**Meeting scheduled for 7:00 pm on Monday 5 July 2021.**

**Meeting to take place at the Playing Field. All meetings are open to the public.**

**Agenda**

1. Election of Chairman

2. Apologies.

3. Minutes of last meeting: 5 May 2021:

 Approval.

 Review of Actions:

 SIA Licence.

 CCTV maintenance contract.

 Tennis Club lease.

 Purchase two new cradle swings.

 Additional safety paving.

 Purchase two litter bins.

 Replacement of litter bag storage bin.

 Proposed new play equipment. See below.

4. **General Maintenance:**

 Inspection update.

 Maintenance of entrance gate to field in Station Road.

 Weed control policy - Grass cutting Scope of Work.

 Playing field Terms of Reference to be adopted by Full Council.

5. **Play Areas:**

Refurbishment of Rocking Horse.

New Play equipment:

 Proposed new equipment.

 Proposal to set up a Charity/Trust to facilitate grant funding.

 Active Uttlesford funding.

Damage to Isabel Drive play area:

 Situation updates re Police

 Purchase of new gates

 Budget for Isabel Drive play area.

6. **Outdoor Gym:**

 Situation update.

7. **Next Meeting:**

 Date to be agreed.

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Distribution:

 PFC Members: A Buonocore, I Curlewis, F Lambert, J Minor, S Waite, P E Clear.

 L Johnson, Clerk to the Council.

 G Mott, EPC Chairman.