



## Elsenham Parish Council

### Minutes of Parish Council Meeting held on 2 March 2020 at 8pm in the Memorial Hall

<b>Present Elsenham Parish Council (EPC):</b>	Dr. G Mott (Chairman GM), Mr. P Clear (PEC), Mr. R Franklin (RF), Mr. P Johnson (PJ), Mrs. F Lambert (FL), Mr. J Minor (JM), Mr. P Snow (PS) and Mrs. L Johnson (Parish Clerk – LJ).	
<b>Public:</b>	6, plus Essex County Cllr. R Gooding (RG), District Cllr. P Lees (PL) and District Cllr. G LeCount (GL).	
<b>Apologies for absence</b>	Mrs. M Jackson (MJ), Mrs. A Warwick (AW) and Ms. J Rayment (JR).	
<b>Minute no.</b>	<b>Item</b>	<b>Actions agreed</b>
<b>20942</b>	<b>Declarations of Interest;</b>	None
<b>Meeting opened to public participation</b>		
<b>20943</b>	The zebra crossing in the High Street requires re-painting and the belisha beacons need a clean.	LJ to inform Highways.
<b>20944</b>	The zebra crossing is now in the process of being installed in the High Street, Stansted.	
<b>Meeting closed to public participation</b>		
<b>20945</b>	<b>Actions from previous minutes.</b> Information Booklets – minute 20947 Meeting with Rissa Long, flooding in the village – minute 20947 Flooding in the village, High street and Station Road – minute 20950 Bench in Cemetery – minute 20955 Trees overhanging Station Road – minute 20955 Site and Access difficulties – minute 20955 Trim Trail on Elsenham Vale – minute 20955 Lighting in Station Road – minute 20960 Parking on the grass verge in front of Gilbey Cottages – minute 20961	

20946	<p><b>Minutes</b> Council considered the minutes of the meeting held on 3 February 2020.</p>	Approved by EPC, signed by Chairman as a true and accurate record.
20947	<p><b>District Councillors' report</b> At the last meeting with Rissa Long from Highways, GL raised the issue of flooding in the village, he will raise it again at the next meeting which is to be held on Thursday 5 March 2020. Due to the amount of recent rain there had been a lot of flooding in the village, many of the culverts are blocked so the water has no-way to drain and remains lying on the roads.</p> <p>GM asked about the letter from Cllr. John Lodge which explained that the District Council was going to bring in a team of planning consultants to look at the rejected Local Plan. The letter had only been circulated to Town and Parish Councillors and had not been placed on the District Councils website for the public to view. PL said that it was a very busy time for UDC, and EPC could always place it on their website.</p> <p>A draft copy of an Information booklet for the Parish of Elsenham has been completed by GL and FL. It is to be circulated to all Councillors for their input. The booklet is not in competition with the Elsenham News, but to complement it. The Elsenham History Society have supplied the front cover. There is no cost to EPC and every resident in Elsenham will receive a free copy. It is hoped that it will be delivered with the next addition of the Elsenham News.</p> <p>PL referred to the North Essex Parking Partnership (NEPP) car parking surgeries, JM is going to attend.</p> <p>PL has recently visited all the sheltered accommodation in the district.</p> <p>UDC have now given their permission for EPC to relocate litter and dog waste bins to more required positions in the village.</p> <p>GL said that a report will be published on 10 March 2020, giving the reasons why the audio for the UDC's meetings didn't always work.</p>	<p>Communication Committee to place on EPC website.</p> <p>FL is to be UDC point of contact.</p>
20948	<p><b>Planning Committee</b> Minutes of the meeting held on 3 February 2020. Minutes of the meeting held on 24 February 2020.</p> <p><b>UTT/20/0132/TPO</b> 20% crown reduction on 6 oak trees. Fenman Court, Station Road, Elsenham.</p>	<p>Noted. Noted.</p> <p>Refused, detrimental to the health and visual</p>

