



Elsenham Parish Council
Minutes of Parish Council Meeting
held in The Memorial Hall
at 8.00pm on 19 July 2021

Members of Elsenham Parish Council (EPC):	Dr. G Mott (Chairman GM), Mr. A Buonocore (AB), Mr. P Clear (PEC), Mrs. I Curlewis (IC), Mr. R Franklin (RF), Mrs. F Lambert (FL), Mr. J Minor (JM), Ms. J Rayment (JR), Mrs. S Waite (SW) and Mrs. L Johnson (Parish Clerk – LJ).	
Public:	1, plus District Cllr. G LeCount (GL).	
Apologies for absence	Mrs. M Jackson (MJ), Mr. P Johnson (PJ), Essex County Cllr R Gooding (RG) and District Cllr. P Lees (PL).	
Minute no.	Item	Actions agreed
21800	Declarations of Interest - None	
Open to the public There were no questions from the public		
21801	Actions from previous minutes Quad Bike minute 21803. Dog waste bin in Isabel Drive, resolved.	
		No further action.
21802	Minutes Council to consider the minutes of the meetings held on 12 April 2021, 30 April 2021 and 6 May 2021.	
		The minutes were approved by EPC and signed by the chairman as a true and accurate record.
21803	District Councillor’s report Part of North Hall Road has been closed since 20 July 2020. A retaining wall has collapsed making the road too dangerous for vehicles. A meeting was held on 14 July 2021 with Essex Highways Structure Enquiries, RG and members of Ugley, Elsenham and Henham PCs. The work to repair the road will not start until April or May 2022. Highways said the lack of progress was due	
		GM and LJ to write a letter to RG.

	<p>to shortage of staff and funding. With North Hall Road being closed it has added at least 6 to 8 minutes on the response time for emergency vehicles. GL said that this was not acceptable and asked EPC to write a letter to RG.</p> <p>UDC issued a call for sites, which closed on 21 April 2021. Over 300 sites have been submitted. This information will be used when preparing the new draft Local Plan. GL said the information would not be available for public view until December 2021.</p> <p>An Extraordinary Council meeting was held on 28 June 2021, to conduct a cross-party motion for a vote of No Confidence in the Leader and Cabinet of UDC. The vote was defeated.</p> <p>GL said that he had been unable to gain access into the field which is being used for quad bikes and motorcycles. The noise from these bikes are disturbing the residents of Elsenham Hall. GL said that UDC's Enforcements were too busy to investigate the matter at this present time.</p>	
<p>21804</p>	<p>Planning Committee Minutes of the meeting held with UDC on 26 May 2021. Minutes of the meeting held on 7 June 2021. Report circulated.</p> <p>UTT/17/3573/OP Fairfield planning application. This site has been acquired by Bloor Homes, a Zoom meeting is to be held at their request on 21 July 2021. A leaflet drop in the village has been carried out by Bloor Homes. Building permission of up to 350 homes and the access has already been agreed, the meeting will only be to discuss details of the plans.</p> <p>Henham PC have suggested that the boundary between Henham and Elsenham, which currently runs through the middle of the Fairfield/Bloor Homes site, is adjusted so the whole site is in Elsenham Parish.</p> <p>Proposal, EPC agree with Henham PC that the Henham/Elsenham boundary is moved to incorporate the whole of the Fairfield/Bloor Homes site into Elsenham Parish.</p> <p>There is currently a Community Governance Review of Parishes, the review closes the end of July 2021.</p>	<p>Noted. Noted. Noted.</p> <p>GM proposed, AB seconded, the vote was carried by 5 in favor and 4 against.</p> <p>EPC to inform UDC.</p>

