Elsenham Parish Council

Minutes of Parish Council Meeting held on

5 June 2017

Meeting opened at 8pm

Present Elsenham Parish Council (EPC)	Mr. S Pimblett (Chairman SP), Mr. P Clear (Vice-Chairman PEC), Mr. C Dunn (CD), Mr. R Franklin (RF), Mrs. A Gleeson (AG), Mrs. M Jackson (MJ), Mr. P Johnson (PJ), Mrs. F Lambert (FL), Mr. J Minor (JM), Dr. G Mott (GM), and Mrs. L Johnson (Parish Clerk – LJ).	
Public:	5, plus District Cllr. P Lees (PL) and District Cllr. G LeCount (GL).	
Apologies for absence	Mr. B Smith (BS), Essex County Cllr. R Gooding (RG).	
Minute no.	**Item**	**Actions agreed**
20085	**Declarations of Interest**	None.
20086	Police Officer Simon Horn was unable to attend tonight's meeting to give his presentation. He sent some leaflets explaining the role of an 'Active Citizen'. LJ read out some of the information.	
Meeting opened to public participation		
20087	Concern was raised over planning application UTT/17/1312/FUL on the agenda. This was said to be a very busy, fast private road and it would be unacceptable to make it into two lanes.	These comments will be considered when the application is discussed by the Planning Committee.
20088	**Actions from previous minutes.** LJ had sent a letter to Mr. N Holmes regarding the tree in Robin Hood Road. Miss S Holmes said she would deal with the problem. The Risk Assessment has been sent to EALC, this is still ongoing. Posts at the entrance to the Spinney and The Crown Public House (Community Asset) to be discussed further, number 13 on the agenda. LJ had sent an enquiry to UDC asking if the number of	

	Councillors would increase as the population in the village grows. Mr. John Snow replied, "there is no formula applicable to the number of Councillors elected in each parish. The only stipulation is that the minimum number is five. The Parish Council can request an increase on the grounds of population increase and that request will then be considered by the District Council. If agreed an order would be made and the increase would become effective at the next election in 2019."	
20089	**Minutes** Council considered the minutes of the meeting held on 8 May 2017.	Approved by EPC, signed by Chairman as a true and accurate record.
20090	**District Councillor's report** The Government is ending the new home bonus funding which will mean a £4 million reduction to UDC budget. To generate long team income UDC has bought a 50% share of Chesterford Research Park alongside Aviva Investors. The Council believe that this £45 million purchase has potential for growth. To fund it, UDC is using its own reserves, along with a mix of loans from other local authorities, the government and private funders. Enforcement Officers have found that there has been a breach of planning control at Home Farm, and the investigation will continue. The owner of the unauthorized lights on the proposed travelers site in Henham has been fined. If after the third fine, the lights have still not been removed, UDC will remove them. GL held a meeting with Highways and the utilities companies, regarding the road closures and potholes in Henham. GL has now obtained all the names of the people and the responsibilities or each company. With this information, GL has asked for residents to send him photos and location of potholes or road defects, so he can report them directly to the correct person and corporation. GL and PL are still working with different parties regarding the improvement to the car park at Ambrose Corner. Persimmons Homes is still ongoing.	

	GL had produced a booklet of information for the Parish of Henham. He is now looking to update Elsenham's brochure, to hopefully publish in 2018. Funding would need to come from the Council. UDC housing plan has just fallen short. Any developer thinking, they may have a chance of getting approval for their development will now be submitting their applications. The new Local Plan should be agreed by the end of 2017.	
20091	**Planning Committee** The minutes of the Planning Committee meeting on the 10 May 2017 were circulated. **UTT/17/1431/HHF** Proposed two storey side extension, replacement roof and orangery. 7 New Road, Elsenham. **UTT/17/1312/FUL** Widening of section of the access roadway to create a two-lane roadway for the length within the applicants control. Elsenham Golf and Leisure Limited, Hall Road, Elsenham. **UTT/17/1402/HHF** Proposed two storey extension. Langton, Stansted Road, Elsenham. **Decisions made by Uttlesford District Council.** **UTT/17/0595/FUL** variation of condition C14.1 ("The use hereby permitted shall be carried on only by Dr Alana Jelinek and her immediate dependents in connection with restoration of the field adjacent to Elsenham Hall and for no other person") of planning permission UTT/0163/09/FUL, (change of use of stables to storage tools and garden produce) in order to allow the use to be carried on by future owners. Field adjacent to Elsenham Hall, Elsenham. **UTT/17/0678/HHF** Proposed porch and single storey extension. The Hollies, Station Road, Elsenham. Another planning proposal has now been received regarding the Elsenham Nurseries development. It is proposing to discharge some of its conditions, namely soft and water landscaping, woodland management, bird hazard, pedestrian and cycle routes, retained tree management, traffic management and biodiversity.	Noted. Comments/objections for the three planning applications to be agreed at the next Planning Committee meeting. Approved. Approved. EROWOS are holding a meeting on Friday 9 June to discuss this application.

