



Elsenham Parish Council

Minutes of Parish Council Meeting held on 7th October 2013

Present: Mr. N Edwards (Chairman), Mr. R Bayley (Vice-Chairman), Mr. P Clear, Mr. R Franklin, Mr. P Johnson, Mrs. F Lambert, Mrs. P Lees, Miss. E Parr, Mr. S Pimblett, Mr. G Woolvin, and Mrs. L Johnson (Parish Clerk).

Members of the Public: 14, Cllr. R Gooding.

Apologies for Absence: Cllr. D Morson.

18148 Mr. R Franklin reported on the sad news of the death of Mrs. Janet Hogger, who was a member of the Parish Council from 1995 to 2002. The Chairman at that time, Mr. John Hurwitz said 'Janet was an excellent Councillor, always defending village rights'. Mrs. Janet Hogger initially set up the village web site and was also Madam Chairman of the Village Hall. A minutes silence was held in her memory.

18149 **Declarations of Interest - None**

OPEN TO THE PUBLIC.

18150 Mr. Segar said that he had continued to remove the dead heads from the roses in the Memorial Garden. He also reported that the grass around the Memorial Garden was full of weeds.

18151 Mr. Segar commented on the statement from Fairfield Planning application regarding a new road infrastructure.

18152 A resident of the village thanked Cllr. E Parr for her help arranging the Highway Rangers to clear the path along Cats Lane; the Rangers had done a very good job.

- 18153** Mrs. Asinya asked about the new bus shelter; the Parish Clerk will contact Essex County Council to see when the next Local Highway Panel is meeting.
- 18154** It was reported that the Gas Sub Station on the corner of Stansted Road and Robin Hood Road had still not been repaired; the Parish Clerk is to contact the Gas Company to ask for a progress report.
- 18155** **Minutes** – The Minutes of the meeting held on 2nd September 2013 having been circulated, was approved by the Parish Council and signed by the Chairman as a true record.
- 18156** **District/County Councillors Report.**
Cllr. E Parr reported that on the 2nd October 2013, Uttlesford Planning Committee had refused Fairfield’s planning application by 6 votes to 5 with one abstention However the report on Fairfield’s proposed link road at Elsenham Cross is still to be submitted and the period of public consultation is still to run, ending the 17th October 2013; so the decision cannot be finalised until after that date. If there are any significant new issues raised the matter will be referred back to the Planning Committee for further consideration.
- 18157** **Housing Development in Elsenham.**
Mrs. P Lees reported that a meeting is to be arranged between the Parish Councils of Takeley, Dunmow, Hatfield Broad Oak and Elsenham, to discuss Uttlesford District Council planning department.
- 18158** **Planning Committee.**
- (i)** **UTT/13/2026/OP** – Outline application for change of use of land from residential and sui generis vehicle use to residential use with the erection of 4 new dwellings, with associated demolition of an existing dwelling and vehicle repair building, all matters reserved except access. W Barker & Son, Barker Garage, High Street, Elsenham. **No comment**
 - (ii)** **UTT/13/0808/OP**– Revised plans, Fairfield up to 800 dwellings. Land east of Elsenham. Mr. N Baker, Chairman, Joint Parish Council Steering Group. is to write a reply to UDC Planning Committee asking them to refuse this application.
- Decision Made.**
- (iii)** **UTT/13/1834/HHF** – Demolition of storage sheds and erection of garage block, 26 New Road Elsenham, Bishop’s Stortford, Herts. Approved with conditions. **Noted.**
 - (iv)** **UTT/13/1908/REN** – For a two storey side extension with conversion of garage. The Lanterns, Park Road, Elsenham. **Approved with Conditions. Noted.**

- (v) **UTT/13/2226/PDF** – Proposed extension, extending 4m from rear wall, roof at highest point 3.8m. Pennington View, Henham Road, Elsenham.
No objections. Noted.

18159 Playing Field Committee Report

Mr. P Clear reported that the established winter and autumn program for the maintenance work on the playing field had begun; with a top dressing due to be applied at the end of October. The Playing field Committee will be holding a meeting to discuss the budget required for the next financial year.

18160 Finance Committee Report

The following cheques and payments were approved for signing.

