



Elsenham Parish Council

Minutes of Parish Council Meeting held on 6 July 2015

Present Elsenham Parish Council (EPC):	Mrs. P Lees (Chairman – PL), Mr. P Johnson (Vice-Chairman PJ), Mr. P Clear (PEC), Mr. C Dunn (CD), Mr. R Franklin (RF), Mrs. A Gleeson (AG), Mr. R Gleeson (RG), Mrs. M Jackson (MJ), Mrs. F Lambert (FL), Miss. E Parr (EP), Mr. S Pimblett (SP), and Mrs. L Johnson (Parish Clerk – LJ).	
Members of the public:	13	
Apologies for absence	Cllr. R Gooding (RGD) arriving late.	
Minute no.	Item	Actions agreed
19074	Declarations of Interest;	None
Meeting opened to public participation		
19075	There was concern that the dead heading on the roses in The Memorial Garden had not been carried out correctly, and therefore not encouraging new flowers to grow.	The flower bed working group will address this.
19076	The white road markings at Ambrose Corner have still not been re-painted, despite repeated requests to Highways.	LJ to chase Highways.
19077	Large lorries have been using Chapel Hill, Stansted to enter the the village, exceeding the weight restriction for this route.	LJ to inform police.
19078	There is still more clearing work that needs to be carried out in The Spinney now that the travellers have left.	
19079	The allotment holders reminded EPC that they had still not received the weed killer they had requested.	PEC to arrange.
19080	The litter bin in Robin Hood Road still needs to be secured. It had been noted, that a Councillor had walked their dog in the playing fields; the Councillor apologised and said it would not happen again.	LJ to arrange.

19081	It was brought to the EPC attention that building work had already begun on planning application UTT/15/1691/FUL even though it had not yet been agreed by UDC.	LJ to report to the Enforcement Officer at UDC.
Meeting closed to public participation		
19082	Minutes Council considered the minutes of the meeting held on 1 June 2015.	Approved by EPC, signed by Chairman as a true and accurate record.
19083	County and District Councillors' report. RGD had been delayed, and was not present. RG reported that UDC had refused the planning application for the travellers site on Hill Top in Henham. The decision on the Fairfield planning application was due on the 15 July 2015.	
19084	Planning Committee	
I	UTT/15/1733/OP Outline application with all matters reserved for the erection of 1 agricultural worker's dwelling. Land at Fullers End Farm, Fullers End.	EPC fully support this application.
II	UTT/15/1725/AV Proposed advertisement to provide directional signage attached to structure of street name plate. Hailes Wood, Elsenham.	EPC request the 'No Deliveries between 8.15am – 9.00am & 3.00pm – 3.30pm is added to this sign.
III	UTT/15/1602/AV Proposed single sided sign. Land North of Stansted Road, Elsenham.	No Comment.
VI	UTT/15/169/FUL Proposed demolition of existing garage and erection of new semi-detached dwelling. 11 Broom Farm Road, Elsenham.	EPC object to this application on grounds of policy GEN2 cramped site and policy GEN8 lack of parking.
V	UTT/15/1858/HHF Proposed loft conversion. 51 Orchard Crescent, Elsenham.	No Comment.
IV	Essex County Council and Southend-on-Sea Borough Council Joint Replacement Waste Local Plan. Proposal , EPC budget up to £1,000, to employ the services of Mrs. Deborah McLaren, an Environmental Consultant, to respond on behalf of EPC.	PJ proposed, AG seconded, the vote was carried unanimously.
19085	Playing Field Committee. PJ declared an interest being on the ECA committee. ECA have requested if the use of footballs could be restricted to the football pitches only, this is to try and prevent footballs being kicked against the Memorial Hall wall and causing damage; if this rule could be	Noted. To be discussed at the next Playing Field Committee meeting.

