



## **ELSENHAM PARISH COUNCIL**

**Members of the Council** - You are hereby summoned to attend a meeting of the Elsenham Parish Council to be held at 8.00pm in the Memorial Hall Elsenham, on **Monday 2 March 2020**, for the purpose of transacting the following business.

**Members of the Public** - You are hereby invited to attend and address the Council during the 'Open to the Public' section.

### **AGENDA**

- 1. To receive and approve apologies for absence.**
- 2. Declaration of interest.**
- 3. Open to the public.**
- 4. Actions from previous minutes.**
  - Information Booklets – number 6.
  - Meeting with Rissa Long – flooding in the village – number 6.
  - Flooding in the village, High street and Station Road – number 7.
  - Bench in Cemetery – number 13.
  - Trees overhanging Station Road – number 13.
  - Site and Access difficulties – number 13.
  - Trim Trail on Elsenham Vale – number 13.
  - Lighting in Station Road – number 17.
  - Parking on the grass verge in front of Gilbey Cottages – number 18.
- 5. To approve the minutes of the meeting held on Monday 3 February 2020.**
- 6. District Councillors' reports.**
  - Information booklet for the Parish of Elsenham.
  - Meeting with Rissa Long – flooding in the village.
- 7. County Councillor's report**
  - Flooding in the village.

8. **Planning Committee – Dr. G Mott**  
Minutes of the meeting held on 3 February 2020 – **circulated.**  
Minutes of the meeting held on 24 February 2020 – **circulated.**

**Decisions made by UDC**

- a) **UTT/20/0132/TPO** 20% crown reduction on 6 oak trees. Fenman Court, Station Road, Elsenham. **Refused, detrimental to the health and visual amenity value of the trees.**
- b) **UTT/19/2996/FUL** 1 new dwelling and detached garage with associated vehicular hard standing and replacement of existing garage. **Withdrawn.**
9. **Housing Developments in Elsenham – Dr. G Mott**
10. **Playing Field Committee – Mr. P Clear**
11. **Rights of Way and Open Spaces Committee – Dr. G Mott**  
**Tree Warden’s report – circulated.**
12. **Finance Committee – Mr. P Johnson**  
To agree cheques for payment. **Circulated.**  
Summary of receipts and payments. **Circulated.**
13. **Clerk’s Report – Mrs. L Johnson**  
Casual Vacancy.  
Bench in cemetery.  
Trees overhanging pavement in Station Road.  
Site and Access difficulties.  
Trim Trail on Elsenham Vale.  
Annual Parish Meeting 23 April 2020.  
**Proposal**, EPC renew their membership to Essex Playing Fields £30 annual fee plus £10 to enter the playing field competition.
14. **Flowerbed Committee – Mrs. M Jackson**
15. **Transport – Mr. R Franklin**
16. **Communication Committee – Mrs. A Warwick**  
**Proposal**, Mrs. F Lambert is elected onto the Communication Committee.
17. **PCSO - all documentation circulated**  
**Proposal** EPC sign the document ‘Information Sharing Agreement’ between The Chief Constable of Essex Police and Elsenham Parish Council.  
  
**Proposal**, EPC sign the document ‘Special Police Service Agreement’ between The Chief Constable of Essex Police and Uttlesford District Council and Stansted Mountfitchet/Elsenham and Henham Parish Councils.
18. **Streetlighting and pavement in Station Road – Mrs. F Lambert**  
**Report – circulated.**

County Update - Community Initiative Fund Successful Applicants February 2020.  
**Circulated.**

**19. Parking on grass verge in front of Gilbey Cottages.**

EPC to decide if they would like UDC support, to stop vehicles from parking on the grass verge in front of Gilbey Cottages.

**20. Correspondence.**

- i. EALC E Bulletin Police Report week commencing 27 January 2020.
- ii. Partnership Document 26 January – 3 February 2020.
- iii. EALC E Bulletin week commencing 27 January 2020.
- iv. Housing Market Report January 2020.
- v. EALC Training Bulletin 7 February 2020.
- vi. EALC E Bulletin Police Report week commencing 3 February 2020.
- vii. EALC E Bulletin week commencing 3 February 2020.
- viii. Highways Highlights January 2020.
- ix. County Updates January 2020.
- x. Partnership Documents 2 – 8 February 2020.
- xi. EALC E Bulletin Police report week commencing 10 February 2020.
- xii. North Essex Parking Partnership (NEPP) car parking surgeries.
- xiii. EALC E Bulletin training 13 February 2020.
- xiv. EALC E Bulletin week commencing 10 February 2020.
- xv. County Update, Community Initiative Fund Successful Applicants February 2020.
- xvi. Partnership Document 9 - 15 February 2020.
- xvii. Tree Planting Rye Street Garage.
- xviii. Abbotsford Bridge closure 9 March 2020.
- xix. EALC E Bulletin training 20 February 2020.
- xx. Latest news from the Police, Fire and Crime Commissioner for Essex.
- xxi. CPRE Starr count is live.
- xxii. UDC Business News.
- xxiii. Partnership Document 16 – 27 February 2020.
- xxiv. UDC Local Plan.
- xxv. EALC E Bulletin Police report week commencing 24 February 2020.
- xxvi. Local Councils' Liaison Forum minutes 18 February 2020.

**21. Open to the public**

- 22.** Items to go on next agenda (at the Chairman's discretion, no decisions can lawfully be made under this item).



26 February 2020.  
Mrs. Louise Johnson

Clerk to Elsenham Parish Council