BACS	Littlejohn	£ 360.00
100095	Citizen Advice Bureau	£ 50.00
100096	Essex Air Ambulance	£ 100.00
100097	hives planning	£ 360.00
BACS	Jacki Tipton	£ 8.00
100098	Uttl Ass of Local councils	£ 25.00
100099	G Jackson	£ 58.06
100100/BACS	Wages	£ 884.72
BACS	M Burke	£ 854.67
100101	Affinity Water	£ 17.04
BACS	Expenses	£ 35.19
BACS	M Burke	£ 350.00

- 18161** A summary of receipts and payments were circulated, there were no questions.

- 18162** It was proposed by Mrs. P Lees and seconded by Mr. D Lucas that the £500 donated by Cllr. E Parr and Cllr. D Morson from the 'New Home Bonus Fund', may be spent by the 'Flowerbed Working Group' on two wooded surrounds at Leigh Drive and for the purchase of plants and compost, the vote was carried unanimously.

18163 With the arrival of Cllr. R Gooding to the meeting, it was agreed by the Parish Council to go back to item 5 on the agenda.

District & County Councillor's report.

Cllr. R Gooding reported on two consultations that are presently taking place, 'Home to School Transport' and 'Youth Services', he urged the Parish Council and the public to respond to these.

Mr. N Edwards asked about the funding for a new bus shelter, Cllr. R Gooding replied that the 'Local Highway Panel' should have more funding available by the end of 2013; the Parish Clerk will therefore send another request for their consideration.

Mr. N Edwards asked why Uttlesford District Council has not asked 'Gleeson Development' for a payment towards secondary education, when all the other large developments in the village have been asked for a contribution. Cllr. R Gooding replied that as Forest Hall School was not at its full capacity, ECC could not justify asking for funds. Mr. P Johnson and Mrs. P Lees agreed to write a letter to Essex County Council asking for a full explanation as this reasoning seemed strange, with all the new houses in the village the schools will need extra funding, if not now, then in the future.

It was noted that while Uttlesford District Council still had no 'Local Plan' in place, Elsenham and the surrounding villages are in a vulnerable position with planning developments.

**18164 Rights of Way and Open Spaces Committee Report
Tree Warden's Report. Noted**

Mr. S Pimblett had nothing to report, but asked when a 'Cemetery Working Group' meeting was to be held; Mr. P Johnson replied that one would be arranged before the next Parish Council Meeting.

18165 Parking at Leigh Drive.

It was proposed by Mr. R Bayley and seconded by Mrs. P Lees that the Parish Council spend up to £100 on the purchase of two signs to be attached below the 'Leigh Drive' signs, stating 'No site Traffic by order of the Elsenham Parish Council', the vote was carried unanimously, the Parish Clerk will arrange for the signs to be made. The Parish Clerk is to find out what parking restrictions the Parish Council are permitted to enforce.

The Parish Clerk is to write to all three developers asking them for a direct email address to be set up; this would be used for the Parish Clerk to report any problems or concerns that Councillors or villagers may have once the building work commences.

18166 Clerk's Report

Mrs. L Johnson informed the meeting that she had written to the Highway Rangers regarding cutting back the hedges along Hall Road, Station Road, Stansted Road and the B12 road from Elsenham to Stansted; all the roads had been inspected and assessed by Highways.

The Parish Council are still waiting for a second quote for the work in the Elsenham Cemetery; so far one had been received.

Mrs. L Johnson asked if there was anywhere available to store the large volume of planning applications, which at present were kept at her home. It was agreed to first find out how long a Parish Council was required to keep planning applications. If they could not be destroyed, enquires were to be made about storing them in the Village Hall.

It was proposed by Mr. S Pimblett and seconded by Mr. R Bayley that the Parish Council renew their membership to 'Stop Stansted Expansion' at a cost of £10, the vote was carried.

It was agreed that the Parish Clerk should research the history of Elsenham for the 'Hundred Parishes Society' Elsenham web page.

18167 Salt Spreaders

It was agreed that before the Parish Council purchase a salt spreader, Mr. D Lucas would take a sample of the salt that which been delivered, to make sure it was compatible with the salt spreader.

18168 Community Assets.

It was proposed by Mr. R Bayley and seconded by Mrs. P Lees that 'The Crown' public house is registered with Uttlesford District Council as a community asset, the vote was carried unanimously. Mr. R Bayley agreed to complete the documentation.

