



Elsenham Parish Council

**Minutes of Parish Council Meeting held on
6 January 2020 at 8pm,
in the Memorial Hall**

Present Elsenham Parish Council (EPC):	Dr. G Mott (Chairman GM), Mrs. M Jackson (Vice Chairman MJ), Mr. P Clear (PEC), Mr. R Franklin (RF), Mr. P Johnson (PJ), Mrs. F Lambert (FL), Mr. J Minor (JM), Ms. J Rayment (JR), Mr. P Snow (PS), Mrs. A Warwick (AW) and Mrs. L Johnson (Parish Clerk LJ).	
Public:	8, plus, District Cllr. P Lees (PL) and District Cllr. G LeCount (GL).	
Apologies for absence:	Essex County Cllr. R Gooding (RG).	
Minute no.	Item	Actions agreed
20842	Declarations of Interest;	None
Meeting opened to public participation		
20843	GM thanked LJ for preparing the agenda for tonight's meeting, despite being on holiday.	
20844	The trim trail on Elsenham Vale has in places been washed away by the recent heavy rain, leaving large ruts. GM said that residents of Elsenham Vale will need to contact Elsenham Vale Management Company, as they were responsible for all the maintenance.	LJ to write to the Management Company.
20845	Some of the dog waste bins on Elsenham Vale were overflowing. This again, is the responsibility of the Management Company.	LJ to write to the Management Company.
Meeting closed to public participation		
20846	Actions from previous minutes. Litter bin at the entrance of Broom Farm Road. Agenda item 15. Flooding on EPC land in Tye Green. Agenda item 15. Cycleway. Agenda item 6.	

	Parking on the grass verge in front of Gilbey Cottages. Agenda item 15.	
20847	Minutes Council considered the minutes of the meeting held on 2 December 2019.	Approved by EPC, signed by Chairman as a true and accurate record.
20848	<p>District Councillors' report UDC are adopting their Corporate Plan in February 2020, this incorporates issues like climate change and affordable homes.</p> <p>Financially, UDC are slightly better off this year due to larger funds from the Government than expected. But UDC will still have a shortfall of around £3.5 million in three years.</p> <p>A Scrutiny Committee meeting is to be held. Members will be looking at illegal airport parking and the airport trust funds.</p> <p>GL was still trying to establish if our new PCSO will be authorized to issue parking tickets.</p> <p>GL is going to attend the next Highway Panel meeting on the 13 February 2020, to ask why the new cycleway on the corner of Stansted Road has been left for weeks in an unfinished and dangerous state.</p> <p>The District Councillors still have funds to donate to the village, of around £1,200, if the funds are not allocated by 31 March 2020, they will be returned to UDC.</p> <p>LJ reported, North Essex Parking Partnership had confirmed that they may be able to use an Essex Act in order to enforce vehicles from parking on the grass verge in front of Gilbey Cottages. However, they need evidence that this would be supported by the District Councillors.</p>	LJ to send the information to PL.
20849	<p>Planning Committee Planning Committee agenda for the meeting to be held on 6 January 2020.</p> <p>UTT/19/3043/FUL Demolition of existing structure and erection of 1 no. new dwelling including change of use of land and creation of new access. Land Opposite The Haven, Tye Green Road, Elsenham.</p> <p>UTT/19/2996/FUL 1 no. new dwelling and detached garage with associated vehicular hard standing and replacement of existing garage. Land at Gilvus Oak, Park Road, Elsenham.</p>	Noted. No Objections. On the Residential/Dwelling Units information template, under total net

