



Elsenham Parish Council

Minutes of Parish Council Meeting held on

3 February 2020 at 8pm

in the Memorial Hall

Present Elsenham Parish Council (EPC):	Dr. G Mott (Chairman GM), Mrs. M Jackson (Vice Chairman MJ), Mr. R Franklin (RF), Mr. P Johnson (PJ), Mrs. F Lambert (FL), Mr. J Minor (JM), Ms. J Rayment (JR), Mr. P Snow (PS), Mrs. A Warwick (AW) and Mrs. L Johnson (Parish Clerk – LJ).	
Public:	8, plus Essex County Cllr. R Gooding (RG), District Cllr. P Lees (PL), Cllr. G LeCount (GL).	
Apologies:	Mr. P Clear (PEC).	
Minute no.	Item	Actions agreed
20883	Declarations of Interest;	None
Meeting opened to public participation		
Meeting closed to public participation		
20884	Actions from previous minutes. Parking on the grass verge in front of Gilbey Cottages, Minute 20886. Site and access difficulties, Minute 20983. Trees overhanging pavement in Station Road, Minute 20983. Flooding on EPC land at Tye Green, Minute 20983. Trim Trail and dog waste bins on Elsenham Vale, Minute 20983.	
20885	Minutes Council considered the minutes of the meeting held on 6 January 2020.	Approved by EPC, signed by Chairman as a true and accurate record.
20886	District Councillor's report The Stansted Airport application to increase the passenger numbers from 35 million per year to 45 million per year, which would have meant an increase in the number of flights, was rejected on 24 January 2020	

	<p>by UDC’s Planning Committee, by 10 votes to 0 with 2 abstentions.</p> <p>UDC’s new Local Plan has been found ‘unsound’ by the Inspectors. UDC also, do not have a five-year housing supply, it currently stands at 2.68 years, this leaves the door open for developers.</p> <p>UDC now must decide on whether to continue with the plan and make changes or start again with a clean sheet. Six million has already been spent on the Local Plan, and its going to take a further 3-5 million to correct it.</p> <p>GL is currently investigating why the live audiocast system at UDC does not always work, leaving residents unable to listen to UDC’s meetings.</p> <p>To help bridge UDC’s future deficit, due to Government funding being reduced, they are currently investing in various enterprises, GL was unable to give any more information at this time.</p> <p>GL handed out information booklets on the Parish of Henham. GL is willing to prepare a similar booklet for the Parish of Elsenham.</p> <p>GL is holding a meeting with Rissa Long on 6 February, the flooding in Elsenham and Henham are both on the agenda.</p> <p>GM thanked Mr. Chris Bush for his many years of tireless determination to resolve the problem with the drains on the bridge in the High Street. Mr. Bush has exchanged numerous emails and phone calls with British Rail and ECC.</p> <p>There had been many complaints about residents parking on the grass verge in front of Gilbey Cottages. EPC have tried, unsuccessfully, for many years to stop this practice.</p> <p>However, North Essex Parking Partnership have said, that by using an Essex Act, they would be able to stop residents from parking on the verge. They would need however, evidence that the District Council supports this action. PL was reluctant to support it, as residents had informed her that they wouldn’t have anywhere else to park their vehicles.</p> <p>PL asked that Councilors think about alternative parking facilities before proceeding.</p>	<p>PJ and GM are to send GL information regarding their recent experience of the audiocast.</p> <p>LJ to add to March’s agenda.</p> <p>LJ to add to March’s agenda.</p>
20887	<p>Planning Committee Minutes of the meeting held on 6 January 2020.</p>	Noted.

