



Elsenham Parish Council

Minutes of Parish Council Meeting held on 7 December 2015

Present Elsenham Parish Council (EPC):	Mrs. P Lees (Chairman – PL), Mr. P Johnson (Vice-Chairman- PJ), Mr. P Clear (PEC), Mr. C Dunn (CD), Mr. R Franklin (RF), Mrs. A Gleeson (AG), Mr. R Gleeson (RG), Mrs. M Jackson (MJ), Mrs. F Lambert (FL), Mr. S Pimblett (SP) and Mrs. L Johnson (Parish Clerk – LJ).	
Members of the public:	7, County Councillor Ray Gooding (RG).	
Apologies for absence	Miss. E Parr (EP).	
Minute no.	Item	Actions agreed
19301	Declarations of Interest;	None
Meeting opened to public participation		
19302	It was asked, if the ‘speed watch team’ would monitor The High Street and Station Road during the school runs. FL replied that because of the cars parked along Station Road these slowed the vehicles down, but she would try and cover The High Street. There are only two members on the ‘speed watch team’, so any residents that would like to help would be most welcome.	
19303	There is still a lot of mud and debris coming from the fields onto Stansted Road by the motorway bridge.	LJ to contact Stansted’s Parish Clerk.
19304	Highways still could not give a date as to when the re-painting of the white lines in Station Road would be carried out.	
19305	The spotlight on the school zebra crossing was not working.	LJ to contact Highways.
19306	Residents did not like the new seating arrangements and the use of a television at the Elsenham Surgery. PL explained that the change in seats had been carried out for health reasons, as the chairs could now be wiped clean; RF stated that the television was to help	

	confidentiality with patients talking to members of the staff. PL suggested that residents should write, stating their views to Elsenham Surgery.	
Meeting closed to public participation		
19307	Actions from previous minutes Defibrillator , The defibrillator is now installed and working, there is to be a village awareness seminar in February 2016; an account has been set up with donations of £210. Village Inspection. War Memorial.	Report circulated. Reports circulated. Report circulated.
19308	Minutes Council considered the minutes of the meeting held on 2 November 2015.	Approved by EPC, signed by Chairman as a true and accurate record.
19309	County and District Councilors' reports' RG had attended a meeting with PL and LJ regarding The Highways Panel. It was agreed to submit 3 projects to The Highways Panel, the parking on the verge along Henham Road, the dangerous conditions on Hall Road and the lack of adequate drainage on the bridge in the High Street. RG stated that there was likely to be a 2% increase in County Council Tax next year. RG informed the meeting that UDC had appointed a new Chief Executive, Mrs. Dawn French. A decision on the appeal for a traveler's site at Henham is expected on 3 February 2016. UDC has produced their interactive local plan map showing the areas of land that have been put forward for potential housing sites. Again Elsenham has been targeted for further developments.	
19310	Planning Committee Planning Committee meeting held on 18 November 2015. There were no questions. Planning Committee meeting held on 1 December 2015. There were no questions. <u>Decisions Made by Uttlesford District Council</u> UTT/15/2978/FUL Removal of condition 12 of planning permission UTT/14/0051/FUL. Barker Garage, High Street, Elsenham.	Minutes circulated. Minutes circulated. Approved.
19311	Housing Development in Elsenham Response to the Local Plan Consultation and question 19. There were no questions. PJ stated that it was expected at UDC's Planning Committee meeting on the 16 December 2016, that the planning application land south of Stansted Road would be approved with conditions.	Circulated.
19312	Playing Field Committee Proposal , EPC spend up to £300 to replace the broken	PEC proposed, FL

	<p>barrier, plus two others that are in a bad condition, located in the playing field car park by The Memorial Hall.</p> <p>PEC stated that an extra grass cut had been carried out on the playing fields, and Earthworms had verti drain the football pitches. Repairs to the gate at the children's play area were to be carried out, as it was not closing correctly.</p>			seconded, the vote was carried unanimously.
19313	<p>Rights of Way and Open Spaces Committee</p> <p>ROWOSC meeting held on 16 September 2015. There were no questions.</p> <p>Footpath 31 is now temporarily closed. Margaret Shaw has written to Daniel Condren (Barratt's Homes), asking what the reason is for the delay in making the new all-weather surface footpath. The other routes through the Spinney are becoming a quagmire and it would be very much appreciated if they would lay more shingle or a wooden walkway.</p> <p>It is unlikely that Alsa Wood will be reinstated as a SSSI in the near future. As part of the S106 agreement, the owners of Alsa Wood and the developers David Wilson Homes (DWH), are to arrange a meeting to discuss a future management plan for the wood.</p>			Minutes circulated.
19314	<p>Traffic Calming</p> <p>Response of EPC to the application for variation of condition 6 pursuant to application UTT/14/3279/DFO. There were no questions.</p>			Circulated.
19315	<p>Finance Committee</p> <p>The following cheques and payments required for approval.</p>			All cheques and payments approved for signing.
	Card	CPRE	£75.00	
	100220	Citizen Advice Bureau B/S	£100.00	
	100221	Citizen Advice Bureau S/W	£100.00	
	BACS	Kier	£141.04	
	BACS	HP Ink	£7.99	
	100222	Whyare Inspired Ltd	£75.00	
	100223	Tye Green Services	£52.00	
	BACS x 3	Wages	£1103.02	
	BACS	G A Coleman	£642.00	
	100224	R & N engineering	£535.20	
	100225	Paul Smith	£315.00	
	BACS	Spraytech Stove	£534.00	
	BACS	M Burke Landscaping	£1191.25	
	BACS	L Johnson	£24.88	
	BACS	Earthworms Sports	£800.00	
19316	A summary of receipts and payments. Circulated.			Noted.

