proposal, the draft correspondence on remote meetings, which has been circulated to all councillors, is sent to</p>	<p>RG proposed, PJ seconded, the vote was carried unanimously.</p>

	MP Kemi Badenoch.	
22059	<p>PCSO</p> <p>A meeting is to be held between Stansted, Henham and Elsenham PC's to discuss whether the current arrangement with the PCSO is working and if the villages are getting value for money.</p> <p>The PCSO is very rarely seen patrolling the village, she is often taken away to do other duties elsewhere.</p> <p>UDC have not informed EPC what the increase will be for next year's budget figures. Payments should be quarterly, but EPC have not received any invoices this year. UDC are the promoters of the scheme, but they do not respond to questions sent by email.</p>	
Correspondence		
22060	Police Bulletin 29 September 2021	
22061	Local Plan news culture, creativity and the arts	
22062	PFCC Report Update 1 October 2021	
22063	Have your say on council spending	
22064	EALC E Bulletin 1 October 2021	
22065	UDC interim draft findings of the Retail Capacity Study	
22066	M11 junctions 8 to 10 bridge repairs	
22067	Police Bulletin 6 October 2021	
22068	PFCC reports 11 October 2021	
22069	Highways Highlights September edition	
22070	SAW press Statement 8 October 2021	
22071	PFCC Report 13 October 2021	
22072	EALC E Bulletin 13 October 2021	
22073	Police Bulletin 13 October 2021	
22074	Climate & Biodiversity update	
22075	Your Essex budget consultation	
22076	PFCC Update report 15 October 2021	
22077	EALC E Bulletin 15 October 2021	
22078	Essex Climate Action Commission	
22079	Crime Data 19 October 2021	
22080	Essex Highways update on North Hall Road	
22081	Councillors addresses on websites	
22082	Police Bulletin 21 October 2021	
22083	PFCC Update report 21 October 2021	
22084	E Bulletin 22 November 2021	
22085	PCSO'S report September 2021	
22086	SAW Members Letter 21 October 2021	
22087	The Local Plan Timetable	
22088	Funding – Essex Activate Winter Family Experiences	
Meeting opened to public participation		
22089	Allan Hathaway said that he had warned EPC about the problems in entering a contract for a PCSO two years ago, EPC had not listened.	
22090	AB said he would become the new representative for ECA.	LJ to add to next month's agenda.

22091	It is hoped that the Flowerbed working group will go back to being a committee once new members join.	
Meeting closed to public participation		
Items to go on next agenda		
(at the Chairman's discretion, no decisions can lawfully be made under this item)		
22092	There were no items to add to next month's agenda.	
Meeting closed at 9.40pm, the next Parish Council Meeting will be in the Memorial Hall on 6 December 2021 at 8.00pm		