	<p>added on the sign at the playing field gate, this would reinforce the rule when confronting any offenders. A request for a new basketball net has been received.</p>	<p>To be added on the playing field's agenda.</p>
19086	<p>Rights of Way and Open Spaces Committee Tree Warden's report. There is a dead hawthorn tree at the end of Ridley Gardens. Proposal, EPC spend £200 to make footpath 39 accessible for public use.</p>	<p>Noted. LJ to report to Highways. CD proposed, MJ seconded, the vote was carried unanimously.</p>
19087	<p>Housing Development in Elsenham UTT/13/2917/FUL Hailes Wood Development; Proposal, EPC accepts in principle, the transfer of the car park plus the maintenance contribution of £11,157.96 + indexing as a sum to cover 20 years, with the understanding that this will depend on the outcome of the planning application UTT/15/1121/FUL. Proposal, EPC accepts in principle, the transfer of the play area after 1 year, with a maintenance contribution of £29,838.38 + indexing as a sum to cover 20 years, with the understanding that this will depend on the outcome of the planning application UTT/15/1121/FUL. Name Suggestions for the new roads in Elsenham. Elsenham History Society requested the names 'Sandford' and 'Clayden' to be used, after two of the men that lost their lives in WW1. The other names that were suggested by EPC were, Harling, Turner Terrace, Robinson Road, Barker and Powter.</p>	<p>PJ proposed, EP seconded, the vote was carried unanimously. PJ proposed, MJ seconded, the vote was carried unanimously. LJ to email UDC.</p>
19088	<p>An invitation has been extended by The Crown Estate (TCE), to PJ as Planning Committee Chairman and PL as EPC Chairman, to attend a meeting with TCE and UDC regarding suggested TCE proposal for land designated for the new community hall. Proposal, PJ and PL attend the meeting on behalf of EPC.</p>	<p>PL proposed, PJ seconded, the vote was carried unanimously.</p>
19089	<p>Travellers in the Village PL thanked SP for erecting the posts at the entrance of the Spinney, free of charge; this is a temporary measure to try and deter further travellers from setting up an encampment. Proposal, the Open Space Committee to oversee any remedial works, as and if needed in the Spinney. To bring any proposed permanent measures back to EPC to be discussed.</p>	<p>EP proposed, PJ seconded, the vote was carried unanimously.</p>

	Proposal , A working group is set up to examine each and all of EPC's open space lands in its ownership and determine what action/work are needed, if any – to minimize any visits from travellers and others in the future.	PL proposed, CD seconded the vote was carried unanimously. PJ, RG, MJ, CD and PC to make up the working group.	
19090	Flower Bed Working Group RG declared an interest as he had donated the funds. Proposal , EPC use the £750 donated by RG from his Ward Members' Initiative fund to add new surround to the flowerbeds at Broom Farm Road so as to match the rest of the flower beds in the village, remove some of the plants and replace with bedding plants.	Noted. FL proposed, PC seconded, the vote was carried unanimously.	
19091	Finance Committee The following cheques and payments required for approval.	All cheques and payments approved for signing.	
	BACS	EALC	£70.00
	BACS	HP Instant Ink	£30.99
	BACS/100205	Wages	£963.17
	Direct Debit	3G	£28.66
	BACS	M Burke	£952.91
	BACS	May Gurney ltd	£226.22
	BACS	May Gurney Ltd	£85.19
	BACS	PKF Littlejohn	£360.00
	BACS	Nockolds	£120.00
	Direct Debit	HP Instant Ink	£18.99
19092	A summary of receipts and payments. Circulated.	Noted	
19093	Review of the Asset Schedule. FL agreed to take photographs of EPC assets. RGD joined the meeting.	LJ to send asset list to FL.	
19094	Empowerment of Police Community Support Officers (PCSO's) Proposal , EPC support Stansted Parish Council regarding giving PCSO's extra empowerment.	FL proposed, PC seconded, the vote was carried unanimously. LJ to contact Stansted PC to give EPC's support.	
19095	Clerk's Report Five members of the Council signed forms to ask UDC for dispensation on Stansted Airport. Proposal , EPC to pay the hire fees of up to £40 per year to allow EROWOS to hold their 6 meetings at 'Old Franks' in The High Street. Proposal , EPC renew their membership to the Rural Community Council of Essex (RCCE), at an annual fee of £55. As the bicycle which had been found in The Spinney,	PJ proposed, RF seconded, the vote was carried unanimously. SP proposed, AG seconded, the vote was carried unanimously. LJ to place advert in the	