20092	**Housing Development in Elsenham** Neither David Wilson Homes or Crest Nicholson, have yet reached the stage in their developments when the first payment towards the community hall must be paid. To date nobody at Highways has asked for the monies from the Crest Nicholson's Section 106 agreement, which was allocated towards improvements at Grove Hill. This is despite Highways having already carried out a two-day survey at Grove Hill. There has still been no further word from Bovis Homes development.			
20093	**Playing Field Committee** The repairs to the playing field have been carried out, unfortunately one of the areas by the goal post has been badly damaged, this is probably due to the goal post still being there and children playing on it; Mr. P Jarvis has been asked to remove the goal post. The damage to the area will be repaired after the Elsenham fete, which is to be held on Saturday 10 June 2017. The Playing Field Committee are presently obtaining a 'Certificate of Lawful Development' so the work on the car park extension may begin. An application for a community project grant for some of the funding towards this project is being forwarded to UDC. It was also hoped that the District Councillors may donate some funds from their Home Bonus.			
20094	**Rights of Way and Open Spaces Committee** Tree Warden's report was circulated. The Committee have responded to Network Rail, railway crossing closure.			Noted.
20095	**Finance Committee** The following cheques and payments required for approval.			All cheques and payments approved for signing.
	BACS	ICCM	£90.00	
	BACS	EALC	£524.08	
	100274	East Anglia's Children's Hospices	£100.00	
	BACS	Came and Co	£1010.48	
	BACS	Earthworms	£2360.00	
	BACS	Wages x 3	£1364.00	
	BACS	ROSPA	£126.00	
	BACS	Mackness Contracting LTD	£2000.00	
	BACS	SLCC	£139.00	
20096	A summary of receipts and payments. Circulated.			Noted.
20097	**Clerk's Report** **Winter Salt Bag Partnership Scheme.** t was agreed to participate in the scheme, SP to review how much salt			Add to July's agenda.

	Elsenham presently hold, to ascertain if further stocks were required. **Entrance to the Spinney** As two of the poles had been knocked down at the entrance of the Spinney, David Wilson Homes had kindly placed a large concrete bolder to stop any vehicles gaining access. **Community Asset** The application form to make The Crown Public House an asset of community value has been sent to UDC. The nomination will be assessed and considered by the Cabinet on 10 July 2017. **Proposal,** EPC spend up to £100 on the purchase of a new paper shredder.	EROWOS are to look at a permanent solution. PJ proposed, AG seconded, the vote was carried unanimously.
20098	**Flowerbed Committee** The minutes of the Flowerbed Committee meeting, on 12 May 2017 were circulated. It was asked if the minutes should be discussed in committee, LJ said that it would not be necessary. 900 begonias and six cordyline have been planted in the flowerbeds around the village, plus 78 geraniums in the Memorial Garden. It was suggested that the 30 mile signs at the entrance of the village should be changed to 8 feet tall posts, this would allow the flowerboxes to remain. MJ said the committee had already agreed to lower the boxes, paint and then re-plant them, the District Councillors had donated £500 towards this project.	Noted.
20099	**Transport** A transport meeting is to be held on 8 June 2017. RF reported that across the county nine bus services have been removed. Thankfully, Elsenham was not one of them, with the 7 and 7A bus services unchanged. RG thanked everyone who had responded to the consultation.	
Correspondence Received		
20100	E Bulletin 4 May 2017	
20101	Training Bulletin 4 May 2017	
20102	Police Report 8 May 2017	
20103	Making the Link	
20104	SSE letter to M Rolfe	
20105	Police Report 22 May 2017	
20106	SSE	
20107	E Bulletin 22 May 2017	
20108	Training Bulletin 25 May 2017	
Meeting opened to public participation		
20109	PJ asked who benefits from any financial interest on section 106 monies; as this could make a considerable	PL and GL to find out.

	difference to the final amount transferred over to the Parish Council towards the community hall.	
20110	It was asked if Elsenham Parish Council's web page could be updated.	
Meeting closed to public participation		
Items to go on next agenda (at Chairman's discretion, no decisions can lawfully be made under this item).		
20111	AGM report – AG Salt Partnership – LJ Risk assessment.	LJ to add items to next meeting's agenda.
Meeting closed at 9.30pm, the next Parish Council Meeting will be held on 3 July 2017 at 8.00pm in the Memorial Hall		