



Elsenham Parish Council

Minutes of Parish Council Meeting held on

9 January 2017

Present Elsenham Parish Council (EPC):	Mr. S Pimblett (Chairman – SP), Mr. P Clear (PEC), Mr. C Dunn (CD), Mr. R Franklin (RF), Mrs. A Gleeson (AG), Mrs. M Jackson (MJ), Mr. P Johnson (PJ), Mrs. F Lambert (FL), Dr. G Mott (GM) and Mrs. L Johnson (Parish Clerk – LJ).	
Members of public:	13, plus Essex County Cllr. R Gooding (RG).	
Apologies for absence	None.	
Minute no.	Item	Actions agreed
19835	Declarations of Interest.	None.
Meeting opened to public participation		
19836	The ‘Stansted Road’ sign by the mini roundabouts is broken.	LJ has reported this to UDC.
19837	The slip road in front of Gilbey Cottages is covered in leaves.	LJ to report this to UDC.
19838	Stansted Parish Council has received a planning application for a new road that will link Elsenham and Stansted. The proposed road would begin near May Walk and link to High Lane in Stansted; the idea is to help reduce the congestion at Grove Hill.	
Meeting closed to public participation		
19839	Actions from previous minutes Email sent to Mr. Rob Ruffy, (site manager, David Wilson Homes) regarding parking in the playing field’s car park. Letter sent to Mr. Gilbey.	LJ to email DWH regarding the Fish & Chip van, which will need adequate parking space on Thursdays. Noted.

	Risk Assessment reviewed, item on agenda. Emergency Plan – ongoing. Allotments.	Noted. Noted. Noted.
19840	Minutes Council considered the minutes of the meeting held on 5 December 2016. With one correction to minute 19813, the painting/preserving of the village sign still needs to be organized.	Approved by EPC, signed by Chairman as a true and accurate record.
19841	County Councillors’ report RG gave a report on the future extension and new facilities allocated to Elsenham Primary School; he hopes that residents will get involved with the plans. Unfortunately, the plans do not incorporate a new pre-school.	
19842	Planning Committee Proposal , GM is appointed a member of the Planning Committee. UTT/16/2847/HHF Proposed conversion of an existing barn outbuilding to a domestic annexe. Tye Green House, Tye Green, Elsenham. UTT/16/3601/SO Scoping opinion for development of Stansted Northside. Stansted Airport, Northside. UTT/16/3653/HHF Erection of single storey rear extension. The Lodge, Henham Road, Elsenham. UTT/16/1861/DFO Details following outline application UTT/13/0177/OP for the erection of 116 new houses, open space, play areas, land for educational use.	PJ proposed, MJ seconded, the vote was carried unanimously. No Comment. These three planning applications are to be discussed and comments/objections to be agreed at the Planning Committee Meeting, on 13 January 2017.
19843	Housing Development in Elsenham Persimmon Homes (Hailes Wood development), has not complied with their obligations to complete the play area by the occupation of the 16 th house, and have also failed to complete the construction of the public footpath. UDC have instructed Persimmon Homes to deal with these matters at once otherwise UDC will take legal action. UDC have not set a date for the hearing of Bovis Homes planning application. The site manager of David Wilson Homes has stated that the ditch and drainage system will be cleared to help the water runoff. Essex Highways have granted permission for The Crest Nicholson development site, to close the public	

	<p>footpath, that runs down the side of their development, so that a new surface can be laid.</p> <p>In the section 106 agreement with Crest Nicholson, monies have been allocated to Essex Highways to improve the congestion at Grove Hill. Essex Highways have assessed the situation and reported that this is not practical. EPC are therefore going to ask UDC if the monies could be used in other ways to improve the roads in Elsenham, one suggestion was for clearer 30-mile limit signs along Stansted Road. There is also £16,000 earmarked for covered cycle parking at Elsenham Station.</p> <p>The planning application for the development at Elsenham Nurseries has not yet been submitted to UDC.</p>	<p>RG to ask about these funds at the next Highways Panel meeting.</p> <p>PJ to speak to UDC's Planning Department.</p>		
19844	<p>Playing Field Committee</p> <p>A meeting was held with Paul Jarvis (EYFC) and Gareth Davies (playing fields maintenance contractor) regarding the work that needs to be carried out on the playing fields for the coming year. It was agreed that a top dressing needs to be applied to the field in May, the football club have agreed to cease playing at the beginning of May 2017, to allow the work to be carried out.</p> <p>Quotations are currently being arranged to increase the parking area in the top car park by removing the earth bank.</p>	<p>PEC to arrange a Playing Field Committee meeting when quotations have been received.</p>		
19845	<p>Rights of Way and Open Spaces Committee Proposal, GM is appointed a member of the EROWOS.</p> <p>About 60 people participated in the Boxing Day walk.</p> <p>EPC are still waiting for a reply to the letter, sent to Sean Marten on 22 November 2016, regarding the 'Alsa Wood Management Plan'.</p> <p>Tree Warden's report.</p> <p>The dangling dead branch in the cemetery has now been removed. LJ is obtaining quotes for cutting the hedge in the cemetery, so the work may be carried out before the birds begin to nest.</p>	<p>SP proposed, AG seconded, the vote was carried unanimously.</p> <p>Margaret Shaw to contact Sean Marten. LJ to advise Nigel Brown of the current situation.</p> <p>Noted. LJ to add to next month's agenda.</p>		
19846	<p>Finance Committee</p> <p>The following cheques and payments required for approval.</p>	<p>All cheques and payments were approved for signing.</p>		
	BACS	Wages x 3	£1,323.94	
	BACS	HM Revenue	£273.43	
	BACS	Elsenham Village Hall	£12.00	
	BACS	L Johnson	£37.69	