	<p>Agenda from the meeting to be held on 3 February 2020.</p> <p>UDC Enforcement team have opened a file on Hall Farm Stables, Elsenham Hall, for ‘Change of use of land for sale vehicles’</p> <p>Decisions made by Uttlesford District Council UTT/19/2295/LB Modification of chimney stack to allow for installation of wood burner. 1 Wells Cottages, Robin Hood Road, Elsenham.</p>	<p>Noted.</p> <p>Approved.</p>
20888	<p>Housing Development in Elsenham</p> <p>The Fairfield application has gone to appeal for non-determination. There will be a public inquiry held at UDC’s offices, on 28 April - 1 May 2020. Residents that had submitted comments/objections on this application should receive a letter from UDC asking if they would like to make any further representation. All previous submissions will be sent to the Inspector.</p> <p>Highways have now submitted a response to the application.</p> <p>Rush Lane application has gone to appeal, the applicant has asked for the appeal to be by Inquiry rather than by a Hearing.</p> <p>An appeal has also been lodged for Crossways, Station Road, on 14 January 2020.</p> <p>UDC Local Plan being found ‘unsound’ by the Inspectors is bad news for Elsenham, it could allow further development in the village.</p>	
20889	<p>Playing Field Committee – Mr. P Clear</p> <p>A meeting had been held with the representatives of the Tennis Club regarding the lease, and things were now progressing.</p> <p>A meeting has been arranged with ECA to finalise arrangements for hosting and electrical costs of the CCTV.</p> <p>The repair work in the children’s play area has not yet been completed due to the recent spell of wet weather.</p>	
20890	<p>Rights of Way and Open Spaces Committee</p> <p>Minutes of the meeting held on 17 January 2020.</p> <p>Tree Warden’s report.</p> <p>The privet hedges around the children’s play area and the adjacent open space on the David Wilson Homes development, requires pruning back. These hedges, however, do not belong to EPC, who are still waiting for this land to be transferred over.</p>	<p>Noted.</p> <p>Noted.</p>

20891	Finance Committee The following cheques and payments required for approval.			All cheques and payments approved for signing.
	BACS	British Legion	£100.00	
	100327	Recorders of Uttlesford History	£8.00	
	BACS x 3	Wages	£2,287.45	
	BACS	3G Mobile	£29.72	
	BACS	M Burke	£201.50	
	BACS	ECA	£91.00	
	BACS	EALC	£78.00	
	BACS	M Jackson	£100.28	
	BACS	A & J Lighting	£532.80	
	BACS	Belton Gardening	£183.33	
20892	<p>A summary of receipts and payments. There is another 2 months until the end of the financial year; all the budgets are in good order. UDC have been informed of our precept £82,500, for the year 2020/21.</p> <p>A discussion took place on the following proposal, with PJ explaining that the working group were just debating ideas that had been cascaded from Local Government and UDC, nothing has yet been agreed.</p> <p>Proposal, EPC agree a budget of £500 for the death of a prominent public figure.</p>			PJ proposed, MJ seconded, the vote was carried, 8 in favour and 1 against.
20893	<p>Clerk's Report Casual Vacancy The notices supplied by UDC have been displayed on the notice boards for the designated time. EPC are now awaiting confirmation from UDC that they are permitted to fill the vacancy by co-opting. Once this is received, LJ will place adverts on the notice boards and in the Elsenham News. AW will advertise on the EPC website.</p> <p>Site and access difficulties LJ reported the steep pedestrian access path leading from Stansted Road onto Woodley Place, to Highways and Remus Management Company. Highways had responded that the path is on private land and therefore the developer needed to be contacted.</p> <p>LJ reported the emergency access leading to Elsenham Vale from Stansted Road, to Highways, UDC Enforcement and Remus Management Company. This entrance requires two bollards to be erected and a notice displayed showing that it is an emergency access only. Some work is now in progress.</p>			LJ to write to Crest Nicholson.

