



Elsenham Parish Council

Minutes of Parish Council Meeting held on

6 June 2016

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| Present Elsenham Parish Council (EPC): | Mrs. P Lees (Chairman – PL), Mr. P Johnson (Vice-Chairman- PJ), Mr. P Clear (PEC), Mr. C Dunn (CD), Mr. R Franklin (RF), Mrs. A Gleeson (AG), Mr. R Gleeson (RG), Mrs. M Jackson (MJ), Mrs. F Lambert (FL), Miss. E Parr (EP), Mr. S Pimblett (SP), and Mrs. L Johnson (Parish Clerk – LJ). | |
| Members of the public: | 5, plus Essex County Cllr. R Gooding (RJG) | |
| Apologies for absence | None | |
| Minute no. | Item | Actions agreed |
| 19548 | Declarations of Interest; | None |
| Meeting opened to public participation | | |
| 19549 | Network Rail has put forward a proposal to close Fullers End level crossing. This is strongly opposed by Elsenham’s ‘Right of Way and Open Space Committee’ (EROWOS) and residents of Elsenham. A public exhibition is to take place in Newport on 21 June 2016 between 2pm – 7pm; residents are encouraged to attend the exhibition. EROWOS have agreed to take over responsibility on behalf of EPC, to ensure that everything possible is done to keep this level crossing open. | |
| 19550 | Letters were sent to all the residents of Gilbey Cottages asking them not to park on the grass verge in front of the cottages; the situation has now improved. | |
| 19551 | Street light No 2 in Glebe End has still not been replaced since it was knocked over about 3 months ago. | LJ to contact Highways. |
| 19552 | It was asked if the current housing developments should | PL to contacted UDC. |

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| | all be using wheel washes. | |
| 19553 | The soil in The Memorial Garden is currently being prepared before plants and shrubs are planted. | |
| 19554 | It was asked what the fees for the Allotments were spent on. A written request must be made to the Parish Clerk. | LJ to prepare a report |
| Meeting closed to public participation | | |
| 19555 | Actions from previous minutes Thank you letter from Helimedi Letters sent to all residents of Gilbey Cottages asking them to stop parking on the grass verge. | Noted |
| 19556 | Minutes Council considered the minutes of the meeting held on 9 May 2016. | Approved by EPC, signed by Chairman as a true and accurate record. |
| 19557 | County and District Councillors' reports RJK reported that the new timetable changes for 7/7A bus routes are affecting a lot of residents, and particular school children. The Passenger Transport has set up a meeting at the Old School in Henham on 30 June 2016 between 1.30pm – 3.30pm, this is to discuss services due to be reviewed in 2017 and where the cost of passenger per journey criteria may put the service at risk. RG reported that Cllr. John Davey was sworn in as the new UDC Chairman at the Annual Council Meeting held on 17 May 2016; the Vice-Chairman is Cllr. Geoffrey Sell. RG gave out the dates of the forthcoming referendum. PL asked if either RG or EP were going to represent Elsenham and attend the Planning Policy Working Group meeting on the 9 June 2016. PL felt it was extremely important that the Uttlesford District Councillors represented Elsenham at this meeting, as the 'Country Side Protection Zone Review' was on the agenda; RG and EP were both unaware of the contents on the agenda and had not planned to attend the meeting; RG said that if he was not working he would now attend. | |
| 19558 | Planning Committee Minutes of the meeting held on 18 May 2016 circulated. | Noted. |
| 19559 | Housing Development in Elsenham The Secretary of State is considering the report of the Inspector, Mr. David Nicholson, who held a public inquiry on the appeal by Fairfield Development (Elsenham) and LS Easton Park Investment Limited (Dunmow). Parties are asked to submit comments on | |

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| | any changes since the inquiry in respect of the development plan, the emerging Local Plan, and the 5 year supply of deliverable housing sites in the area. Plus any material changes in circumstances. | | | |
| 19560 | <p>Playing Field Committee Minutes of the meeting held on 23 May 2016 circulated. Proposal, Playing Field Committee recommends to Full Council that Abacus Playground Ltd is employed to replace all playtiles and lay new wetpour safety surfacing in the children's play area at a cost of £12,421. EPC have over the last few years accumulated £9,000 to put towards this project; to make up the difference a grant has been applied for from UDC Community Project for £3,500, meanwhile the extra funds will be transferred from EPC's reserve.</p> <p>There has been some recent vandalism in the Recreation Ground, the Bowls Club was broken into causing a lot of damage, there was also damage to the Tennis Club and a few days earlier a Bowls Club member's car was vandalized.</p> <p>It was agreed that the cost of locking the playing field's gates at night would be too costly, as a security team would have to be employed.</p> <p>It was suggested that the police ought to do more routine patrols to the Recreation Ground.</p> | | | <p>PEC proposed, RF seconded the vote was carried unanimously.</p> <p>LJ to contact the police, plus arrange a visit from a Crime Prevention Officer.</p> |
| 19561 | <p>Rights of Way and Open Spaces Committee Members of the committee are to raise the canopy of the cherry tree in The Spinney, as it was currently blocking out light to a resident of Leigh Drive. Essex Highways had recently cut the verges in the villages but many of the hedges were over grown and obscuring road signs, also several of the footpaths were becoming impassable.</p> | | | |
| 19562 | <p>Standing Orders Proposal, EPC approves and formally adopts the revised Standing Orders.</p> | | | <p>PJ proposed, AG seconded, the vote was carried unanimously. The revised Standing Orders now become a working document.</p> |
| 19563 | <p>Finance Committee The following cheques and payments required for approval.</p> | | | <p>All cheques and payments approved for signing.</p> |
| | BACS | ICCM | £90.00 | |
| | 100239 | Amenity Services | £100.00 | |
| | 100240 | EACH | £100.00 | |
| | 100241 | Y L Morton | £50.00 | |

