



Elsenham Parish Council

Minutes of Parish Council Meeting held on

3 April 2017

Present Elsenham Parish Council (EPC):	Mr. S Pimblett (Chairman SP), Mr. P Clear (PEC), Mr. R Franklin (RF), Mrs. A Gleeson (AG), Mrs. M Jackson (MJ), Mr. P Johnson (PJ), Mrs. F Lambert (FL), Mr. J Minor (JM), Dr. G Mott (GM), Mr. B Smith (BS) and Mrs. L Johnson (Parish Clerk – LJ).	
Public:	12, plus Essex County Cllr. R Gooding (RG), District Cllr. P Lees (PL).	
Apologies for absence	Mr. C Dunn (CD).	
Minute no.	Item	Actions agreed
19958	Declarations of Interest;	None
19959	Mr. W Smith and Mr. J Minor to signed the ‘Declaration of Acceptance of Office’	
19960	Mr. David Brown from Stansted Hall and Elsenham Cricket Club gave a presentation on the current position of the club. In October 2016, the cricket pavilion on the Elsenham cricket field was burnt down along with all the equipment. The club would like to replace the pavilion with a brick building, this will cost in the region of £150,000 - £175,000. The club is presently looking at various funding, and hopes the new pavilion will be complete by April 2018. They are also in the process of signing a ten-year lease on the cricket field.	
Meeting opened to public participation		
19961	Mr. Chris Bush raised the matter of using New Home Bonus monies as a contribution towards the repair of the public car park at Ambrose Corner, he was against spending public money on a commercial project. It was also thought that monies from the Home Bonus fund had to be used in the same financial year. PL said	

	she would consider the legalities of it and take further advice from UDC.	
19962	Signs have been placed around Fullers End, regarding the closure of the footpath and the new route under the bridge. It suggests that the new route has been agreed, but EPC have not received any official notification.	
19963	The branches of a tree in Robin Hood Road have formed a canopy over the road. Many of the branches are dead and frequently drop onto the gardens and cars. The tree has been reported to Highways, with the reply that; ‘at present it does not meet our investigatory level as defined by our Maintenance Strategy and no further action is to be taken.’	SP to ask our Tree Warden to assess it.
19964	Cars and lorries are not always following the Highway code when driving round the two mini roundabouts at Ambrose Corner. Some vehicles are going over the tops of the roundabouts, others are not giving way to drivers on their right. A suggestion that funds from S106 could be used towards improving this issue.	
19965	Members of EPC were asked to speak louder and clearer so members of the public could hear.	
19966	There is a lot of activity at Home Farm House, Gaunts End, with lorries delivering and transporting loads to the Elsenham quarry.	
19967	It was asked who was responsible for the service road behind Gilbey Cottages.	
19968	A resident of Gilbey Cottages is leaving black sacks in their front garden.	LJ to inform UDC
19969	There is a large pot hole in front of Gilbey Cottages.	LJ to report to Essex Highways.
Meeting closed to public participation		
19970	Actions from previous minutes A letter was sent to Mr. C Feek, thanking him for arranging the skips. AG has added appropriate text onto the “Henham and Elsenham Face Page. ” LJ had placed Parish Council’s contact details on the village notice boards. GM had cleared the remains of the bonfire from the playing field.	Noted. Noted. Noted. Noted.
19971	Minutes Council considered the minutes of the meeting held on 6 March 2017 and 24 March 2017.	Approved by EPC, signed by Chairman as a true and accurate record.
19972	County Councillors’ report	