	<p>LJ reported the dropped kerb on Isabel Drive to Highways. The drop kerb needs to be relocated nearer the access onto Isabel Drive, to improve the sightline. No reply had been received.</p> <p>Trim trail and dog waste bins LJ has sent a letter to Remus Management Company advising them of the dangerous and messy state the trim trail on Elsenham Vale is in. LJ also advised them that the dog waste bins need to be emptied more regularly as they sometimes overflowed.</p> <p>Tye Green Mr. Stewart Pimblet visited the resident in Tye Green to assess and discuss the flooding in their driveway. A mutual decision was agreed, Mr. Pimblet supplied them with some gravel to fill the holes and the resident is going to install an open or french drain.</p> <p>EPC give permission for EYFC to hold their Presentation Day on 20 June 2020 in the playing field.</p> <p>The Football Club have requested if EPC would improve the signage to the playing field. They would like the sign erected in Leigh Drive, as some visitors are taking the wrong turn, and this is causing inconvenience to Leigh Drive residents.</p> <p>Proposal, EPC give a donation of £100 to Support 4 Sight.</p> <p>Trees overhanging pavement in Station Road. Letters had been sent to two residents in De Mandeville, regarding the trees that are within their boundary and overhanging the pavement in Station Road. No work has been carried out and trees still require cutting back.</p> <p>Cllr. Gooding joined the meeting. Lighting in Station Road An employee of Elsenham Station had contacted EPC to raise the point of inadequate streetlights in Old Mead Road and Station Road. Old Mead Road is in Henham and needs to be raised with Henham Parish Council. GM said he would walk down Station Road and see if the lighting could be improved by cutting back</p>	<p>LJ to contact Crest Nicholson.</p> <p>LJ to ask Highways if a sign could be erected on their streetlight.</p> <p>JM proposed, RF seconded, the vote was carried unanimously.</p> <p>LJ to contact Highway Rangers and send further letters to the residents.</p>
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	<p>overgrowth on the streetlights. GM would also look at the poor quality of the footpath. A new streetlight would cost around £1,000 plus connection to the electric.</p> <p>On request LJ asked Highways if they would reinstate the central white line on Abbotsford Bridge. Highways replied saying that the road width is less than required for a two-way line marking.</p> <p>The village fete is taking place on 6 June 2020. The organizers have asked if EPC can make sure it is 'fete ready'. EPC will write to the Football Club asking them to keep the playing field clear, including no football pitches marked out with white lines.</p>	LJ to write to the Football Club in February and send a reminder at the end of May 2020.
20894	<p>Essex County Council's report RG said he would walk with GM to inspect the path along Station Road, as ECC presently have an initiative on pavement repairs. The problem with resolving the flooding on the bridge in the High Street was progressing with the help of Mr. Bush. GM pointed out that the bridge was not the only flooding issue in the village, Station road was also a problem. 37 schools in Essex have signed up with Essex Youth Service to help young careers. There are over 15,000 young careers in Essex, the scheme gives them a break and allows them to be children.</p> <p>There are over 2,400 children in Essex being home educated. RG is hopeful that the Government will pass a national legislation, making all parents having to register that they are home educating their children. This would help ensure that the children are safe and receiving a full education.</p>	
20895	<p>Flowerbed Committee Helen Mudge, who is a co-opted member of the Flowerbed Committee has, for personal reasons, resigned. MJ thanked Helen for her time on the committee, Helen was always very enthusiastic and knowledgeable. MJ said she hoped it would be temporary, and Helen would always be welcomed to re-join.</p>	
20896	<p>Transport On 14 January 2020, Trusty Bus went back to operating the pre-closure Hall Road bus timetable. However, the company still have not changed the timetables in the bus shelters.</p>	

	There is a Transport Meeting on 19 March 2020, in Saffron Walden, RF will inform members that displaying incorrect timetables is not providing a good service.	
20897	<p>Communication Committee</p> <p>There is usually around 100 visitors to EPC’s website per month. However, in January 2020, 1,600 visited the website. Many of the extra visitors accessed the News Section, which had updates regarding Abbotsford Bridge and the Fairfield planning application. AW said she would keep this section updated to encourage visitors.</p> <p>The Communication Committee still need one more Councillor to join the committee, at present they are not quorate.</p>	
20898	<p>Volunteer Evening</p> <p>The volunteer evening was another great success. ECA were also delighted with the evening. If the evening is repeated this year, and it is hoped it will, MJ asked for the Councillors to provide more names of volunteers. MJ thanked, FL, AW, JR and LJ who all helped on the evening. A ‘big thank you’ also goes to MJ for organising the event.</p>	
20899	<p>Parking around the primary School</p> <p>A Police Officer from Essex Police attended the village on Monday 20 January 2020. The Officer was there to advise and educate motorists who park their cars in Halies Wood and surrounding roads, in order to take their children to Elsenham Primary School. The Officer didn’t hand out any parking enforcements. JM has not yet received a report on how the visit went. It doesn’t however, seemed to have made any great improvement on the parking situation. The only way things can improve, is if an alternative parking area, like the one first proposed on the Bovis Home planning application, is developed.</p>	
20900	<p>Seat in the Cemetery</p> <p>The bench in the Elsenham Cemetery needs a clean.</p>	LJ to contact the resident who purchased the bench.
20901	<p>Terms of Reference</p> <p>Proposal, EPC adopt the amended Terms of Reference, which incorporates the expenditure budget limit for the Planning Committee, agreed in minute 20421, and Terms of reference for the Communication Committee, agreed in minute 20397.</p> <p>Proposal, EPC approve and adopt the Annual Leave Policy & Procedures.</p>	<p>PJ proposed, FL seconded, the vote was carried unanimously.</p> <p>PJ proposed, JM seconded, the vote</p>

