



Elsenham Parish Council

Minutes of Parish Council Meeting held on

6 March 2017

Present Elsenham Parish Council (EPC):	Mr. S Pimblett (Chairman – SP), Mr. P Clear (PEC), Mr. C Dunn (CD), Mr. R Franklin (RF), Mrs. A Gleeson (AG), Mrs. M Jackson (MJ), Mr. P Johnson (PJ), Mrs. F Lambert (FL), Dr. G Mott (GM) and Mrs. L Johnson (Parish Clerk – LJ).	
public:	13, plus Essex County Cllr. R Gooding (RJG), District Cllrs P Lees (PL) and G LeCount (GL).	
Apologies for absence	None	
Minute no.	Item	Actions agreed
19913	Declarations of Interest;	None.
Meeting opened to public participation		
19914	A big ‘Thank You’ was said for all the support on the planning application at the St Mary’s Church, which, on the third attempt has now been granted permission. The Church are now looking to raise money, and would welcome any ideas from fundraising expertise.	
19915	UDC has erected a new ‘Stansted Road’ sign. The Acme buses are looking much cleaner.	
19916	The lights which have been erected on the proposed travellers site in Henham, which was rejected by UDC, have still not been removed. PL said she had spoken to Nigel Brown at UDC and direct action was being taken.	
Meeting closed to public participation		
19917	Actions from previous minutes Letter sent to Andy Mahoney. Email sent to UDC regarding new litter bins.	Noted. Parish Clerk’s report.
19918	Minutes Council considered the minutes of the meeting held on 6	Approved by EPC, signed by Chairman as a

	February 2016.	true and accurate record.
19919	<p>District Councillor's report SP congratulated and welcomed our new District Councillors, Petrina Lees and Garry LeCount. PL reported that concerns had been raised, about what was considered an outstanding issue regarding footpath 21, on the Hailes Wood development. S106 agreement stated that the developer was to enhance the footpath, which has not been carried out. However, UDC are happy that the developer has complied, as improvements have been carried out around the perimeter of the footpath. A ditch has been filled in, by the Station in Old Mead Road, it has been reported to Highways who have replied saying that this is in order, and does not need to be re-dug. PJ said that this is a flood area and should be reported to Essex Flood and Water Management Team. PL said she was considering ways to help improve the car parking surface area at Ambrose Corner.</p>	PJ to give the telephone number to PL.
19920	<p>Planning Committee Minutes of the meeting held on 22 February 2017 circulated.</p> <p>UTT/17/0251/HHF Single storey rear extension. 2 Gilbey Cottages, Stansted Road, Elsenham.</p> <p>UTT/17/0335/DFO Application for the approval of the details of layout, landscaping and appearance reserved under condition 1 of outline planning permission reference UTT/14/2991/OP for the construction of 40 dwellings. Elsenham Nurseries, Stansted Road, Elsenham.</p> <p>UTT/17/0444/HHF Proposed two storey side extension, replacement roof and orangery, and a detached double garage. 7 New Road, Elsenham.</p> <p>Planning applications decided by Uttlesford District Council.</p> <p>UTT/16/2847/HHF The proposed conversion of an existing barn outbuilding to a domestic annexe. Tye Green House, Tye Green, Elsenham. Approved.</p> <p>UTT/16/3368/HHF Proposed demolition of existing conservatory and erection of two storey rear extension and front porch. Parkdale, Park Road, Elsenham. Approved.</p> <p>UTT/16/3338/FUL Demolition of existing outbuilding</p>	<p>Noted.</p> <p>A Planning Committee meeting is to be arranged the week of the 13 March 2017 to discuss and respond to these three applications.</p>