i.	UTT/21/2212/HHF Erection of two storey rear extension and recladding of exterior of original building. 56 New Road, Elsenham.	To be discussed by the Planning Committee.
ii.	UTT/21/1924/HHF Proposed annex to replace existing outbuilding. Lamorna Park Road, Elsenham.	No Comment.
iii.	UTT/21/170/HHF Single storey rear extension. 23 Oak Drive, Elsenham.	No Comment.
iv.	UTT/21/1666/OP Outline application with all matters reserved except scale and access, for the erection of up to 6 dwellings and associated work. Resubmission of that approved under UTT/19/2692/OP. Land at Old Mead Road, Henham.	Objection on the grounds of lack of parking.
v.	UTT/21/1607/AV Erection of 4 illuminated fascia signs, 1 illuminated hanging sign, 4 hoarding signs, 4 poster cases, 2 brass lanterns and 12 floodlights. The Crown Inn, High Street, Elsenham.	No Comment.
vi.	UTT/21/1610/LB Erection of illuminated and non-illuminated signs to the exterior of the building. Re-decoration of existing logo to front elevation and repainting of exterior. The Crown Inn, High Street, Elsenham.	No Comment.
vii.	UTT/21/0958/FUL Construction of a new dwelling within the garden of 51 Hailes Wood, with new vehicular access. 51 Hailes Wood, Elsenham.	EPC to resend the response submitted to planning application UTT/20/0754/FUL in April 2020, as EPC believe the issues on Village/Countryside Boundary and Nature Conservation have not been addressed and still stand.
viii.	Decisions made by UDC Planning U22/21/1299/FUL Change of use of land from agricultural to residential and erection of 2 semi-detached single storey dwellings, Eastfield Stables, May Walk, Elsenham Road, Stansted.	Refused.
ix.	UTT/21/1294/FUL Demolition of existing dwelling and erection of replacement dwelling (amended scheme to that approved under planning permission UTT/20/3225/Ful), 1 Eastfield Stables, May Walk, Elsenham, Stansted.	Refused.

x.	UTT/21/1245/HHF Single storey rear extension. 21 Oak Drive, Elsenham.	Approved.
xi.	UTT/21/1018/HHF Single storey rear extension (alternative scheme to that approved under planning permission UTT/20/2149/HHF), The Grange, Park Road, Elsenham.	Approved.
xii.	UTT/20/3288/HHF Raising of garage roof to form habitable accommodation. 2 Askew Close, Elsenham.	Approved.
xiii.	UTT/21/0009/DFO Details following outline approval for 9 dwellings, Land South of The Farmhouse, Old Mead Road, Henham.	Approved.
xiv.	Appeal Submitted. UTT/20/1643/FUL Erection of 11 dwellings. Land at The Stables, May Walk, Elsenham Road, Stansted.	
21805	<p>Playing Field Committee Minutes of the meeting held on 5 July 2021.</p> <p>Proposal EPC adopt the amended Terms of Reference.</p> <p>Proposal EPC spend £830 on 2 new gates for the Isabel Drive play area. Funds to be taken from the section 106 monies.</p> <p>Proposal EPC spend £808 on repairs and improving the rocking horse in the play area.</p> <p>EPC has received the section 106 monies from David Wilson Homes to cover the maintenance of the Isabel Drive play area for the next 10 years. The Playing Field Committee would like to use a percentage of this money to help fund new equipment for the children's play area in the playing field. LJ had written to Emma Barry Section 106 Officer at UDC and David Wilson Homes, asking if they would agree to this. David Wilson Homes has replied favorably, but EPC are still awaiting a reply from UDC. SW is researching new play equipment. PJ is making enquiries on investing the funding.</p>	<p>Noted.</p> <p>PEC proposed FL seconded, the vote was carried unanimously.</p> <p>PEC proposed FL seconded, the vote was carried unanimously.</p> <p>PEC proposed FL seconded, the vote was carried 8 in favour, 1 against.</p> <p>LJ to send correspondence with Emma Barry Section 106 Officer and David Wilson Homes to GL.</p>
21806	<p>Finance Committee The following cheques and payments required for approval.</p>	All payments approved for signing.