	D/ Debit	HP Ink	£7.99	
	BACS	M Burke	£1,090.00	
	BACS	ECA	£74.50	
	D/Debit	3G Mobile	£25.46	
	BACS	L Johnson	£101.35	
19847	A summary of receipts and payments. Circulated.			
19848	<p>Precept Proposal, EPC asks UDC for a precept of £51,556 plus a grant of £1,444, totalling £53,000 for the financial year ending 31 March 2018.</p>			CD proposed, PJ seconded, the vote was carried unanimously.
19849	<p>Clerk's Report Flag Pole It was decided due to cost and safety issues, not to purchase a flag pole for the village.</p> <p>Vacancies Two Parish Councillors have resigned. The Notice of vacancies for EPC have been placed on the notice boards, if an election is not requested by ten local electors by 12 January 2017, EPC can then advertise the positions.</p> <p>Both District Councillors for Elsenham and Henham have resigned. An election has been triggered by a request from two electors. The election will be on 16 February 2017 for both vacancies.</p> <p>Allotments It was decided that EPC would arrange for the vacant allotment plot to be cleared, allowing it to be given to the next tenant on the waiting list. All new plot holders in the future must be made aware of the clause in the allotment contract that when they vacate the plot it is left in a satisfactory condition.</p> <p>Accuro Saturday Play Club – Donation It was agreed not to give a donation to this charity.</p>			LJ to place advert in 'Elsenham News' and on the village notice boards.
19850	<p>Flowerbed Committee Minutes of the meeting held on 6 January 2017. It had been agreed at the Flowerbed Committee meeting to continue to the end of the financial year, working with the help of volunteers and Mr. M Burke carrying out any maintenance work required. In March 2017, the Flowerbed Committee will send out 'Scope of Work' and contracts to several professional landscape gardeners, including Mrs. Lyn Clarke.</p>			Noted.
19851	District Councillor			

	<p>Since the agenda had been published, District Councillor Lizzy Parr has resigned.</p> <p>As present EPC do not have any District Councillors to represent them. Janice Loughlin from Stort Valley and Alan Dean from Stansted North have both offered their services if required; both are Lib Dem candidates.</p> <p>Once the new District Councillors are elected a letter of welcome is to be sent from EPC.</p> <p>A letter is to be sent to Rory Gleeson from EPC thanking him for his work on both Parish and District Council.</p>	<p>RG to advice on the political implications.</p> <p>LJ to write letter.</p> <p>LJ to write letter.</p>
19852	<p>Grass Cutting Contract</p> <p>The current grass cutting contract is being amended to highlight the wild flower areas, and talks are taking place regarding the church and church cemetery. In future, it may be necessary to add the clearing of the ditch by Orchard Crescent to help stop the flooding in Station Road.</p>	
19853	<p>Neighborhood Watch.</p> <p>Proposal, EPC spend up to £60 from NHW budget for the purchase of new signs.</p>	<p>FL proposed, AG seconded, the vote was carried unanimously.</p>
19854	<p>Risk Assessment</p> <p>As the Pump House is now owned by EPC it was agreed to add this to the risk assessment.</p>	
19855	<p>Transport</p> <p>ECC transport are behind with their schedule on the latest consultation, still awaiting the report.</p>	
Correspondence Received		
19856	EALC Bulletin 1 st December 2016	
19857	Grove Hill	
19858	Police Report 4 December 2016	
19859	SSE how to complain about aircraft noise	
19860	Making the Link	
19861	Planning Committee 14 December 2016	
19862	Community Heroes	
19863	Ray Woodcock	
19864	Uttlesford Citizens advice	
19865	Police Report 11 December 2016	
19866	Parish Council will not be capped currently	
19867	Police Report 19 December 2016	
19868	Help us plan for the future of Essex	
19869	Last E Bulletin 2016	
19870	Police Report 23 December 2016	
19871	Police Report 31 Dec ember 2016	
19872	Planning Committee, 11 January 2017, documents	
Meeting reopened to public participation		
19873	There is a lot of dog fouling around the village.	LJ to report to

		Environmental Health and UDC dog warden.
19874	Many of the drains around the village are blocked, including the drain by the notice board in Station Road, the playing field car park and the railway bridge in The High Street.	LJ to report to Essex Highways. LJ to contact RG for an update on the railway bridge.
19875	There is a public consultation from 5 January until 16 February 2017, regarding proposed modifications to the 'Replacement Waste Local Plan'.	
Meeting closed to public participation		
Items to go on next agenda (at Chairman's discretion, no decisions can lawfully be made under this item)		
19876	Hedge along path in the Cemetery.	LJ to add item to next meeting's agenda.
Meeting closed 9.30pm. the next Parish Council Meeting will be held on 6 February 2017, 8.00pm in the Memorial Hall		