	<p><b>UTT/19/2996/FUL</b> 1 new dwelling and detached garage with associated vehicular hard standing and replacement of existing garage. Land at Gilvus Oak, Park Road, Elsenham.</p>	<p>amenity value of the trees.</p> <p>Withdrawn.</p>
<p><b>20949</b></p>	<p><b>Housing Development in Elsenham</b></p> <p>A joint meeting with Ugley Parish Council is to be held on Tuesday 31 March 2020 at 7.15pm in the Village Hall, with the developer Gladman. Gladman have submitted plans for up to 220 dwellings, North of Bedwell Road, Ugley. Henham Parish Council have declined to attend the meeting. Gladman are organising a leaflet drop advertising the meeting, LJ will place advert on the notice boards and AW will place one on social media.</p> <p>The Fairfield appeal will now take 7 days (it was previously 4), starting the 28 April 2020.</p> <p>The Planning Committee have formed a Community Hall Working Group. The first meeting was held on 26 February 2020. RG attended the meeting, not in his role as Essex County Councillor, but as a Consulting Engineer within the construction industry. RG suggested that a modular construction could be a consideration. PJ created a document of the suggested rooms and room sizes for the new community hall, which has been sent to Emma Barry at UDC. The new hall must be large enough to support Elsenham's growing population. Financing is key to the project, if there are not enough funds from the Section 106 agreements, a Public Works Loan may be required.</p> <p><b>RG entered the meeting</b></p>	
<p><b>20950</b></p>	<p><b>County Councillor's report</b></p> <p>RG is holding a meeting with Officers on 3 March 2020, regarding the flooding issues in Elsenham.</p> <p>2 March is national school allocation day, where parents receive confirmation as to the secondary school their child has been allocated to. 89% of children in Essex are given their first choice.</p> <p>ECC have set their 2020/21 budget at £992 million. This relates to a council tax increase of 1.99% plus a 2% increase for social care. The budget plans also include a £1 million commitment to helping families that are just</p>	

	<p>getting by and who may need extra support, especially through school holiday periods. £5 million has been allocated to enable action on climate change. £500,000 is allocated to help the police tackle the problem with county drug lines.</p> <p>Youth workers have been working in hospitals, talking to young people who have been admitted to hospital with stab wounds, to try and gain information about knife crime. In the 8 months this has been active the social workers have spoken to 230 young people, all admitted with knife injuries.</p> <p>Essex are holding another 100 miles charity cycle ride in September 2020; the roads will be closed. So far 1,400 people have signed up for it.</p> <p>GM and RG are to inspect the condition of Station Road footpath.</p> <p>RG said he would try and arrange for work to be carried out on the footpath between Elsenham and Stansted.</p>		
<b>20951</b>	<p><b>Playing Field Committee</b> PEC and PJ have been working on a CCTV maintenance policy. The tennis Club lease is still ongoing. The repairs to the safety surface in the play area still need to be completed, the wet weather has delayed the work. The Playing Field Committee is holding a meeting on 3 March 2020 with Mr. Steve Elliott, Area Sales Manager for Tgo; the company supplies and fits outdoor gym equipment. The meeting is for exploratory talks on installing an outdoor gym on part of the playing field.</p>		
<b>20952</b>	<p><b>Rights of Way and Open Spaces Committee</b> Tree Wardens report. Nothing to report this month, EROWOS will become active again once spring arrives.</p>	Noted.	
<b>20953</b>	<p><b>Finance Committee</b> The following cheques and payments required for approval.</p>	All cheques and payments approved for signing.	
	BACS	Netwise	£360.00
	BACS	M D Landscapes	£823.99
	BACS x 3	Wages	£2,287.45
	BACS	M Burke Landscaping	£50.00
	100328	Support 4 Sight	£100.00
	BACS	Affinity Water	£33.87
	BACS	M Burke Landscaping	£201.50
	BACS	Garson's Group Ltd	£960.00
	BACS	Belton's Gardening	£183.33

	BACS	A & J Lighting	£118.14	
	BACS	HP Instant Ink	£17.99	
	BACS	3G Mobile Phone	£29.72	
	BACS	M D Landscapes	£823.99	
<b>20954</b>	A summary of receipts and payments. A Finance Committee meeting is to be arranged before the end of the financial year, 31 March 2020.			Noted.
<b>20955</b>	<p><b>Clerk's Report</b></p> <p>There has been some interest in the vacancy on the Parish Council. The position is currently being advertised on the notice boards, website and the latest addition of the Elsenham News; the closing date is 16 March 2020.</p> <p>Arrangements have been made for the bench in the cemetery to be cleaned, once the wet weather improves.</p> <p>Highways have now cut back the dangerous trees that were overhanging the pavement in Station Road.</p> <p>A letter has been sent to Crest Nicholson reporting the appalling state of the trim tail and the steep pedestrian access that leads onto Woodley Place. Crest Nicholson have confirmed that the trim trail remains their responsibility, their Build Team have been asked to action on both issues.</p> <p>The dropped kerb on Isabel Drive, that needs to be relocated nearer the access onto Isabel Drive, to improve the sightline, has been reported to Highways. However, Highways have replied saying this issue would need to be passed onto the Highways Panel through our District Councillors.</p> <p>The Annual Parish Meeting is to be held on 23 April 2020, starting at 8pm in the Memorial Hall. This is a meeting for residents to have their say on any issues in the village. Our Essex County Councillor and District Councillors will be attending to answer any questions. EPC would welcome more residents attending this year.</p> <p><b>Proposal</b>, EPC renew their membership to Essex Playing Fields at an annual fee of £30 plus £10 to enter the playing field competition.</p> <p>ECA would like to place a salt bin by the side of the Memorial Hall; EPC do not have any spare bins to give them.</p>			<p>LJ to send details to GL.</p> <p>An advert is to be placed in the Elsenham News.</p> <p>RF proposed, FL seconded, the vote was carried unanimously.</p>
<b>20956</b>	<b>Flowerbed Committee</b> A meeting is to be held on Tuesday 10 March 2020.			