	<p>On Tuesday 21 March 2017 GM, RF and RG went to the Highway Surgery at County Hall. The following issues were discussed. The road between Elsenham and Thaxted will be resurfaced and whilst the progress may be delayed because of the works by Affinity Water there is a commitment that it will be carried out before August. It was agreed that an Inspector would survey the verges and carriageway on Hall Road and provide a solution that, may in the first instance be a relatively short term measure but a permanent solution would be investigated. RG confirmed that the inspector looked at Hall Road on Friday 31 March 2017 and he was waiting for his report. It was thought that the clearing of the gutters and pavements in Stansted Road would be carried out by UDC, however, the Inspector will look into this further. The clearing of the footpath to the church will need to be carried out by the Highway Rangers. A further application to the Local Highway Panel needs to be submitted for a crossing on Hall Road and the extending of the footpath from the Church to Elsenham Hall. The drainage on the High Street bridge was not discussed at the meeting, however a case officer has been assigned to this issue to ensure that a renewed application to Network Rail is submitted to carry out the clearance works to the drainage that lies within the railway embankment. The resurfacing of the road to Stansted is intended to extend to the one stop shop and all the road drains are to be inspected so, hopefully this may trigger the work required on the bridge.</p> <p>There is presently a government consultation on ‘Fair Funding’ for schools. It proposes a new funding formula aimed to ensure the level of funding received by each school is fair and relative to the needs of its pupils. In Essex 72% of schools will receive extra funding while, 28% will receive less.</p> <p>RG confirmed that there had been no change to the free transport to school, the child had to live more than 3 miles from the school.</p>	<p>RG to liaise with LJ. RG to liaise with LJ.</p>
<p>19973</p>	<p>District Councillor’s Report PL apologized for the error she made in the ‘Elsenham News’, she had stated that Garry LaCount had attended the Essex Highway Surgery, unfortunately Garry had been unable to attend.</p>	

	<p>UDC are currently approving the budgets for 2017/18. On the settlement for sites Uttlesford are looking to build 12,000 – 40,000 new houses in Uttlesford. There is going to be a least one large settlement, but there could be up to three; Elsenham and Henham site is one that is being considered.</p> <p>UDC have cleaned some of the roads and pavements in the village.</p> <p>PL had been informed incorrectly by UDC and they will not be supplying or arranging the collection of any further litter or dog waste bins in the village.</p> <p>Bovis Home development has been refused due to lack of information, if Bovis Homes present this information to UDC the development will be approved.</p> <p>If Bovis Homes is refused it will mean less money towards the new village hall and the school’s extension, also the school will lose the land.</p> <p>GM asked who was responsible for Gilbey Cottages service road.</p> <p>Nigel Brown is still looking into Hailes Wood play area and footpath 21.</p> <p>PL said she would find out what planning authority Home Farm House currently have.</p>	<p>PL to find out.</p>
<p>19974</p>	<p>Planning Committee</p> <p>Minutes of the meeting held on 14 March 2017 – Circulated.</p> <p>Meetings of the meeting held on 31 March 2017 – Circulated.</p> <p>Comments for the planning application at Elsenham Nurseries, Stansted Road – Circulated.</p> <p>The Planning Committee had held a meeting with Mr. Crispin Hanson, Senior Design and Planning Manager and Matt Gill, Development Executive from Crest Nicholson,</p> <p>They were happy for the two Highways Contributions within the S106 agreement, £19,500 towards improvement at Grove Hill (Highways have stated that they cannot see any improvements that could be made at this location, with such limited funds) and £16,000 towards the provision of a covered cycle parking at the railway station, to be used for alterative highway needs in the village. Talks will need to be arranged with Highways and Nigel Brown to gain their approval and take the matter further.</p> <p>A management Committee is to be responsible for the SUDs and the public open spaces within the development. The trim trail will be transferred to EPC after one year. It was agreed it would be helpful during</p>	<p>Noted.</p> <p>Noted.</p> <p>Noted.</p>