	<p>and erection of single storey dwelling with new access. Spring Cottage, Fuller End, Tye Green Road, Elsenham. Approved.</p> <p>UTT/16/3653/HHF Erection of single storey rear extension. The Lodge, Henham Road, Elsenham. Withdrawal.</p>	
19921	<p>Housing Development in Elsenham A letter has been sent to Mr. N Kelly, (Development Director Crest Nicholson). The letter asked if the two Highways contributions within the S106 agreement, currently ear marked for improvement at Grove Hill (Highways have stated that they cannot see any improvements that could be made at this location, with such limited funds as signal works are very costly) and £16,000 towards the provision of a covered cycle parking at the railway station, could be used on more urgent Highway matters in Elsenham.</p> <p>UDC had received a complaint in respect of fencing to front boundary not in accordance with plans, at Land adjacent to Hailes Wood. An investigation has been carried out and no breach was found.</p> <p>SP thanked GM for his response to the Elsenham Nurseries, Stansted Road development. The application was to discharge some conditions which affected Alsa Wood.</p>	Noted.
19922	<p>Playing Field Committee The Committee are arranging for the extension of the top car park. The documents have been sent to UDC for planning permission and a site visit is to be arranged.</p> <p>A low fence is to be installed around the field, to stop cars from driving onto the field and damaging the grass.</p> <p>A bonfire has been set alight on the playing field, by the side of the bowls club.</p>	GM is to remove the remains of the fire.
19923	<p>Rights of Way and Open Spaces Committee Fruit trees have been planted on De Mandeville green. It is hoped that residents will respect the trees and allow them to mature. Two working days had been carried out on the Spinney, which had been very productive.</p>	
19924	<p>Report on litter picking day Elsenham had taken part in the 'Great British Spring Clean'. It was a very successful day with over 50 residents helping. CD thanked MJ for providing lunch</p>	LJ to write to Chris Feek thanking him for making

	and GM for arranging with DWH to supply two skips. SP thanked CD and AG for organizing the event.	the skips available.	
19925	Finance Committee The following cheques and payments required for approval.	All cheques and payments approved for signing.	
	100265	Uttlesford Community Travel	£50.00
	BACS	Affinity Water	£64.59
	BACS	Pat Doughty	£45.00
	BACS	C B Mower LTD	£61.56
	BACS x 3	Wages	£1,323.94
	BACS	Addison Signs	£179.82
	100266	Essex Wildlife Trust	£275.00
	100267	Amenity Services	£90.00
	100268	HEU Benefice Account	£70.00
	BACS	M Burke	£990.00
	BACS	L Johnson	£8.06
19926	A summary of receipts and payments. Circulated. Stansted Hall and Elsenham Cricket club has secured a 10 year lease on the cricket pitch in Elsenham. CD stated that this was good news for the village and the safeguarding of the green open space. The cricket club are looking for funding for a new pavilion, and CD suggested the Parish Council may like to consider giving a donation. It was decided to wait until next month's meeting, as Mr. David Brown is to give a presentation regarding the current situation of the club.		
19927	Clerk's Report UDC had stated that they will not be installing any litter or dog waste bins on the new developments in the village, this is down to the Parish Council to arrange. It will also be the Parish Councils responsibility for arranging the emptying of these bins. EPC found this unacceptable, not only were UDC gaining financially from the new houses, but it was a requirement that all planning developments had facilities for the refuse lorries to access the sites to empty householders' bins, and yet, they refused to empty any street bins. Proposal , EPC renew their membership to The National Allotment Society at an annual fee of £55.00.	PL to raise this with UDC. PEC proposed, CD seconded, the vote was carried unanimously.	
19928	Social Media It was agreed that the Elsenham and Henham face book		