	had not been claimed, despite reporting it to the police, it was decided to give it away for free. Proposal, EPC give a donation of £100 to the Charity 'Home Start'.	Village Magazine. RG proposed, RF seconded, the vote was carried unanimously.
19096	Buffy Bus It was agreed to write to Buffy Bus informing them that EPC would be more than happy for them to park in the top car park of the playing fields.	LJ to write a letter to Buffy Bus.
19097	Report on Litter Day Five people turned up for the litter pick, about ¾ of the village was covered, and 11 big sacks of rubbish were collected.	
19098	Cllr. R Gooding report RGD apologised for being late. RGD explained why the school bus fees from Elsenham to Forest Hall School in Stansted cost parents far more when compared to other school transport in the area. ECC awarded the contract to 'Acme', as they had submitted the lowest tender. ECC then allowed 'Acme' to set the fees for parents with children who do not qualify for free transport. PL said that this was outrageous; ECC had not been concerned when looking at the different tenders on how much it would cost the parents to buy a ticket, just the bottom line of how much it was going to cost ECC; the residents of Elsenham had voted for RGD as their County Councillor and he should stand up for this area.	PL and PJ to write a letter to ECC.
19099	Responding to 'round robin emails'. LJ stated that in future she would respond to all 'round robin email'; as this was the correct procedure to follow.	
19100	Transport. RF and Mr. Segar had attended a transport work shop, which they both had found very interesting and informative.	
Correspondence Received		
19101	EALC Legal Newsletter May 2015	Noted
19102	EALC E bulletin 29 May 2015	Noted
19103	Replacement Waste Local Plan	Noted
19104	EALC County Update	Noted
19105	EALC Training Courses	Noted
19106	Conservation Volunteers Project Days	Noted
19107	Press release London Stansted Airport	Noted
19108	EALC E bulletin 5 June 2015	Noted
19109	Making the Link June 2015 edition	Noted
19110	Royal British Legion Newsletter June 2015	Noted
19111	Royal British Legion – North Weald	Noted

19112	Essex Rural Strategy Consultation	Noted
19113	EALC E Bulletin 11 June 2015	Noted
19114	Replacement Waste Local Plan	Noted
19115	EALC E Bulletin 19 June 2015	Noted
19116	SSE Response to airport commission final report	Noted
Meeting opened to public participation		
19117	It was agreed to make sure that if the playing field gates are locked in the future, emergency vehicles could still gain access.	
19118	There had still been no reply to the letter sent to 'Charles Church' regarding the dangerous footpath that runs through part of their development.	
19119	It was discussed that there was no 'review of actions' on the agenda from the previous minutes.	LJ to add this to next meeting's agenda.
Items to go on next agenda (at Chairman's discretion, no decisions can lawfully be made under this item).		
19120	PJ had received a request from 'David Wilson Homes' asking for a meeting with 2 or 3 councillors with an update on developments.	LJ to add item to next meeting's agenda.
In accordance with section 1 of the Public Bodies (admissions to meeting) Act 1960, the public and press will be excluded from the remainder of the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.		
19121	Proposal , Luke Briggs and Samuel Gillett are employed to work for EPC as Litter Pickers, contracted for 6 hours per week; starting on Monday 13 July 2015.	PL proposed AG seconded, the vote was carried unanimously.
Meeting closed 10.32pm. The next Parish Council Meeting will be held on 3 August 2015 at 8.00pm in the Memorial Hall		