



## Elsenham Parish Council

### Minutes of Parish Council Meeting held on

**7 August 2017**

<b>Present Elsenham Parish Council (EPC):</b>	Mr. S Pimblett (Chairman SP), Mr. P Clear (PEC), Mr. R Franklin (RF), Mrs. A Gleeson (AG), Mrs. M Jackson (MJ), Mr. P Johnson (PJ), Mrs. F Lambert (FL), Mr. J Minor (JM), Dr. G Mott (GM), Mr. B Smith (BS) and Mrs. L Johnson (Parish Clerk – LJ).	
<b>Public:</b>	14, plus District Cllr. P Lees (PL), District Cllr. G LeCount (GL).	
<b>Apologies for absence</b>	Mr. C Dunn (CD).	
<b>Minute no.</b>	<b>Item</b>	<b>Actions agreed</b>
<b>20152</b>	<b>Declarations of Interest;</b> PJ and MJ both declared a non-pecuniary interest on item 13 of the agenda, as they are members of the ECA.	
<b>Meeting opened to public participation</b>		
<b>20153</b>	It was asked if dogs could be banned from the allotments.	Allotment Committee to discuss. LJ to write to all plot holders, reminding them of the rules when taking dogs into the allotments.
<b>20154</b>	It was suggested that the Parish Council should employ the services of a professional, to respond to UDC's Draft Local Plan.	To be discussed under item 8, New Local Plan.
<b>20155</b>	It was asked why the 'National Planning Policy Framework' (NPPF) had not been utilized when fighting against the developments in the village. This is a government document, the framework acts as guidance for local planning authorities and decision-takers, both in drawing up plans and making decisions about planning applications.	

<b>20156</b>	The owner of approx. 4 acres of land, asked about local opinion on his plans to build 16 bungalows, making a retirement community.	It was agreed the land was in Henham and therefore the owner should address his plans to Henham PC.
<b>20157</b>	Some privately-owned hedges are overhanging the path by Leigh Drive.	An article had been placed in the Elsenham News asking owners to cut back their hedges if they were encroaching onto the pavements.
<b>20158</b>	The Parish Council's website is not up to date.	PJ to update.
<b>20159</b>	The 'Entrance' and 'Exit' road markings at Ambrose Corner are no longer visible.	PL to consider the possibility of erecting signs.
<b>Meeting closed to public participation</b>		
<b>20160</b>	<p><b>Actions from previous minutes.</b></p> <p>Email sent to Karen Denmark asking for extra time to respond to the Stansted Airport Scoping Report.</p> <p>A letter sent to Mrs. C Wylde regarding the installing of the bench.</p> <p>1 tonne of salt ordered.</p> <p>£500 sent to Stansted Hall and Elsenham Cricket Club.</p> <p>Adopted Risk Assessment circulated to all Councillors.</p> <p>Letter sent to Simon Nichols regarding the path in the Spinney.</p>	Noted.
<b>20161</b>	<p><b>Minutes</b></p> <p>Council considered the minutes of the meeting held on 3 July 2017.</p>	Approved by EPC, signed by Chairman as a true and accurate record.
<b>20162</b>	<p><b>County and District Councillors' reports.</b></p> <p>PL recommended that EPC employ the services of Mr. Geoff Gardner, to respond to UDC on its Regulation 18 Draft Local Plan.</p> <p>Persimmons Homes stated they would have all outstanding issues on the Hailes Wood development resolved by September 2017.</p> <p>All the roads on the new developments are wide enough for refuse lorries to use; the reason why some lorries have been unable to access some of the roads is because of the parked cars.</p> <p>There is an immense volume of rubbish being collected from the new developments, UDC are happy to do this at present, but it will stop in the future.</p> <p>Elsenham and Henham are allocated a set amount for refuse to be collected. Once all the new houses are occupied, EPC should ask UDC for extra funding.</p>	

