



## Elsenham Parish Council

### Minutes of Parish Council Meeting held on 7 September 2015

<b>Present Elsenham Parish Council (EPC):</b>	Mrs. P Lees (Chairman – PL), Mr. P Clear (PEC), Mr. C Dunn (CD), Mr. R Franklin (RF), Mrs. A Gleeson (AG), Mr. R Gleeson (RG), Mrs. M Jackson (MJ), Mrs. F Lambert (FL) and Mrs. L Johnson (Parish Clerk – LJ).	
<b>Members of the public:</b>	7.	
<b>Apologies for absence:</b>	Mr. P Johnson (PJ), Mr. S Pimblett (SP) and Miss. E Parr (EP).	
<b>Minute no.</b>	<b>Item</b>	<b>Actions agreed</b>
<b>19171</b>	<b>Declarations of Interest;</b>	None
<b>Meeting opened to public participation</b>		
<b>19172</b>	Progress was asked on the repainting of the white lines in Stansted Road and Fourways. Essex Highways had inspected the roads but could not give a date when the work would be carried out.	
<b>19173</b>	It was noted that an advertising sign had been displayed on the grass by the Memorial Gardens. This land belongs to Highways and therefore EPC have no authority to ask for its removal.	PL to contact Highways to ask their policy for advertising on their land.
<b>19174</b>	There had been a lot of mud coming from private land onto Stansted Road by the motor way bridge. Photographs have been sent to Highways who had written to the land owner, stating that this is illegal and adequate drainage must be put in place.	RG to liaise with UDC, PL to liaise with Stansted's PC, to try and gain more information.
<b>19175</b>	The inadequate drainage on the bridge in The High Street has still not been addressed by Highways.	PL to liaise with RG.
<b>19176</b>	Unfortunately heavy goods vehicles cannot be stopped from entering the village before 9am.	
<b>Meeting closed to public participation</b>		

<b>19177</b>	<b>Actions from previous minutes.</b> All actions had been completed.	
<b>19178</b>	<b>Minutes</b> Council considered the minutes of the meeting held on 3 August 2015.	Approved by EPC, signed by Chairman as a true and accurate record.
<b>19179</b>	<b>County Councillor and District Councillors' report.</b> RG reported on the planning application 'Land West of Hall Road', for 130 new houses. This application had been refused by UDC and had now gone to appeal; the hearing will be held on 27 October 2015. A decision on the Fairfield's Development has still not been published since being passed for Ministerial Advisement.	
<b>19180</b>	<b>Planning Committee</b>	
<b>I</b>	<b>UTT/15/2337/FUL</b> Proposed agricultural barn and access road. Tye Green Farm, Tye Green Road, Elsenham.	EPC support this application and would welcome UDC's approval.
<b>II</b>	<b>UTT/15/2462/HHF</b> Proposed new brick wall with piers and gates to front boundary and creation of additional vehicular access. Turner House, Station Road, Elsenham.	Noted, the frontage is unbalanced, the new gates would dominate the road.
<b>III</b>	<b>UTT/15/2331/HHF</b> Proposed first floor extension. Pines, Robin Hood Road, Elsenham.	No Comment.
<b>IV</b>	<b>UTT/15/2428/AV</b> Proposed sign notifying land has been acquired by David Wilson Homes. Land North of the Gables, Stansted Road, Elsenham.	We note that this application has been submitted retrospectively.
<b>V</b>	<b>UTT/15/2588/HHF</b> Proposed single storey extension. 10 Glebe End, Elsenham.	EPC fully support this application.
<b>VI</b>	<b>UTT/15/2621/FUL</b> and <b>UTT/15/2622/LB</b> Conversion of barn to 1 new dwelling. Tye Green Farm, Tye Green, Elsenham.	Referred to the next Planning Committee meeting.
<b>VII</b>	<b>UTT/15/2632/DFO</b> Details following outline application UTT/13/1790/OP erection of up to 165 homes with associated car parking, landscaping and open spaces. Land south of Stansted Road, Elsenham.	Referred to the next Planning Committee meeting.
<b>VIII</b>	<b><u>Decisions Made by Uttlesford District Council</u></b> <b>UTT/15/1725/AV</b> Proposed advertisement to provide directional signage attached to structure of street name	Approved.