		was carried unanimously.
20907	UDC – CIL Visibility Assessment Some of the questions on the assessment, were not devised for Parish Council level, it was therefore agreed not to complete it.	
20908	Government Consultation, strengthening Police Powers to tackle unauthorized Encampment It was agreed not to complete this consultation.	
20909	The Great British Spring Clean MJ said she would be happy to organize the village spring clean again this year, with the help of Sandra and Bill Smith.	
20910	Neighbourhood Plan After some discussion it was decided not to pursue with a neighbourhood plan. This decision was made due to amount of funding, and the time and dedication from Councillors and residents that it would take to compile all the different documents that form a neighbourhood plan. A village neighbourhood plan must fit in with UDC local plan and it may only last 3 years before it becomes obsolete.	
Correspondence Received		
20911	Strengthening police powers to tackle unauthorized encampments	
20912	Partnership Document 22 December 2019	
20913	Times leader on air pollution	
20914	Partnership Document 27 December 2019	
20915	EALC E Bulletin, week commencing 30 December 2019	
20916	Partnership Document 3 January 2020	
20917	Stansted Airport Planning application public speaking and committee meeting.	
20918	SSE Power Points	
20919	UDC - CIL Viability Assessment – Stakeholder Consultation – Parish Councils	
20920	Stansted Airport outlines £35 million investment	
20921	EALC E Bulletin, week commencing 6 January 2020	
20922	Partnership Document 5 – 11 January 2020	
20923	SSE Press release 13 January 2020	
20924	SSE Minutes	
20925	Airport planning application, register to speak	
20926	EALC Police Bulletin, week commencing 13 January 2020	
20927	Uttlesford Citizen Advice letter	
20928	Abbotsford Bridge	
20929	Training Bulletin 16 January 2020	
20930	EALC E Bulletin, week commencing 16 January 2020	
20931	Partnership Document 12 – 18 January 2020	

20932	SSE Press release 20 January 2020	
20933	Local Parish Liaison Forum	
20934	Police Survey	
20935	EALC Police Bulletin, week commencing 20 January 2020	
20936	Abbotsford Bridge, not being closed	
20937	London Stansted CEO's speech to Uttlesford District Council Planning Committee.	
20938	EALC E Bulletin, week commencing 20 January 2020	
20939	Partnership Document 18 -25 January 2020	
Meeting opened to public participation		
20940	Mr. Bush suggested that if the streetlights in Station Road were LED, this may help to direct the light straight onto the pavement. EPC are changing to LED as and when each bulb needs replacing.	
20941	RF is currently seeking a grant from Tesco, to fund new batteries and pads for the defibrillator. It was agreed that EPC's name could be used on the grant form.	
Meeting closed to public participation		
Items to go on next agenda		
(at Chairman's discretion, no decisions can lawfully be made under this item).		
20942	Lighting and path in Station Road. Parking on the grass verge in front of Gilbey Cottages. Information Booklets	LJ to add items to next meeting's agenda.
Meeting closed at 10.02pm the next Parish Council Meeting will be held on 2 March 2020 at 8.00pm in the Memorial Hall		