	<p>It is important that residents respond to the Draft Local Plan, motivation should be sought by social media. Only about half the re-surfacing on the road between Thaxted and Henham has been completed.</p>	<p>GM to write to Cllr. R Gooding.</p>
<p><b>20163</b></p>	<p><b>Planning Committee</b>  Minutes of the meeting held on 10 July 2017.  Minutes of the meeting held on 17 July 2017.</p> <p>A letter had been sent to Mr. Toby Hudson, Crown Estate, regarding the ransom strip of land at Leigh Drive. Mr. Pascal French had replied on his behalf saying, he would collate the information and respond back. EPC are still awaiting the response.</p> <p><b>UTT/17/1994/FUL</b> Proposed Pavilion. Elsenham Cricket Club, Henham Road, Elsenham.</p> <p><b>Decisions made by Uttlesford District Council</b>  <b>UTT/17/1431/HHF</b> Proposed two storey side extension, replacement roof and orangery. 7 New Road, Elsenham.</p> <p><b>UTT/17/0370/DOC</b> Application to discharge Conditions 4, 5, 6, 7, 11, 12, 13 and 15. Elsenham Nurseries, Stansted Road, Elsenham.</p> <p><b>UTT/17/03335/DFO</b> Application for the approval of the details of layout, scales, landscaping and appearance reserved under condition 1 outline planning permission reference UTT/14/2991/OP for the construction of 40 houses. Elsenham Nurseries, Stansted Road, Elsenham.</p>	<p>Noted.  Noted.</p> <p>EPC fully support this application, PJ and LJ to write response.</p> <p>Approved.</p> <p>Discharge condition in full.</p> <p>Approved.</p>
<p><b>20164</b></p>	<p><b>Housing Development in Elsenham</b>  <b>Draft Local Plan (Regulation 18) Consultation Proposal</b>, EPC agree in principle to accept the transfer of ownership on the land for the Community Hall from DWH.</p> <p><b>Proposal</b>, EPC agree for a member(s) of the Planning Committee to liaise with UDC/DWH regarding the possible transfer of ownership of the land for the Community Hall.</p> <p><b>New Local Plan</b>  It was agreed that EPC should commission Mr. Geoff Gardner (Director of Gardner Planning) to write the response to the 40 houses in Robin Hood Road proposed on the Draft Local Plan.  PJ informed the meeting that there were still funds in 'Save our Village', plus £4,000 in New Housing Advice.</p>	<p>PJ proposed, GM seconded, the vote was carried unanimously.</p> <p>PJ proposed, FL seconded, the vote was carried unanimously.</p> <p>It was agreed the EPC would approach Mr. G Gardner, mindful of the budget.</p>
<p><b>20165</b></p>	<p><b>Playing Field Committee</b></p>	

	<p><b>Proposal</b>, EPC purchase a new metal litter bin to replace the damaged bin in the playing field, at a cost of £400 + VAT and installation.</p> <p><b>Proposal</b>, EPC give permission for the ECA to hold the annual village fete on Saturday 9<sup>th</sup> June 2018.</p> <p>Work on the car park extension is due to start in September 2017.</p> <p>A Playing Field Committee meeting is to be arranged for the week beginning 14 August 2017.</p>			<p>PEC proposed, FL seconded, the vote was carried unanimously.</p> <p>Unanimously carried.</p> <p>PEC to arrange.</p>
<b>20166</b>	<p><b>Rights of Way and Open Spaces Committee</b> SP thanked GM for walking all the local footpaths and reporting on their current state, which is presently very good.</p> <p>DWH has carried out remedial work satisfactorily on the path in the Spinney. There will be a further length of path, about 3 meters, still in need of remedial work, once the concrete block is removed at the entrance.</p> <p>The revised management plan for Alsa Wood is a promising document with realistic suggestions, a vast improvement to the first. The attenuation pond on the DWH site has now been fenced off.</p> <p>A container is to be installed by the salt bin in the playing fields, to store the red/pink litter bags.</p>			<p>To be added to the Playing Field Committee agenda.</p>
<b>20167</b>	<p><b>Finance Committee</b> The following cheques and payments required for approval.</p>			<p>All cheques and payments approved for signing.</p>
	BACS	M D Landscapes	£823.99	
	BACS	Stansted Hall & Elsenham Cricket Club	£500.00	
	BACS	ECA	£78.75	
	BACS x 3	Wages	£1,364.00	
	100279	A & J Lighting	£149.22	
	100278	P Smith	£350.00	
	BACS	EALC	£45.00	
	BACS	M Burke	£201.50	
	BACS	Belton Gardening	£133.00	
	BACS	Hp Ink	£10.99	
	BACS	3G Mobile	£20.52	
	BACS	M D Landscapes	£823.99	
	BACS	L Johnson	£18.00	