<b>IX</b>	plate. Hailes Wood, Elsenham. <b>UTT/15/1602/AV</b> Proposed single sided sign. Land North of Stansted Road, Elsenham.	Approved.
<b>X</b>	<b>UTT/15/1691/FUL</b> Proposed demolition of existing garage and erection of new semi-detached dwelling. 11 Broom Farm Road, Elsenham.	Refused.
<b>XI</b>	<b>UTT/15/1858/HHF</b> Proposed loft conversion. 1 Orchard Crescent, Elsenham.	Refused.
<b>XII</b>	<b>UTT/15/2233/HHF</b> Proposed demolition of existing conservatory and erection of two storey rear extension. The Hollies, Station Road, Elsenham.	Approved.
<b>19181</b>	<b>Playing Field Committee</b> A meeting has been arranged between members of EPC and 'Chris Nicolson' (the Gleeson development, land south of Stansted Road), regarding if the land for an all-weather football pitch, requested from the Elsenham Youth Football Club (EYFC), could be incorporated into their development. A Playing Field Committee meeting is to be arranged later this month.	
<b>19182</b>	<b>Rights of Way and Open Spaces Committee</b> Tree Warden's report. David Wilson Homes, (development land north of Stansted Road), are going to temporarily close footpath 31, which leads from Stansted Road through the spinney to Alsa Woods. An onsite meeting is taking place on Thursday 10 September 2015, with members of the Open Spaces Committee and Mr. Laurence Page (Essex Highways Public Rights of Way), the meeting is to gain more information about the forthcoming closure and to make sure that the temporary diversion is put in place before footpath 31 is closed.	Noted.
<b>19183</b>	<b>Housing Development in Elsenham</b> Charles Church (developers at Hailes Wood), has asked for a meeting with members of EPC regarding S106 agreement and their planning application, (still not agreed by UDC) on building a further three houses on the site which was originally intended for a car park. It was agreed to contact UDC planning and/or legal departments for a view on this invitation before EPC responds.	PJ to contact UDC.
<b>19184</b>	<b>Blueprint for Developers</b> CD would like UDC to provide clear and concise information on all housing developments, which is easily accessible to all.	CD and RG to liaise and form a more detailed terms of reference, which is to given to UDC.

<b>19185</b>	<b>Finance Committee</b> The following cheques and payments required for approval.			All cheques and payments approved for signing.
	100209	J Day & Son Ltd	£1280.00	
	100210	Paul Smith	£350.00	
	BACS	Salaries	£1103.02	
	Card	Printer ink	£7.99	
	Card	3G	£27.20	
	BACS	M Burke	£946.25	
	100211	Elsenham Flower Show	£8.50	
	Card	Affinity Water	£140.35	
	BACS	L Johnson	£5.49	
<b>19186</b>	A summary of receipts and payments. Circulated.			Noted.
<b>19187</b>	<b>Security of open spaces</b> <b>Proposal</b> , to give consistency with the Spinney, the task to examine and determine the action/work, if any, to minimize any future visits from travellers and others on open space land owned by Elsenham Parish Council is passed to the Open Space Committee.			PC proposed, MJ seconded, the vote was carried unanimously.
<b>19188</b>	<b>Defibrillator</b> <b>Proposal</b> , EPC contribute to the cost of a defibrillator, up to £1,000.			RF proposed, FL seconded, the vote was carried.
<b>19189</b>	<p><b>Clerk's Report</b> EPC agreed to sell their lawn mower. An advert is to be placed in the Elsenham News and it will go to the highest bidder.</p> <p><b>Proposal</b>, EPC agreed to erect the sign stating 'No Site Vehicles, by order of the Parish Council' at the entrance of Leigh Drive.</p> <p><b>Skip allotments</b> It was agreed that the request of a skip for the allotments would not be possible, there was not a suitable site for a skip and it may mean that the rent would have to be increased, which many plot holders would be against.</p> <p><b>Proposal</b>, EPC make a donation of £100 to Essex Air Ambulance.</p> <p><b>Proposal</b>, EPC make a donation of £100 to The Poppy Appeal.</p> <p>It was still to be agreed who would lay the poppy wreath on behalf of EPC.</p>			<p>LJ to arrange.</p> <p>LJ to arrange.</p> <p>RG proposed, FL seconded, the vote was carried unanimously.</p> <p>AG proposed, MJ seconded, the vote was carried unanimously.</p> <p>PL, PJ and LJ to liaise.</p>