	BACS	Wicksteed	£325.50	
	BACS	SLCC	£208.00	
	BACS x 3	Wages X 3- May	£2,362.80	
	BACS	M Burke Landscaping	£276.50	
	BACS	M Burke Landscaping	£673.33	
	BACS	D Lucas - May	£10.00	
	BACS	Zoom May	14.39	
	BACS	Notice Me	£382.73	
	BACS	Belton Gardening May	£200.00	
	BACS	UDC	£1,218.21	
	BACS	Came & Company	£1,185.51	
	BACS	ICCM	£95.00	
	BACS	Lawyers in Local Government	£200.00	
	BACS	Wages x 3 - June	£2,362.80	
	BACS	Instant Ink – April	£22.49	
	BACS	Mobile 3 G May	£13.00	
	BACS	D Lucas – June	£10.00	
	BACS	L Johnson	£33.76	
	BACS	Zoom June	£14.39	
	BACS	M Burke Landscaping -June	£276.50	
	BACS	M Burke Landscaping – June	£673.33	
	BACS	Instant Ink – May	£22.49	
	BACS	Inland Revenue	£1389.45	
	BACS	ICO	£35.00	
	BACS	Avast Premium security	£35.76	
	BACS	Uttlesford Association of Local Councils	£5.00	
	BACS	Higgs Designs	£525.00	
	BACS	Beltons Gardening June	£200.00	
	BACS	RoSPA	£219.00	
	BACS	3G Mobile June	£13.00	
	BACS	Water Castle	£35.96	
	BACS	Garson’s Group	£540.00	
	BACS	Beltons Gardening	£522.00	
	BACS	A & J Lighting	£157.14	
	BACS	Zoom July	£14.39	
	BACS	3G Mobile July	£13.00	
	BACS	Instant Ink July	£22.49	
	BACS	Beltons Gardening July	£200.00	
	BACS	Beltons Gardening	£189.40	
	BACS	Glasdon UK Ltd	£782.20	
	BACS	EALC	£108.00	

21807	A summary of receipts and payment Proposal , EPC adopt the revised Financial Regulations.	Noted. FL proposed, PEC seconded, the vote was carried unanimously.
21808	<p>Clerk's Report The Grass cutting contract is for 3-years, 2020,2021, 2022. This year the Smith Road allotments, St. Mary's Allotments, Isabel Drive play area and the opposite open space has been added.</p> <p>Proposal, The Grass cutting contract is increased by £69 per month, back dated to 1 April 2021.</p> <p>Proposal EPC give permission for a car boot sale to be held on the playing field on Saturday 14 August 2021; with the proviso that EPC have the right to cancel the event if the field is considered too wet and cars could cause damage to the field.</p> <p>Proposal EPC pay for LJ to receive training on the CCTV.</p> <p>EPC does not require any winter salt for 2021/22.</p>	<p>SW proposed, JM seconded, the vote was carried unanimously.</p> <p>PEC proposed, SW seconded, the vote was carried unanimously.</p> <p>GM proposed, PEC seconded, the vote was carried unanimously.</p>
21809	<p>Allotments Minutes of the meeting held on 13 May 2021. St. Mary's allotments. One allotment is unallocated, two allotments are very overgrown.</p> <p>Proposal EPC spend up to £500 to clear the plots and to purchase tarpaulin to cover each plot.</p>	<p>Noted.</p> <p>SW proposed, JM seconded, the vote was carried unanimously.</p>
21810	<p>Grass Cutting Contract The Playing Field Committee recommend the amended grass cutting contract which allows the use of weed killer in specific areas. These areas are the block paving, borders of the car park the driveway and around lamp posts. Use of a selective weedkiller should also be allowed on the playing field area to maintain the quality of the playing surface.</p> <p>Proposal EPC adopt the amended grass cutting contract which adds the changes in the use of weed killer.</p>	<p>PEC proposed, JM seconded, the vote was carried unanimously.</p>
21811	<p>Essex Community Fund (CIF) The CIF are offering grants up to £10,000. However, it was unclear if EPC meet all the requirements. Applications had to be submitted by 14 August 2021. EPC could use the grant to extend and improve the children's playground, with the justification being the increase in population of the village.</p>	<p>SW to study the application form with consultation from RF. Playing Field meeting to be arranged to discuss sending the application.</p>
21812	Rights of Way and Open Spaces Committee	