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| | BACS X 3 | Wages | £1148.18 | |
| | BACS | Elsenham Village Hall | £12.00 | |
| | BACS | M Burke | £1341.25 | |
| | BACS | Hp Instant Ink | £15.00 | |
| | CARD | ICO | £35.00 | |
| 19564 | A summary of receipts and payments. Circulated. A Finance Committee meeting is to be arranged for this month. | | | Noted LJ to arrange. |
| 19565 | <p>Clerk's Report</p> <p>Proposal, EPC renew their membership to Society of Local Council Clerks, at a fee of £149.</p> <p>Proposal, EPC renew their membership to EALC at a fee of £374.10 plus NALC at a fee of £124.87.</p> <p>LJ is to write to The Gilbey Trust asking if they hold any title documents for The Pump House.</p> <p>EPC agreed to participate in the '2016/17 Winter Salt Partnership Scheme'; no further salt is required.</p> <p>It has been requested that a large advertising notice which had been erected next to the Memorial Gardens without permission, is removed.</p> <p>The Crest Nicholson development has donated £500 to the Village Fete.</p> <p>All the roads on this new development are to be named after men from Elsenham Village who lost their lives in conflicts.</p> | | | <p>MJ proposed, CD seconded, the vote was carried unanimously.</p> <p>SP proposed, FL seconded, the vote was carried unanimously.</p> <p>LJ to complete online form.</p> |
| 19566 | <p>Where does water go?</p> <p>'Essex Flood and Water Management Alliance' have set up a project called 'Where does water go?' the project involves mapping out ditches and pipes; this will assist during flood investigations. There has been no response to an article placed in the 'Elsenham News' asking for volunteers.</p> <p>PL asked each Councillor to find at least one volunteer, willing to join this project.</p> | | | <p>PJ to place another article in July's publication.</p> <p>All Councillors to find volunteers.</p> |
| 19567 | <p>Flowerbed Committee</p> <p>Minutes of the meeting held on 17 May 2016 circulated. There has been a lot of work carried out on the flowerbeds in the village, preparing for the summer plants. Mint has now been planted in the flower box on the left as you enter the village from Stansted, other herbs will be planted in the other boxes such as</p> | | | Noted. |

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| | rosemary and thyme. | |
| 19568 | Land Registry Fee Nockolds Proposal , EPC request Nockolds to proceed with registering the Cemetery Land with cost up to £800. | PC proposed, RG seconded, the vote was carried unanimously. |
| 19569 | Transport. RF was greatly concerned that to save money the 7 and 7A bus service would be reduced. | |
| Correspondence Received | | |
| 19570 | Making the Link | Noted |
| 19571 | Police Report 9 May 2016 | Noted |
| 19572 | Enforcement File – New Farm | Noted |
| 19573 | Training E Bulletin 12 May 2016 | Noted |
| 19574 | EALC E Bulletin 13 May 2016 | Noted |
| 19575 | Legal Newsletter May Edition x 2 | Noted |
| 19576 | Weekly Partnership Document | Noted |
| 19577 | Fullers End Crossing | Noted |
| 19578 | 90 Years of CPRE | Noted |
| 19579 | EALC E Bulletin 20 May 2016 | Noted |
| 19580 | County Update | Noted |
| 19581 | EALC E Bulletin 27 May 2016 | Noted |
| 19582 | Armed Forces Day | Noted |
| 19583 | Police Report 22 May 2016 | Noted |
| Meeting Open to the Public | | |
| 19584 | It was nice to see the ash trees in the village were growing back after the die back disease. | |
| Items to go on next agenda (at Chairman’s discretion, no decisions can lawfully be made under this item). | | |
| 19586 | The new salary scale for Parish Clerk set out by NALC and SLCC | LJ to add item to next meeting's agenda. |
| Meeting closed 9.20pm. the next Parish Council Meeting will be held on 4 July 2016 at 8.00pm in the Memorial Hall | | |