	The annual village litter picking day is to be held on Saturday 4 April 2020, between 10am-12pm and 2-4 pm.	
<b>20957</b>	<b>Transport</b> Hall Road is to be closed again for a week commencing 9 March 2020, however, this will not affect the busses as it will be closed from 9pm – 5am each day. RF and PS are to attend the Transport Representative meeting on 19 March 2020.	
<b>20958</b>	<b>Communication Committee</b> <b>Proposal</b> , Mrs. F Lambert is elected onto the Communication Committee.	PJ proposed, JM seconded, the vote was carried unanimously.
<b>20959</b>	<b>PCSO</b> <b>Proposal</b> , EPC sign the document ‘Information Sharing Agreement’ between The Chief Constable of Essex Police and Elsenham Parish Council.  <b>Proposal</b> , EPC sign the document ‘Special Police Service Agreement’ between The Chief Constable of Essex Police and Uttlesford District Council and Stansted Mountfitchet/Elsenham and Henham Parish Councils.	GM proposed, PJ seconded, the vote was carried unanimously.  GM proposed, PJ seconded, the vote was carried unanimously.
<b>20960</b>	<b>Streetlighting and pavement on Station Road</b> FL met with Mr. Scott Rust, who works for British Rail. FL asked what improvements he thought were needed to make the Rail Station and Station Road safer for pedestrians. Mr. Rust suggested yellow hatching at the junction of Station and New Road, as cars waiting for the gates to open often block the junction. He also suggested the first light in New Road on the right could be changed from an amber light to LED lighting. It was decided not to pursue installing hatching at the junction of Station and New Road, as this was self-regulating and could cause more problems than it solved. There are two streetlights in Station Road that require the vegetation to be trimmed back, the one by Orchard Crescent and the one by Ridley Gardens. The lighting could be improved by installing LED lights on all the streetlights in Station Road, a total of 9 lights; this would cost £3,141.	LJ to write a letter of thanks to Mr. Rust.  LJ to complete the application for funding from ECC Community Initiative Fund.
<b>20961</b>	<b>Parking on grass verge in front of Gilbey Cottages.</b> EPC decided not to pursue any further in trying to stop residents from parking on the grass verge in front of Gilbey Cottages. It was agreed that this may cause other parking issues in the village.	
<b>Correspondence Received</b>		
<b>20962</b>	EALC E Bulletin Police report, week commencing 27 January 2020	

20963	Partnership Documents, 26 January – 1 February 2020	
20964	EALC E Bulletin week commencing 27 January 2020	
20965	Housing Marketing Report January 2020	
20966	EALC Training Bulletin 7 February 2020	
20967	EALC E Bulletin Police Report, week commencing 3 February 2020	
20968	EALC E Bulletin week commencing 3 February 2020	
20969	Highways Highlights January 2020	
20970	County Updates January 2020	
20971	Partnership Documents 2 – 8 February 2020	
20972	EALC E Bulletin Police report week commencing 3 February 2020	
20973	North Essex Parking Partnership (NEPP) car parking surgeries	
20974	EALC E Bulletin training 13 February 2020	
20975	EALC E Bulletin week commencing 10 February 2020	
20976	County Update	
20977	Partnership Document 9 <sup>th</sup> – 15 <sup>th</sup> February 2020	
20978	Tree Planting Rye Street Garage	
20979	Abbotsford Bridge Closure 9 March 2020	
20980	EALC Training E Bulletin 20 February 2020	
20981	UDC Local Plan	
20982	EALC E Bulletin Police report week commencing 25 February 2020	
20983	Local Councils' Liaison Forum minutes 18 February 2020	
<b>Meeting opened to public participation</b>		
20984	The Police and Crime Commissioner elections are to take place on 7 May 2020.	
<b>Meeting closed to public participation</b>		
<b>Items to go on next agenda (at Chairman's discretion, no decisions can lawfully be made under this item).</b>		
20985	There were no issues raised.	
In accordance with section 1 of the Public Bodies (admissions to meeting) Act 1960, the public and press will be excluded from the remainder of the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.		
20986	<b>Grass Cutting and Maintenance Contract</b> After some discussion the following proposal was made. <b>Proposal</b> , EPC grant the three-year Grass Cutting and Maintenance Contract for 2020-2023 to M Burke Landscaping.	PJ proposed, PEC seconded, the vote was carried unanimously.
<b>Meeting closed at 10.08pm, the next Parish Council Meeting will be held on 6 April 2020 at 8.00pm in the Memorial Hall</b>		

