



ELSENHAM PARISH COUNCIL

Members of the Council - You are hereby summoned to attend a meeting of The Elsenham Parish Council to be held via zoom at 8.00pm, on **Monday 2 November 2020**, for the purpose of transacting the following business.

Members of the Public - You are hereby invited to attend and address the Council during the 'Open to the Public' section.

AGENDA

To join this meeting on Zoom

Meeting ID: 873 8432 1122

Passcode: 288952

1. **To receive and approve apologies for absence.**
2. **Declaration of interest.**
3. **Open to the public.**
4. **Actions from previous minutes.**
Fence in Leigh Drive.
5. **To approve the minutes of the meeting held on Monday 5 October 2020.**
6. **District Councillors' reports.**
7. **County Councillor's report**
8. **Planning Committee – Dr. G Mott**
Minutes of the meeting held on 7 October. **Circulated.**
UTT/20/2547/HHF Proposed new vehicle crossing. 71 New Road, Elsenham.

UTT/20/2501/FUL Retrospective planning permission for retention of 2 x storage containers in use for the storage of agricultural equipment. Daisy May Farm, Hall Road, Elsenham.

UTT/20/2046/FUL Erection of storage barn. Land North of Springlands, Henham Road, Elsenham.

UTT/20/2741/HHF Single Storey side extension. 11 Ridley Gardens, Elsenham.

Decisions made by UDC

UTT/20/1913/HHF Proposed single storey side & rear extension. 39 New Road, Elsenham. **Refused**

9. **Housing Developments in Elsenham – Dr. G Mott**
10. **Playing Field Committee – Mr. P Clear**

Proposal EPC increase the number of Councillors in the Teams of Reference for the Playing Field Committee from 5 to 6 Councillors.

Proposal Andrew Buonocore becomes a member of the Playing Field Committee.

Proposal Sue Waite becomes a member of the Playing Filed Committee.

Proposal Inga Curlewis becomes a member or the Playing Field Committee.

To discuss if the Parish Council want to proceed with the idea of an outdoor gym.
11. **Rights of Way and Open Spaces Committee – Dr. G Mott**

Tree Warden’s report – **circulated.**

Minutes of the meeting held on 16 October 2020. **Circulated.**

Proposal, Sue Waite becomes a member of EROWOS.
12. **Finance Committee – Mr. P Johnson**

Minutes of the meeting held on 14 October 2020. **Circulated**

To agree cheques for payment. **Circulated.**

Summary of receipts and payments. **Circulated.**

Proposal, EPC give a £50 Christmas gift to each of their three employees.
13. **Clerk’s Report – Mrs. L Johnson**

Proposal, EPC employ Simon Camp to service the Village pump, reapply a wood preserver to the wooden structure and seal off from the elements, total cost £170.

Proposal, Sue Waite and Inge Curlewis attend EALC Councillors training days 1 & 2 via Zoom, at a cost of £ 360
14. **Flowerbed Committee – Mrs. M Jackson**

Minutes of the meeting held 27 October 2020. **Circulated.**

Proposal Sue Waite becomes a member of the Flowerbed Committee.
15. **Transport – Mr. R Franklin**
16. **Communication Committee**

Proposal, Andrew Buonocore becomes a member of the Communication Committee
17. **The Chapel**

Proposal, Sue Waite becomes a member of the Chapel Working Party.
18. **New Allotments, Smith Road, Mrs. M Jackson**

- a) **Proposal**, EPC agrees to take possession of the land allocated for allotments on the Crest Nicholson site.
- b) To agree the annual charge to allotment holders.
- c) To agree the reduced charge to allotment holders for the year ending 30 September 2021.
- d) To agree the cost of marker pegs.
- e) Administration and allocation.
- f) Cutting the allotment paths to be added to the grass-cutting contract.

19. Elsenham Village Joint Usage Hall – Mr. R Franklin
AGM Report. **Circulated.**

20. Starting time of Parish Council meetings - Dr. G Mott
To consider starting Parish Council meetings at 7.30pm.

21. Open to the public

22. Correspondence.

- i. Report update Police, Fire and Crime Commissioner of Essex 30 September 2020.
- ii. EALC E Bulletin 30 September 2020.
- iii. SSE Calendars 2021.
- iv. Partnership Documents 5 October 2020.
- v. Planning Parish Forum agenda 12 October 2020.
- vi. Money Mules, fraud.
- vii. Police Bulletin 7 October 2020.
- viii. ECC public Health report, raise in Covid-19.
- ix. Housing Market report.
- x. Right to contest snapshot online survey.
- xi. Extra community engagement key to local plan.
- xii. EALC E Bulletin 9 October 2020.
- xiii. SSE Membership letter.
- xiv. Public meeting to be held live on Facebook by Police, Fire and Crime Commissioner for Essex.
- xv. PCSO report for September 2020.
- xvi. Digital demand responsive transport survey.
- xvii. Partnership Documents 12 October 2020.
- xviii. UDC Planning Committee minutes.
- xix. UDC press release, council tax.
- xx. SSE membership renewal.
- xxi. Covid-19 in Essex.
- xxii. ECC Online explainer content.
- xxiii. Police Bulletin 14 October 2020.
- xxiv. EALC relaunch of councillor's training days 1 & 2.
- xxv. EALC Covid-19 update issue 66.
- xxvi. UDC Essex Coronavirus update.

- xxvii. Crime stoppers Covid-19 fraud.
- xxviii. EALC Covid-19 update issue 67.
- xxix. Update from Police, Fire and Crime Commissioner, 18 October 2020.
- xxx. Village Hall AGM.
- xxxi. Village Hall Minutes and agenda.
- xxxii. UALC AGM.
- xxxiii. Partnership Document 20 October 2020.
- xxxiv. Planning White Paper.
- xxxv. UDC Planning Agenda 28 October 2020.
- xxxvi. EALC Police Bulletin 21 October 2020.
- xxxvii. EALC Covid-19 update.
- xxxviii. Uttlesford Business news.
- xxxix. Essex Police Fraud Alert System.
 - xl. Support for businesses.
 - xli. Embracing the new normal.
 - xlii. Police, Fire & Crime Commissioner report update.
 - xliii. UALC Zoom meeting details.
 - xliv. EALC E Bulletin 23 October 2020.
 - xlv. Emergence food bank fund.
 - xlvi. Partnership Documents 19 – 24 October 2020.
 - xlvii. Elsenham Village Joint Usage Hall” AGM Report

23. Items to go on next agenda (at the Chairman’s discretion, no decisions can lawfully be made under this item).



28 October 2020.
Mrs Louise Johnson,
Clerk to Elsenham Parish Council