	Minutes of the meeting held on 22 July 2021. Tree Warden's report, May. Tree Warden's report, June.	Noted. Noted. Noted.
21813	Flowerbed Committee Report circulated. 1,400 summer bedding plants have been planted with help from volunteers. Thank you to all the volunteers that helped with the planting and with the watering of the flower beds. The removal of several established hedges in Elsenham has had an adverse effect on the local environment and the Memorial Garden is now one of the few green areas in the village.	Noted.
21814	Transport Residents of Jenkins Drive and Alsa Gardens have been trying to have the 7/7a bus route changed to include these roads as many elderly residents live in and around this area. If the Bedwell Road planning application appeal is approved, it may include a bus route which could then incorporate Jenkins Drive and Alsa Gardens.	
21815	Communication Report circulated. EPC now have just under 500 followers on Facebook. The website continues to be populated with relevant information. AB is continuing his review on the website and makes changes where required.	Noted.
Correspondence		
21816	Weekly crime figures 4 May 2021	
21817	Essex May Edition	
21818	PCSO's report April 2021	
21819	EALC E Bulletin 30 April 2021	
21820	Alexandra Horne Police report	
21821	Police Bulletin 5 May 2021	
21822	Police, Fire and Crime Commissioner Weekly Update 7 May 2021.	
21823	E Bulletin 7 May 2021	
21824	Election results 2021	
21825	Roger Hurst re-elected as Police, Fire and Crime Commissioner.	
21826	SSE press release 10 May 2021	
21827	Violent and volatility PFCC	
21828	Police Bulletin 12 May 2021	
21829	The Community Stakeholder Forum summary	
21830	Fraud and scams 13 May 2021	
21831	PFCC Weekly update 14 May 2021	
21832	E Bulletin 15 May 2021	

21833	ECC Covid-19 update 19 May 2021	
21834	Police Bulletin 19 May 2021	
21835	Update on services provided by Citizen Advice East Herts	
21836	PFCC Weekly Update 21 May 2021	
21837	EALC E Bulletin 21 May 2021	
21838	SSE meeting 26 May 2021	
21839	UDC Business News 24 May 2021	
21840	Stansted Planning Application allowed and costs allowed	
21841	Police Bulletin 26 May 2021	
21842	PFCC Weekly Update 28 May 2021	
21843	E Bulletin 28 May 2021	
21844	Stansted Airport Watch press release 28 May 2021	
21845	Community Governance Review of Parishes	
21846	News from St. Clare Hospice	
21847	Community Governance Review of parishes (2)	
21848	Police Bulletin 2 June 2021	
21849	Consultation on new table and chairs policy at UDC	
21850	PSCO Report May	
21851	Weekly Crime Figures	
21852	PFCC update 7 June 2021	
21853	Minutes SAW AGM	
21854	E Bulletin 4 June 2021	
21855	Police Bulletin 9 June 2021	
21856	Biodiversity Update 9 June 2021	
21857	Uttlesford District Covid News	
21858	UDC Funding	
21859	PFCC Weekly Update 11 June 2021	
21860	Essex Fraud scam alert	
21861	E Bulletin 11 June 2021	
21862	Your Essex June's Addition	
21863	Weekly crime update, 14 June 2021	
21864	ECC Covid 19 Update easing of restrictions delay	
21865	EALC delay lifting of restrictions	
21866	Police Bulletin 17 June 2021	
21867	EALC E Bulletin 18 June 2021	
21868	PFCC Weekly Update	
21869	Police Bulletin 24 June 2021	
21870	Crime Figures 14-19 June 2021	
21871	PFCC Weekly update 25 June 2021	
21872	EALC E Bulletin 25 June 2021	
21873	Crime Figures 28 June 2021	
21874	EALC E Bulletin 2 July 2021	
21875	PFCC Weekly Update 2 July 2021	
21876	Highways Highlights 30 June 2021	
21877	Police Bulletin 30 June 2021	
21878	Parish Council workshop, Call for Sites	

21879	Crime Data 5 July 2021	
21880	Police Bulletin 7 July 2021	
21881	PFCC Weekly update 9 July 2021	
21882	Uttlesford Community Policing Team.	
21883	EALC E Bulletin 9 July 2021	
21884	Latest Climate biodiversity update	
21885	ABS Awareness week	
Meeting opened to public participation: No questions from the public.		
Items to go on next agenda (at Chairman's discretion, no decisions can lawfully be made under this item).		
21886	Community Policing Team to speak with EPC and the public regarding any issues or concerns they may have.	
In accordance with section 1 of the Public Bodies (admissions to meeting) Act 1960, the public and press will be excluded from the remainder of the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.		
21887	Hedge around the boundary of the Smith Road Allotments Proposal EPC accept the quotation from Amenity Services to carry out the pruning of the hedge in Smith Road allotments.	GM proposed, PEC seconded, the vote was carried unanimously.
Meeting closed at 10.05pm, the next Parish Council Meeting will be held on 2 August 2021 at 8.00pm.		