	<p>Decisions made by Uttlesford District Council</p> <p>UTT/19/2545/FUL Proposed demolition of existing house and erection of 3 x 4-bedroom dwellings, Crossways, Station Road, Elsenham.</p> <p>UTT/19/2651/FUL Demolition of existing bungalow and connected buildings and erection of 1 detached dwelling. Little Glebe, Station Road, Elsenham.</p> <p>UTT/19/2833/AV Front elevation signage - 1 no. illuminated Fascia sign, 2 no. non-illuminated Fascia sign, 3 no. Plain Frosting Vinyl, 4 no. vinyl Graphic, 1 no. Store Directory. 4 Ambrose Corner, Robin Hood Road, Elsenham.</p> <p>UTT/19/2236/LB Single storey extension with glazed link to create two additional bedrooms and a bathroom to the rear of the property. Extension to existing bathroom to create a new en-suite to the master bedroom and internal alterations. 1 Wells Cottages, Robin Hood Road, Elsenham.</p>	<p>gain or loss of residential units, it states 0 when it should read 1.</p> <p>Refused.</p> <p>Approved.</p> <p>Approved.</p> <p>Refused.</p>
20850	<p>Housing Development in Elsenham</p> <p>The Fairfield planning application has gone to appeal. The reason stated was non-determination by UDC. It is still unsure if the Inspector during the appeal would consider just the non-determination or the whole planning application, UDC are going to defend the appeal robustly.</p> <p>The Rush Lane planning application has also gone to appeal.</p> <p>As UDC are going to defend the Fairfield appeal, EPC would not be spending funds to defend it. Members of EPC's Planning Committee would probably speak against it at the appeal.</p> <p>However, as UDC would probably not defend the Rush Lane planning application, EPC could use funds to engage the services of a planning consultant to defend this application.</p> <p>Proposal, EPC increase the amount of funding to £5,000.</p> <p>Proposal, Elsenham Parish Council agree that the Planning Committee is authorised to commit up to £5,000 to engage the services of a planning consultant</p>	<p>GM proposed, MJ seconded, the vote was carried unanimously.</p> <p>GM proposed, JR seconded, the vote was carried unanimously.</p>

	<p>and/or legal representative at the forthcoming appeal or appeals into planning applications off Henham Road (Fairfield) and off Rush Lane.</p>	
20851	<p>Site and access difficulties</p> <p>The pedestrian access path leading from Stansted Road onto Woodley Place, is extremely steep and therefore very dangerous to use, and is impossible for wheelchair users and people with buggies.</p> <p>To make this path less dangerous and usable to all, the path needs rerouting to follow the line of the road in a gradual curve.</p> <p>The secondary entrance onto Elsenham Vale from Stansted Road near to the motorway is for emergency access only. A bollard was erected in the middle to stop other vehicles from using the entrance, but small cars can still squeeze through. The bollard has been hit several times mainly by delivery vans and has now been completely broken off.</p> <p>The entrance requires two bollards to be erected and a notice displayed showing that it is an emergency access only.</p> <p>The dropped kerb on Isabel Drive which is to help pedestrians, especially wheelchair users and people with buggies, to cross the road, is at a point where it is almost impossible to see oncoming traffic. The drop kerb needs to be relocated nearer the access onto Isabel Drive, although this is a wider part of the road, the visibility of oncoming traffic is far better.</p> <p>It was noted that this occurs at the entrance to both Franklin Drive and Leigh Drive.</p>	LJ to write to Highways regarding all three issues.
20852	<p>Playing Field Committee</p> <p>Minutes of the meeting held on 18 December 2019. The CCTV still requires a couple of points to be clarified with ECA, namely, housing and the cost of the electric.</p> <p>A meeting still needs to be arranged with the Tennis Club regarding their lease.</p> <p>The repair to the gate at Leigh-Way had been completed and the other repairs to the play surface were underway.</p>	Noted.
20853	<p>Rights of Way and Open Spaces Committee</p> <p>The Tree Warden's report.</p> <p>The hedge of trees boarding the gardens of 9 and 11 De Mandeville are now hanging over the pavement in Station Road. They are entangled with elder shrubs and dead ivy and require a good cut back. The trees formed the boundary to number 9 and 11 De Mandeville.</p> <p>The residents however, may not be aware that these trees are on their land, because when the houses were</p>	Noted. LJ to write to the residents.