	<p>page was not the correct procedure for residents to report issues or air comments about the Parish Council. AG is the moderator of the site and said she would make it clearer that Parish Council issues should be reported to the Parish Clerk. LJ to place Parish Council contact details on the village notice boards.</p> <p>The Elsenham and Henham site has many subscribers, AG is at present the only moderator, several more volunteers are required.</p>	
19929	<p>Flowerbed Committee Minutes of the meeting held on 10 February 2017.</p> <p>Proposal, EPC adopts the Flowerbed scope of work. The Flowerbed scope of work is now a working document.</p> <p>Proposal, EPC authorize the payments on the Flowerbed Committees budget statement for 2017/18.</p>	<p>Noted.</p> <p>CD proposed, FL seconded, the vote was carried unanimously.</p> <p>FL proposed, PEC seconded, the vote was carried unanimously.</p>
19930	<p>Transport. There had been some complaints regarding the busses being 5 – 10 minutes late. With all the traffic lights and road works in and around the village this seems acceptable.</p>	
Correspondence Received		
19931	EALC Saturday morning briefing on planning	
19932	Police report 6 February 2017	
19933	Making the Link February's edition	
19934	EALC E Bulletin 6 February 2017	
19935	EALC Training 2 February 2017	
19936	Parish Forum 15 March 2017	PJ and RF to attend.
19937	Police report 12 February 2017	
19938	Great British Spring Clean	
19939	EALC Training 16 February 2017	
19940	EALC E Bulletin 16 February 2017	
19941	Hall Road	
19942	Police Report 11 – 17 February 2017	
19943	Online Police Public Consultation	
19944	Police & Crime Commissioner's public consultation.	
19945	County Update	
19946	Police Report 27 February 2017	
19947	Planning Committee 8 March 2017, documents available	
19948	Parish Forum 15 March 2017	
19949	<p>County Councillor's report The outline business case has been approved for the school extension, this triggers the designer stage. RG walked along Hall Road, the road surface is quite</p>	

	<p>good, but the erosion to the verges are very dangerous. There is a precipice with a two foot drop off the edge of the road; very dangerous if a car was to go off the edge. RG also made enquiries regarding the excessive numbers of lorries delivering inert waste to the Quarry. RG was advised by the operator that he has been receiving lorries that are more than the agreed number, which he has been turning away. It is not possible for ECC to monitor this but it would be very helpful if any local person has information on the details of the vehicles.</p> <p>PJ said that the Quarry Liaison Group could be re-established, which RG was the Chairman.</p> <p>SP stated that there should be traffic calming along Hall Road. The long-established tradition of the children from Elsenham Primary school walking to the church has now been stopped, because the road is too dangerous.</p> <p>RG stated that it was always a good idea when responding to planning applications, to ask UDC to specify that wheel washers are used.</p>	<p>RG, RF and MG are to arrange a village walk on a weekday to collect any further evidence for the visit to the Highway Surgery on the 15 March 2017.</p>
Meeting opened to public participation		
19950	The newly laid footpath in the Spinney has now been removed and re-laid, due to the original surfacing materials containing pieces of glass.	
19951	RG was asked why Essex Highways, in a recent report had deemed Hall Road, Elsenham, safe for housing developments. RG said he would look into the matter.	
19952	The poppy wreaths in the Memorial Garden are due to be removed next week.	
Meeting closed to public participation		
Items to go on next agenda (at Chairman's discretion, no decisions can lawfully be made under this item).		
19953	The Chapel Funding for the fencing in the playing field. ROWAOS budget statement. Mr. David Brown.	LJ to add items to next meeting's agenda.
In accordance with section 1 of the Public Bodies (admissions to meeting) Act 1960, the public and press will be excluded from the remainder of the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.		
19954	New Parish Councillors Mr. William Smith and Mr. John Minor gave a short talk on their background and why they would like to become Parish Councillors. Both candidates were successful and will be asked to join EPC.	LJ to write letters confirming acceptance.
19955	Grass cutting and Maintenance Contract 2017/20	

	Proposal , SP, PJ and PEC are authorised to make the final decision, on which contractor is awarded the grass cutting contract.	AG proposed, GM seconded, the vote was carried unanimously.
Meeting closed 10.15pm the next Parish Council Meeting will be held on 3 April 2017 at 8.00pm in the Memorial Hall		