18169 Allotments

Mr. P Clear reported that Affinity Water had issued a certificate to the Parish Council to certify that the allotment site at St. Mary's Church complies with the water supply regulations 1999 for backflow prevention. The Parish Council at this time was not in a position to adopt the 'Memorandum of Understanding' as there were still a couple of issues to agree.

18170 Flowerbed Working Group

Mrs. F Lambert proposed that The Elsenham Girl Guides are given permission to plant bulbs around the village, Mrs. P Lees seconded, the vote was carried unanimously. Mrs. F Lambert will liaise with Mrs. Soaper leader of the Girl Guides, as to the best places to plant them. A map will be drawn up for grass cutting purposes.

18171 Transport

Mr. R Franklin reported that he and Mr. Segar will be attending the 'Parish Transport' meeting on the 16th October 2013.

Mr. Segar stated that there had been a few occasions on Saturdays when the buses had failed to arrive. An article is to go in the 'Elsenham News' reminding people that any complaint regarding the bus service must be reported straight away.

CORRESPONDENCE

18172 E Bulletin 29th August 2013. **Noted**

18173 SSE, Parish & Town Council Liaison Meeting. **Noted**

18174 Rural Opportunities Bulletin. **Noted**

18175 Making the Links September Edition. **Noted**

- 18176 Village Walk 28th September. **Noted**
- 18177 Parish Forum 30th September 2013. **Noted**
- 18178 RCCE Community Led Planning Network in Uttlesford. **Noted**
- 18179 Important note re 2014/15 Precept setting. **Noted**
- 18180 SSE Thank you letter. **Noted**
- 18181 Committee site visits 25th September 2013. **Noted**
- 18182 Planning Committee 25th September – Documents available. **Noted**
- 18183 SSE, Parish & Town Council meeting 19th July. **Noted**
- 18184 AGM Invite Volunteer Centre Uttlesford. **Noted**
- 18185 SSE'S 2014 Community Calendar Launched. **Noted**
- 18186 Macmillan's Biggest Coffee Morning. **Noted**
- 18187 SSE Campaigners Unite to Urge Airport Commission to Provide Safeguards for Local Communities. **Noted**
- 18188 Weekly Email News Digest – 16th September 2013. **Noted**
- 18189 Review of Local Bus Strategy. **Mr. R Franklin to respond to the consultation.**
- 18190 Re publicising the local bus and school transport consultation. **Noted**
- 18191 ECC Review of the County Councils local bus strategy. **Noted**
- 18192 Invitation to Parish Transport Meeting. **Noted. Mr. R Franklin and Mr. J Segar are going to attend.**
- 18193 CSW figures for August 2013. **Noted**
- 18194 Village Walk Reminder. **Noted**
- 18195 Weekly Email News Digest 23rd September 2013. **Noted**
- 18196 Planning Committee Site Visit for 30th September 2013. **Noted**
- 18197 Planning Committee 2nd October 2013 – Documents available. **Noted**
- 18198 SSE Recent press releases issued by SSE. **Noted**
- 18199 Residents urged to sign rural funding petition. **Noted**
- 18200 UDC Planning Committee Fairfield Site. **Noted**
- 18201 SOV Fairfield Planning Application. **Noted**
- 18202 Weekly Email News Digest 30th September 2013. **Noted**
- 18203 SSE Campaign Update September 2013. **Noted**
- 18204 ITU Charity Ball. **Noted**
- 18205 Parish Forum – Andrew Taylor. **Noted**
- 18206 Mr. N Edwards drew attention to the amount of correspondence regarding the 'Fairfield' planning application. Elsenham Village had put a lot of hard work into fighting against this application, including over 200 emails and letters received by committee members over the past week, the village walk which covered all the approved and proposed development's sites and the fantastic turnout of villagers that went along to UDC planning meeting on the 2nd October.
The Council thanked Dr. Mott for his help in organising the village walk. Mr. N Edwards asked if any of the Councillors had any objections if he wrote a letter to be published in the 'Elsenham News' thanking the villagers for their

tremendous support over the last six years, with the fight against this development; there were no objections.

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Items to go on next agenda (at the Chairman's discretion, no decisions can lawfully be made under this item).

18207 Mr. D Lucas reported that a telephone pole had fallen down in Hall Road; the Parish Clerk is to report it.

18208 Mrs. P Lees asked for a 'Parish Council Contractor' to be added to next month's agenda.

The meeting closed at 9.25pm

Next Meeting; Monday, 4th November 2013 at 8.00pm held in the Memorial Hall