20168	A summary of receipts and payments. Circulated.	Noted.
20169	<b>The Pump House Proposal</b> , EPC arrange for the Pump House to be tidied up, at a cost of up to £50.	RF proposed, PJ seconded, the vote was carried unanimously. LJ to arrange.
20170	<b>Removal of litter/rubbish from the Memorial Hall.</b> A request had been sent to ECA to remind all people hiring the Memorial Hall to take their rubbish home with them, and not to fill up the litter bins in the playing fields. It was thought that all the regular groups that hired the hall did abide by this, it was the people that only hired the hall infrequently for parties. It was suggested that if the rubbish was put into a red UDC refuse bag and left by the gates at the top of the playing field, it would then be removed by UDC on their weekly refuse collection day.	
20171	<b>Clerk's Report</b> <b>EPC agreed to BS and LJ to attend the following courses.</b> BS to attend the EALC planning course. LJ to attend the Data Protection course.	
20172	<b>Flowerbed Committee</b> Minutes of the meeting held on 25 July 2017. It looked hopeful, that Essex Highways would grant EPC a license for the new flowerboxes, to be placed either side of the bus shelter by the station.	Noted.
20173	<b>Transport</b> Due to a technical difficulty with the tender process, Acme will not be running the 7/7A service, as originally stated. Another bus operator will be awarded the contract service from week commencing 27 August 2017; however, the timetables remain unchanged.	
<b>Correspondence Received</b>		
20174	Enforcement Notice Served	
20175	EALC E Bulletin 26 June 2017	
20176	SSE Scoping report	
20177	Public consultation on expanding Elsenham C of E Primary School	
20178	Local Plan Parish Forum urgent clarification	
20179	Police Report 1 July 2017	
20180	Make the Connection	
20181	SSE response to the CCA Consultation	
20182	Making the Link July 2017	
20183	SSE Minutes	
20184	EALC Training Bulletin 6 July 2017	
20185	EALC E Bulletin 6 July 2017	
20186	Police Report 10 July 2017	
20187	Local Plan drop in exhibition	

20188	Fourth coming airport planning application	
20189	Elsenham Hall Expansion	
20190	Consultation of Uttlesford draft Regulation 18 Local Plan	
20191	EALC E Bulletin 13 July 2017	
20192	Asset of Community Value	
20193	E Bulletin 17 July 2017	
20194	ECC Footpath 30 Closure	The footpath will close 14 August 2017, for the laying of an all-weather surface.
20195	SSE Scoping Response	
20196	Thank You letter from EACH	
20197	UDC Planning Agenda 2 August 2017	
20198	Police Report 24 July 2017	
20199	Police Report 27 July 2017	
20200	E Bulletin 24 July 2017	
20201	Training Bulletin 27 July 2017.	
<b>Meeting opened to public participation</b>		
20202	There has still been no improvement to the drains on the bridge in the High Street.	
20203	There has been no further development on the large ash tree overhanging Robin Hood Road.	LJ to chase Highways.
20204	Commuters are not parking their cars along Station Road at present, but it will continue to be monitored.	
<b>Meeting closed to public participation</b>		
<b>Items to go on next agenda (at Chairman's discretion, no decisions can lawfully be made under this item).</b>		
20205	There were no items for next month's agenda.	
<b>Meeting closed at 9.50pm, the next Parish Council Meeting will be held on 4 September 2017 in the Memorial Hall</b>		