	Finance Meeting held on 9 November 2015.	Circulated.
19317	Proposal , EPC request a precept from Uttlesford District Council for 2016/17 of £50,000. PL stated that the Parish Clerk had done an excellent preliminary budget and precept plan.	Budgets circulated. PL proposed, PJ seconded, the vote was carried unanimously.
19318	Clerk's Report Proposal , EPC purchases a new litter bin to replace the small litter bin by Elsenham Station, at a cost of up to £300. It was agreed, that before EPC agree/not agree to take over ownership of The Pump House in Elsenham, High Street, which at present belongs to The Gilbey Trust, that a quotation is obtained as to how much it would cost to restore the Pump House to an acceptable standard. A letter would then be sent requesting that before EPC accepts ownership, The Gilbey Trust either carry out the work or donate to EPC a financial contribution.	PC proposed, MJ seconded, the vote was carried unanimously. LJ to contact Pickford.
19319	The Flowerbed Committee Meeting held 28 October 2015. There were no questions. MJ stated that the Memorial Gardens had been given a good tidy up, and the winter flowers had now been planted in the flower beds.	Minutes circulated.
19320	Local Highway Panel LJ had contacted the Highways Panel, requesting for the 3 projects, Hall Road, Henham Road and the High Street bridge to be added to their January 2016 agenda. If this is possible PL and LJ are to attend the meeting.	
19321	Transport. The next transport meeting is to be held on 23 February 2016 at Dunmow. An informal meeting was held on 18 November 2015 in the Bowls Club, where all aspects of public travel was discussed. On the morning of 7 December 2015, two buses did not turn up, this was due to sickness and Acme was quick to rectify the situation. There had been a cabinet report from ECC stating that it was unlikely that there would be any changes to Elsenham's bus time table.	
Correspondence Received		
19322	SSE Minutes	Noted
19323	EALC E Bulletin Friday 30 October 2015	Noted
19324	Police Report Friday 30 October 2015	Noted
19325	EALC E Bulletin Friday 6 November 2015	Noted
19326	Planning Committee, documents available	Noted
19327	Making the Link, November 2015	Noted
19328	EALC E Bulletin Friday 13 November 2015	Noted

19329	Police reports Friday 13 November 2015	Noted
19330	CAA decision on Gatwick Airport	Noted
19331	Housing and Planning Bill	Noted
19332	Essex Rural Strategy	Noted
19333	Winter Resilience Volunteers at PAH in Harlow	Noted
19334	Greater Essex Devolution Update	Noted
19335	Planning Policy WG 26 November 2015	Noted
19336	Appeal dismissed, Land West of Hall Road	Noted
19337	Fire procedures for The Memorial Hall	Noted
19338	Superfast Essex rural strategy consultation	Noted
19339	Public Safety Information	Noted
19340	Police Reports 20 November 2015	Noted
19341	Changes to bin times	Noted
19342	Uttlesford LHP Schemes 2016/17	Noted
19343	EALC E Bulletin Friday 27 November 2015	Noted
19344	Police Report 27 November 2015	Noted
Meeting open to the public		
19345	There is a litter bin belonging to the Parish Council in the entrance of the Bowls Club.	PEC to see if it is suitable to replace the bin by the station.
19346	PJ explained that the response to the traffic calming was EPC's objections to the changes proposed by DWH in regard to a delay to the timescales for introduction to the traffic management scheme.	
19347	Due to time changes in the collection of the rubbish bins, residents are putting their bins out the night before. This is causing problems with debris being swept across the pavement and into the road.	
19348	The question was raised about the situation of Daisy May's Farm in Hall Road, and whether it was still under investigation by the Enforcement Officer at ECC.	LJ to contact the Enforcement Officer.
Items to go on next agenda (at Chairman's discretion, no decisions can lawfully be made under this item).		
19349	The condition of the car park at Ambrose Corner. Post on the verge at the entrance of Orchard Crescent. Audit for smaller authorities.	LJ to add items to next meeting's agenda.
Meeting closed 9.10pm. the next Parish Council Meeting will be held on 4 January 2016 at 8.00pm in the Memorial Hall		