	<p>that year, for the Management Committee to liaise with EPC. The developer is still chasing Essex Rights of Way for permission to close the public footpath which runs down the side of the development, until this is obtained the work cannot be carried out</p>			RG to talk to Essex Rights of Way.
19975	<p>Housing Development in Elsenham If Bovis Homes development did not go ahead, Elsenham would lose a third of the payment towards a new village hall, however it would be another 2 to 3 years before we see all the monies from the other developments. UDC have stated that in future S106 agreements, Parish Councils would be consulted as to what they would like in the agreement.</p>			
19976	<p>Playing Field Committee Proposal, EPC spend up to £5,500 on a low fence around the playing field. It was agreed to write to David Wilson Homes development asking for a contribution towards the fencing, as EPC had agreed that they may use the playing field car park.</p>			RF proposed, MJ seconded, the vote was carried unanimously. LJ to write letter.
19977	<p>Rights of Way and Open Spaces Committee Minutes of the meeting held on 19 January 2017 – Circulated. Proposal, EPC authorize the payments on the ‘Rights of Way and Open Spaces Committee’ budget statement. The path in the Spinney is still not satisfactory, and needs to be rolled.</p>			Noted. RF proposed, GM seconded, the vote was carried unanimously. LJ to contact DWH
19978	<p>Finance Committee The following cheques and payments required for approval.</p>			All cheques and payments approved for signing.
	BACS	HMRC	£483.83	
	BACS x 3	Wages	£1326.49	
	BACS	M Jackson	£180.00	
	BACS	Affinity Water	£15.24	
	BACS	Earthworms	£800.00	
	BACS	Three G	£20.15	
	BACS	Millways Stationery	£66.43	
	BACS	L Johnson	£25.01	
	100271	Tye Green Services	£213.00	
	BACS	M Burke	£1110.00	
	100272	A & J Lighting	£630.40	
19979	<p>A summary of receipts and payments. Circulated. We are now in the new financial year, with £43,000 transferred from last year’s budgets, plus we will be</p>			

19988	Stansted Airport Community Trust	
19989	Invitation to ECC Highway briefing	
19990	Making the Link	
19991	Active Citizen in Uttlesford	
19992	E Bulletin 6 March 2017	
19993	Training Bulletin 9 March 2017	
19994	Police Report 13 March 2017	
19995	Parish Forum 15 March 2017	PJ attended this meeting
19996	County Update March 2017	
19997	ECC Highway Briefing 13 March 2017	
19998	E Bulletin 13 March 2017	
19999	Training Bulletin 16 March 2017	
20000	Police Report 20 March 2017	
20001	E Bulletin 20 March 2017	
20002	Police Report 27 March 2017	
20003	Planning Committee 5 April 2017 – documents available	
Meeting opened to public participation		
20004	The new play area at Hailes Wood will be maintained by Charles Church for one year after completion. If after one year EPC agree to accept the play area it will then be transferred over. It was asked if the area could become a ‘No Dog’ zone, this would be difficult to enforce until EPC were given ownership.	
20005	It had been noted that Stansted have the use of a UDC pavement sweeper, and would it be available for Elsenham use?	PL said she would find out.
Meeting closed to public participation		
Items to go on next agenda (at Chairman’s discretion, no decisions can lawfully be made under this item).		
20006	The Police to do a very short presentation on Active Citizen in Uttlesford. New litter and dog waste bins in the village.	LJ to add items to next meeting's agenda.
In accordance with section 1 of the Public Bodies (admissions to meeting) Act 1960, the public and press will be excluded from the remainder of the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.		
20007	Flowerbed Maintenance Contract The flowerbed committee had held a meeting with Tom Belton and had been very impressed with him. Proposal , EPC accepts Tom Belton tender for the flowerbed maintenance, to start from 1 April 2017.	MJ proposed, FL seconded, the vote was carried unanimously. LJ to write letter of confirmation.
20008	Playing Field Litter Picker Proposal , EPC give a pay raise in line with the consumer price index (CPI), minimum of 1% to the	PEC proposed, MJ seconded, the vote was

	three litter pickers effective from 1 April 2017.	carried unanimously.
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Meeting closed at 10.50pm the next Parish Council Meeting will be held on 8 May 2017 at 8.00pm in the Memorial Hall