	<p>first sold it was a condition that the owner was allowed to erect a fence or wall inside the line of trees but not to breach it or do any work on the trees without planning consent. The TPO was lifted on the trees in 2010.</p> <p>The work on the Spinney had now been satisfactorily completed.</p> <p>The Spinney is home to a muntjac, and as the trees are now not so dense, he/she is more exposed. Residents should be made aware that if the muntjac feels it is being threatened or is cornered, it may become aggressive and attack dogs or people.</p> <p>There was a very poor turn out for the Boxing Day walk, with 11 people starting and only 5 people completing the whole walk.</p>																																								
20854	<p>Finance Committee</p> <p>The following cheques and payments required for approval.</p> <table> <tr><td>BACS</td><td>P Snow</td><td>£18.00</td></tr> <tr><td>BACS</td><td>Gardner Planning Ltd</td><td>£1636.56</td></tr> <tr><td>BACS</td><td>M D Landscapes</td><td>£823.99</td></tr> <tr><td>BACS</td><td>Online playgrounds</td><td>£309.60</td></tr> <tr><td>BACS</td><td>3G Mobile</td><td>£29.72</td></tr> <tr><td>BACS</td><td>Hp Instant Ink</td><td>£41.99</td></tr> <tr><td>BACS</td><td>Belton's Gardening</td><td>£243.33</td></tr> <tr><td>BACS</td><td>S Smith</td><td>48.45</td></tr> <tr><td>BACS</td><td>W Smith</td><td>50.50</td></tr> <tr><td>BACS X 3</td><td>Wages</td><td>£2,287.45</td></tr> <tr><td>BACS</td><td>M Burke Landscaping</td><td>£201.50</td></tr> <tr><td>BACS</td><td>Uppercut Trees</td><td>£1,200.00</td></tr> <tr><td>BACS</td><td>3G Mobile</td><td>£29.72</td></tr> </table>	BACS	P Snow	£18.00	BACS	Gardner Planning Ltd	£1636.56	BACS	M D Landscapes	£823.99	BACS	Online playgrounds	£309.60	BACS	3G Mobile	£29.72	BACS	Hp Instant Ink	£41.99	BACS	Belton's Gardening	£243.33	BACS	S Smith	48.45	BACS	W Smith	50.50	BACS X 3	Wages	£2,287.45	BACS	M Burke Landscaping	£201.50	BACS	Uppercut Trees	£1,200.00	BACS	3G Mobile	£29.72	All cheques and payments approved for signing.
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20855	<p>A summary of receipts and payments.</p> <p>Minutes of the meeting held on 19 December 2019.</p> <p>EPC are now nine months through the financial year.</p> <p>There had recently been some large expenditure due to the payment for the services of planning consultants.</p> <p>At the recent Finance Committee meeting a precept of £82,500 was agreed to be recommended to Full Council for 2020/21. This was an increase from last year of £6,500, but due to the extra housing in the village it was equivalent to a 3.5% increase on a Band D property.</p>	Noted.																																							
20856	<p>Precept 2020/2021</p> <p>Proposal, EPC asks Uttlesford District Council for a precept of £82,500 for the financial year 2020/2021.</p> <p>GM and LJ signed the 'Precept Upon Charging Authority' form.</p>	PJ proposed, FL seconded, the vote was carried unanimously.																																							
20857	Clerk's Report																																								