	<p><b>Flooding in Oziers</b> It was agreed that some sand bags stored in the village for emergencies would be a good idea. EPC asked for 50 last year from UDC but they were never delivered.</p> <p><b>Proposal</b>, EPC agrees that ‘Elsenham Golf Club and Leisure’ may give a short presentation on their planning application at their next Parish Council meeting.</p> <p><b>Proposal</b>, EPC arrange for The Pump House in the High Street to have a general tidy up.</p> <p><b>Dog Waste Bins</b> A request for further dog waste bins had been received. Unfortunately, UDC has refused to empty any new bins erected by EPC. It was decided to try and relocate some of the bins in the village to make better use of the ones we have.</p>	<p>LJ to contact UDC.</p> <p>PEC proposed, FL seconded, the vote was carried unanimously.</p> <p>To be discussed at the next Flowerbed Committee meeting.</p> <p>PL and FL to walk round the village to see which bins need relocating.</p>
<b>19190</b>	<p><b>Flowerbed Working Group</b> <b>Proposal</b>, EPC establish a Flowerbed Committee, with terms of reference and monetary allocation of £1,000.</p> <p><b>Proposal</b>, EPC pay £250 from the flowerbed budget, for the cost of the bedding plants and pelleted fertilizer.</p>	<p>PL proposed, FL seconded, the vote was carried unanimously.</p> <p>MJ proposed, AG seconded, the vote was carried unanimously.</p>
<b>19191</b>	<p><b>Station Road Parking</b> <b>Proposal</b>, EPC write to ECC (Cllr. Johnson, Cabinet Member for Highways Maintenance), requesting that ECC take the necessary action to complete the yellow-lines ‘no parking’ road markings in compliance with the parking order issued by ECC and which came into operation on 28 April 2014.</p>	<p>PC proposed, FL seconded, the vote was carried unanimously. PJ and LJ to write letter.</p>
<b>19192</b>	<p><b>Remembrance Day</b> <b>Proposal</b>, EPC give their permission for St. Mary’s Church, Elsenham, to hold the Remembrance Day Service in the Memorial Garden, from 10.45am on Saturday 7 November 2015.</p>	<p>CD proposed, RF seconded, the vote was carried unanimously.</p>
<b>19193</b>	<p><b>Village Websites</b> Mr. G Woollvin who runs the village website has since decided that he is going to continue.</p>	
	<p><b>Transport</b> Nothing to report.</p>	
<b>Correspondence Received</b>		
<b>19194</b>	EALC E Bulletin 31 July 2015	Noted
<b>19195</b>	Partnership Document 2 August 2015	Noted
<b>19196</b>	Making the Link	Noted

<b>19197</b>	Message from Trading Standards	Noted
<b>19198</b>	Bus Services - 301	Noted
<b>19199</b>	Elsenham War Memorial – Notification of designated decision	Noted
<b>19200</b>	EALC E bulletin 7 August 2015	Noted
<b>19201</b>	Partnership Document 10 August 2015	Noted
<b>19202</b>	EALC E Bulletin 14 August 2015	Noted
<b>19203</b>	Police Report	Noted
<b>19204</b>	Cleaner Essex Campaign 2015	Noted
<b>19205</b>	County Update August 2015	Noted
<b>19206</b>	September’s planning policy working group	Noted
<b>19207</b>	UDC strategic housing land availability assessment	Noted
<b>19208</b>	EALC E Bulletin 21 August 2015	Noted
<b>19209</b>	Police report 24 August 2015	Noted
<b>19210</b>	Home Start, Thank you letter	Noted
<b>19211</b>	EALC E Bulletin 28 August 2015	Noted
<b>19212</b>	Essex Air Ambulance	Noted
<b>19213</b>	Police Report 31 August 2015	Noted
<b>19214</b>	Parish Forum agenda	Noted
<b>Open to the Public</b>		
<b>19215</b>	It was suggested that instead of having the defibrillator at Elsenham surgery, a better idea maybe was to use ‘first response’, this is where the defibrillator is kept at different houses in the village on a rota bases.	
<b>19216</b>	A resident stated that they thought the flower beds at Broom Farm were looking lovely.	
<b>19217</b>	A Stansted resident asked if RF would talk to a member of the Stansted Parish Council about the defibrillator.	
<b>Items to go on next agenda</b> (at Chairman’s discretion, no decisions can lawfully be made under this item).		
<b>19218</b>	None	
<b>Meeting closed 21.45pm. the next Parish Council Meeting will be held on 5 October 2015 at 8.00pm in the Memorial Hall</b>		