ELSENHAM PARISH COUNCIL

Members of the Council - You are hereby summoned to attend a meeting of the Elsenham Parish Council to be held in the Memorial Hall on **Monday 1 November 2021 at 8.00pm** for the purpose of transacting the following business.

Members of the Public - You are hereby invited to attend and address the Council during the 'Open to the Public' section.

AGENDA

1. **To receive and approve apologies for absence.**

2. **Declaration of interest.**

3. **Open to the public.**

4. **Actions from previous minutes.**

5. **To approve the minutes of the meeting held on Monday 4 October 2021.**

6. **District Councillors' reports.**

7. **County Councillor's report.**

8. **Planning Committee - Dr. G Mott.**
   Minutes of the meeting held on 12 October 2021. **Circulated.**

   Proposal, EPC co-opt Allan Hathaway, Paul Jarvis and one representative from the Village Hall committee onto the New Community Hall Working Group.

   Applications submitted to UDC Planning.

   8.1. UTT/21/3109/LB Proposed removal of existing rear conservatories and associated repair works. Tumble Weed Cottage, Green Street, Elsenham.

   8.2. UTT/21/2938/HHF Erection of single storey side extension. Barkwood, 2 Robin Hood Road, Elsenham.

8.3. UTT/21/3152/FUL Change of use of a redundant rural building into 2 no. residential dwellings. Plots 7 & 8 Eastfield Stables, May Walk, Elsenham Road, Stansted.

Decisions made by UDC Planning.

8.4. UTT/21/2620/PDE Proposed single storey rear extension - extending 6.4m from rear wall, maximum height 3.5m and height to eaves 2.4m. Sudorpocha, Park Road, Elsenham. **Approved.**

8.5. UTT/21/2485/HHF Section 73A Retrospective application for amendments to UTT/16/0651/FUL - addition to existing rear sunroom. Proposed conversion of 3 bays of 4 bay cart-shed into ancillary accommodation. Brook House, Tye Green Road, Fullers End. **Approved**

8.6. UTT/21/2459/HHF Proposed annexe to replace existing outbuilding. Laburnams Park Road, Elsenham. **Approved.**

8.7. UTT/21/2212/HHF Erection of a part one and a half-storey and part-single storey extension to rear and recladding of exterior of original building. 56 New Road, Elsenham. **Approved.**

8.8. UTT/21/1607/AV Erection of 4 no. illuminated fascia signs, 1 no. illuminated hanging sign, 4 no. hoarding signs, 4 no. poster cases, 2 no. brass lanterns and 12 no. floodlights. The Crown Inn, High Street, Elsenham. **Approved.**

8.9. UTT/21/1306/FUL Proposed erection of 3-bay stables and manège including change of use of agricultural land. Land Opposite The Haven, Tye Green Road, Elsenham. **Approved.**

8.10. UTT/21/0889/HHF Erection of two storey side extension, 3 Stansted Road Elsenham. **Withdrawn.**

9. Playing Field Committee.
Meeting scheduled for 27 October 2021.

10. Rights of Way and Open Spaces Committee - Dr. G Mott
Tree Warden's report - **Circulated.**
Minutes of the meeting held on 2 July 2021. **Circulated.**
Minutes of the meeting held on 15 October 2021. **Circulated.**

11. Finance Committee - Mr. P Johnson.
To agree cheques for payment - **Circulated.**
Summary of receipts and payments - **Circulated.**
Minutes of the meeting held on 13 October 2021. **Circulated.**
Proposal, EPC give a £50 Christmas bonus to each of its three employees.

12. Clerk's Report - Mrs. L Johnson.
Proposal, EPC give a donation to Essex and Herts Air Ambulance.
EPC gave £100 in September 2020. **Circulated.**

Proposal, EPC give a donation to Citizens Advice East Herts. EPC gave £100 in August 2020. **Letter circulated.**
Proposal, EPC give a donation to the Poppy Appeal plus £20 for the poppy wreath.
Christmas Tree Festival 4 & 5 December 2021.
Proposal, EPC spend funds on a small tree, Christmas lights and decorations.
Vacancies update.

13. Flowerbed Committee – Mrs S Waite.
Proposal, EPC purchase 10 box plants to replace those that have died in the edging around the Memorial Garden, spending up to £50.

14. Transport - Mr. R Franklin.

15. Communication Committee – Mr. A Buonocore.

16. Allotments – Smith Road
Proposal, EPC spend £1,025 to strim and cover 11 plots, which are now unallocated.
Proposal, EPC spend £685 to remove the taps and wooded cover and replace with taps similar to the Church Allotments**. Photos circulated.**

17. Neighbourhood Watch representative.
Proposal, Frances Lambert remains as the Neighbourhood Watch coordinator.
Proposal, Frances Lambert is sent all police reports.

18. Meetings of Parish Councils and Committees
Proposal the draft correspondence on remote meetings, which has been circulated to all councillors, is sent to MP, Kemi Badenoch. **Circulated.**

19. Open to the public.

20. Correspondence
i. Police Bulletin 29 September 2021.
ii. Local Plan news culture, creativity and the arts.
iii. PFCC Report update 1 October 2021.
iv. Have your say on council spending.
v. EALC 1 October 2021.
vi. UDC interim draft findings of the Retail Capacity Study.
vii. M11 junctions 8 to 10 bridge repairs.
viii. Police Bulletin 6 October 2021.
ix. PFCC reports 11 October 2021.
x. Highways Highlights September's edition.
xi. SAW press statement 8 October 2021.
xii. PFCC report 13 October 2021.
xiii. EALC E Bulletin 13 October 2021.
xiv. Police Bulletin 13 October 2021.
xv. Climate & Biodiversity update.
xvi. Your Essex, budget consultation.
xvii. PFCC Update report 15 October 2021
xviii. EALC E Bulletin 15 October 2021.
xix. Essex Climate Action Commission.

xx. Crime Data 19 October 2021.
xxi. Essex Highways update on North Hall Road.
xxii. Councillors addresses on websites.
xxiii. Police Bulletin 21 October 2021.
xxiv. PFCC update 21 October 2021.
xxv. E Bulletin 22 November 2021.
xxvi. PCSO's report September 2021.
xxvii. SAW Members Letter 21 October 2021.
xxviii. The Local Plan Timetable.
xxix. Funding – Essex Activate Winter Family Experiences.
xxx. Roadworks's information, M11 Alsa Wood Footbridge.
xxxi. Police Bulletin 27 October 2021.

21. Items to go on next agenda (at the Chairman's discretion, no decisions can lawfully be made under this item).

Mrs Louise Johnson