	<p>The telephone kiosk by Gilbey Cottages has been put on the removal program.</p> <p>LJ had informed UDC twice about the vacancy on the Parish Council but have not received a reply.</p> <p>The litter bin at the entrance of Broom Farm Road was deemed not to be obstructing the sight line when pulling out of the junction.</p> <p>GM and Stewart Pimblett are to visit the resident in Tye Green to gain more information regarding the flooding.</p> <p>Proposal, EPC renew their membership to Recorders of Uttlesford History, at a fee of £8.</p>	<p>LJ to chase.</p> <p>GM proposed, MJ seconded, the vote was carried unanimously.</p>
20858	<p>Flowerbed Committee</p> <p>One quote had been obtained on the repair of the flowerbed boxes requiring imminent action; another two quotes are required.</p>	Noted.
20859	<p>Transport</p> <p>RF was informed that although Hall Road is now open it could take up to 90 days before the pre-closure bus timetable could be reintroduced. RF was assured by Trusty bus and Essex Transport, that he would be informed prior to the change and new timetables would be erected in all the bus shelters.</p> <p>However, RF was not informed, and the new bus times were introduced on 14 December 2019, with new timetables not to be displayed until the first week in January 2020.</p> <p>As many bus users were angry, RF downloaded the new bus times, AW posted them on the website and PS erected them on the bus shelters.</p> <p>RF thanked PS and AW for their help in this matter.</p>	
20860	<p>Communication Committee</p> <p>The web site continues to have many visitors, with over 4,300 last month.</p> <p>The Communication Committee needs a new member to join, with only 2 members they do not have a quorum.</p>	
20861	<p>Revised Standing Orders</p> <p>It was agreed that section 3 X on the revised Standing Orders, should read;</p> <p><i>Meetings of the Council should aim to cease after two (2) hours duration. If the business has not been concluded within that time the Chairman shall seek the view of the meeting as to how long, it should continue. Only in exceptional circumstances should an evening meeting continue after 10.30 pm. Where necessary the</i></p>	

	<p><i>Chairman shall adjourn unfinished business to another date or to the next meeting of the Council.</i></p> <p>Proposal, EPC adopt the NALC updated Standing Orders.</p>	PJ proposed, FL seconded, the vote was carried unanimously.
20862	<p>Volunteer Evening</p> <p>The volunteer evening is to be held on Friday 10 January 2020 at 7.30pm. This is an evening for the Councillors to thank residents for their help around the village.</p>	
20863	<p>Operation London Bridge</p> <p>Proposal, a working group comprising of, PJ, PEC, MJ, AW and FL to be set up to discuss the responsibilities and arrangements to be taken by EPC in the event of an Operation London Bridge announcement being made.</p>	PJ proposed, MJ seconded, the vote was carried 9 in favor and 1 against.
Correspondence Received		
20864	EALC E Bulletin week commencing 25 November 2019	
20865	EALC training bulletin 28 November 2019	
20866	Essex Highways update on Abbotsford Bridge	
20867	Partnership Document 24 to 29 November 2019	
20868	Police Bulletin, Week Commencing 2 December 2019	
20869	Update on Abbotsford Bridge 5 December 2019	
20870	EALC E Bulletin week commencing 2 December 2019	
20871	Partnership Documents 1 -7 December 2019	
20872	County Update, November 2019	
20873	ECC Kingwoods 20mph zone	
20874	Police Bulletin, week commencing 9 December 2019	
20875	EALC E Bulletin, week commencing 9 December 2019	
20876	Partnership Documents 8 – 14 December 2019.	
20877	Police Bulletin week commencing 18 th December 2019	
20878	Press release UDC Planning Committee, Stansted Airport application.	
20879	EALC E Bulletin week commencing 16 December 2019	
Meeting opened to public participation		
20880	It was noted that we are now in 2020 and still no further progress has been made regarding the drains in the village.	
20881	It was suggested that if Operation London Bridge was announced, residents may like to lay flowers at St. Mary's Church.	
Meeting closed to public participation		
Items to go on next agenda		
(at Chairman's discretion, no decisions can lawfully be made under this item).		
20882	Parking in Hailes wood and surrounding roads during school drop off and pick up times.	LJ to add item to next meeting's agenda.
Meeting closed at 10.10pm, the next Parish Council Meeting will be held on 3 February 2020 at 8.00pm in the Memorial Hall		

