



ELSENHAM PARISH COUNCIL

Members of the Council - You are hereby summoned to attend a meeting of
The Elsenham Parish Council to be held via Zoom
on **Monday 1 February 2021**,
for the purpose of transacting the following business.

Members of the Public - You are hereby invited to attend and address the
Council during the 'Open to the Public' section.

Join Zoom Meeting
Meeting ID: 878 3521 1535
Passcode: 375312

AGENDA

1. **To receive and approve apologies for absence.**
2. **Declaration of interest.**
3. **Open to the public.**
4. **Actions from previous minutes.**
Fence in Leigh Drive – **UDC cannot make any site visits until March 2021 at the earliest.**
5. **To approve the minutes of the meeting held on Monday 4 January 2021.**
6. **District Councillors' reports**
7. **County Councillor's report**
8. **Planning Committee – Dr. G Mott**
Minutes of the meeting held 18 January 2021- **Circulated**
Minutes of the New Community Hall meeting held on 22 January 2021 – **Circulated.**
Proposal, Inge Curlewis becomes a member of the Planning Committee.
Update on the New Community Hall

- a) **UTT/21/0214/FUL** Change of use, conversion and alterations of existing buildings to form offices and storage and distribution alongside access, parking, landscaping and other associated development. Home Farm, Gaunts End.

Applications decided by Uttlesford District Council

- b) **UTT/20/3173/LB** Infill existing rear entrance and replace existing window inside elevation with a door. Replace/repair flat roof to rear and minor internal alterations. 1 Wells Cottage, Robin Hood Road, Elsenham. **Approved.**
- c) **UTT/20/3015/CLE** Single storey rear and side extension. 39 New Road, Elsenham. **Withdrawn.**
- d) **UTT/20/2916/HHF** Proposed removal of existing garage and erection of two storey side extension. Broomfield House, Station Road, Elsenham. **Refused.**
- e) **UTT/20/2501/FUL** Section 73A Retrospective planning permission for retention of 2 x storage containers in use for the storage of agricultural equipment. Daisy Mays Farm, Hall Road, Elsenham. **Approved.**
- f) **UTT/20/1560/FUL** Change of use and conversion of existing storage barn to 1 no. 4 bedroom detached dwelling associated detached cart lodge with first floor storage. Barn at Home Farm, Gaunts End, Green Street, Elsenham. **Approved.**

9. Housing Developments in Elsenham – Dr. G Mott

10. Playing Field Committee – Mr. P Clear

11. Rights of Way and Open Spaces Committee – Dr. G Mott

Tree Warden's report – **circulated**

Minutes of the meeting held on 22 January 2021 – **Circulated.**

Trees on the boundary of Elsenham Vale.

12. Finance Committee – Mr. P Johnson

To agree cheques for payment. **Circulated.**

Summary of receipts and payments. **Circulated.**

13. Clerk's Report – Mrs. L Johnson

Report circulated.

Elsenham Village Fete 5 June 2021.

Dates for the Annual Parish Council Meeting and the Annual Parish Meeting.

Engaging with the PCSO.

Lych Gate to the Cemetery

Proposal, EPC spend up to £350 to have mesh installed around the bottom of the lych gate roof to prevent any further tiles falling and causing damage or injury.

Proposal, EPC pay for the repairs on Mr Roydon-Hall's car, caused by a tile falling off the lych gate roof, to the value of £400.

14. Flowerbed Committee – Mrs. M Jackson

Proposal, the Flowerbed Committee's budget is increase by £60

15. Transport – Mr. R Franklin

16. Communication Committee – Mrs. M Jackson

Minutes on the meeting held on 27 January 2021 – **Circulated.**

17. Requests for a dog waste bin on Isabel Drive – Mrs. I Curlewis

18. North East Parking Partnership meetings. Mrs. I Curlewis

19. Smith Road Allotments

Minutes of the meeting held on 14 January 2021 – **Circulated.**

Proposal, to be consistent with the allotments at St. Marys Church, plus considering the growing season, EPC set their annual charges for the allotments on Smith Road to commence from 1 October – 30 September.

Proposal EPC charge each tenant, when they are first allocated their plots, a £10 fee. The annual charge for the first year, 1 October 2021 – 30 September 2022 will be at a reduced rate based on £40 for a standard size plot, minus £10 in respect of the fee already paid. Charges will be reviewed for the year commencing 1 October 2022.

20. St Mary's Church allotments

Proposal, EPC replace the door of the allotments,

- a) To make using pine softwood: £1,050.
- b) To make using sapele hardwood: £1,285.
- c) To make using oak hardwood: £1,535.

21. District Councillors Home Bonus.

22. The village sign at the Memorial Garden- Mrs. M Jackson

The sign is rusting.

23. Open to the public

24. Correspondence.

- i. Police Bulletin 23 December 2020.
- ii. Partnership Document 13 – 19 December 2020.
- iii. Local Councils liaison forum.
- iv. EALC E Bulletin 24 December 2020.
- v. Covid-19 update, all area of Essex placed in tier 4.
- vi. UDC New tier restrictions.
- vii. Fairfield planning application appeal approved.
- viii. UDC update Covid19 31 December 2020.
- ix. Partnership Documents 20 December – 2 January.
- x. UDC Covid-19 date major incident.
- xi. UDC business news adaptation fund.
- xii. UDC Local Heritage.
- xiii. Community Governance Review of parishes 2021.
- xiv. Police Bulletin 30 December 2020.

- xv. Police community engagement events.
 - xvi. Police Bulletin 6 January 2021.
 - xvii. Stansted Appeal Inquiry.
 - xviii. Covid-19 update 72.
 - xix. EALC E Bulletin 8 January 2021.
 - xx. Essex Police alert system.
 - xxi. Update from Roger Hurst, Police, Fire and Crime Commissioner.
 - xxii. Local Plan theme 4 transport.
 - xxiii. SSE Press Release 11 January 2021.
 - xxiv. Uttlesford Partnership Document.
 - xxv. Essex climate action commission report.
 - xxvi. 1,200 houses land east of Highwood quarry public consultation.
 - xxvii. North East Parking Partnership meetings.
 - xxviii. Agenda for UDC's Planning Committee meeting on 20 January 2021.
 - xxix. UDC's community testing.
 - xxx. EALC Planning Briefing.
 - xxxi. EALC Police Bulletin 13 January 2021.
 - xxxii. Local Plan call for sites.
 - xxxiii. Weekly update Police, Fire and Crime Commissioner.
 - xxxiv. EALC E Bulletin 15 January 2021.
 - xxxv. Partnership Document 18 January 2021.
 - xxxvi. PCSO December's report.
 - xxxvii. Police Bulletin 21 January 2021.
 - xxxviii. EALC E Bulletin 22 January 2021.
 - xxxix. Partnership Document 17 – 23 January 2021.
 - xl. Weekly update, Police, Fire and Crime Commissioner.
 - xli. Local Plan meeting on Leisure, culture and healthy lifestyles.
 - xlii. Covid-19 briefing 25 January 2021.
 - xliii. UDC update Covid-19 testing 25 January 2021.
 - xliv. 5-year land supply.
 - xlv. Police Bulletin 27 January 2021.
- 25.** Items to go on next agenda (at the Chairman's discretion, no decisions can lawfully be made under this item).



27 January 2021
 Mrs Louise Johnson,
 Clerk to Elsenham Parish Council