



Elsenham Parish Council

Minutes of Parish Council Meeting held on 2nd July 2012

Present: Mr. N Edwards (Chairman), Mr. S Pimblett, Mr. P Johnson, Mr. G Woollvin, Mr. R Franklin, Mr. P Clear, Mrs. F Lambert, Mr. M Pitcher, Mrs. P Lees, Mrs. L Johnson.

Members of the Public: 16, Cllr E Parr, Cllr D Morson.

Apologies for Absence: Mr. C Clarke, Mr. G Jackson.

17309 Declarations of Interest; none

17310 A presentation by Pegasus Planning Group;

A short presentation was given on behalf of Charles Church who is in the process of preparing a planning application for the construction of approximately 38 dwellings on land to the rear of The Crown Public House. There is to be a full public exhibition to view and discuss the proposals for the redevelopment of this site for housing. The suggested plan includes 38 new homes, an 18 space car park, a play area and new crossing facilities on the High Street. The public exhibition is to be held on Friday 20th July from 2.30am till 7.00pm and Saturday 21st July from 12.30am till 3.00pm in the Memorial Hall, Elsenham.

OPEN TO THE PUBLIC.

17311 Mrs. L Segar asked about the mini tennis courts which had been suggested by Mr. C Johnson as a project for the playing fields to help the game of tennis be more accessible to 8 year olds and under. Mrs. L Segar did not feel it would be a good idea, the courts would cost a lot of money, and if children wanted to have a game of tennis, (as long as they are members of the tennis club) the full size courts could always be adapted. Mr. P Clear replied that although an advert had been placed in the Elsenham News magazine and on leaflets which were given out at the village fete, Mr. C Johnson had not received any responses in support of this project and therefore the mini tennis courts at this moment in time would not be going ahead.

- 17312** Mrs. L Segar asked if Mrs. J Jarvis had received any interest in re-starting the Senior Circle. The Council at the present time did not know how much support Mrs. J Jarvis had received.
- 17313** Mrs. L Segar reported that she had already strimmed some of the land on their side of the boundary fence.
- 17314** Mr. C Bush thanked Mr. M Burke for cutting back the overgrowth along Station Road, which he had done free of charge.
- 17315** Two villages voiced their concerns about Uttlesford District Council's plan to build two large developments along Stansted Road. It was felt that this double impact would create too much traffic coming in and out of Elsenham.
- 17316** **Minutes** –The Minutes of the meeting held on 11th June 2012, with amendment to 17281 to read 'bus timetable', and amendment 17272 to read 'Mr. G Gardener' amendment 17279 to read 'bench' having been circulated, was approved by the Parish Council and signed by the Chairman as a true record.
- 17317** **Planning Working Party Report**
- UTT/0948/12/FUL** External deck to first floor elevation, Elsenham Golf Centre, Henham Road, Elsenham, Elsenham Golf Centre Ltd. NO COMMENT.
- UTT/0829/12/FUL** Change of use of land from paddock to residential and erection of dwelling and garage. Home Farmhouse Gaunts End Elsenham. NO COMMENT.
- UTT/1195/12/FUL** Two story rear extension. Replacement of garage with two storey extension and porch to front elevation. Pennington View, Henham Road, Elsenham. NO COMMENT.
- 17318** **District/County Councillors Report;**
- Cllr. E Parr reported that 'The Crown Estate' planning application, UTT/0142/12/OP had been agreed on Wednesday 27th June 2012 at the Uttlesford District Councils' meeting. The Crown Estate acknowledged that they now need to work with the Elsenham Parish Council regarding the details on the planning application.
- Cllr. D Morson reported that Cllr. R Chambers is setting up a new hardship fund to help homeless people in the district. This is in the wake of a recent report that homelessness in the district was increasing.
- Cllr. D Morson reported that the 13% cut in benefits, would hit low income families the hardest. The cuts in benefits would not affect pensioners or the disabled.

17319 Adopt a Code of Conduct;
It was proposed by Mr. P Johnson and seconded by Mr. G Woolvin that in accordance with the Localism Act 2011, Elsenham Parish Council resolves to adopt the Code of Conduct of Uttlesford District Council.
The vote was carried by 7 in favour, two councillors abstained.

17320 It was proposed by Mr. P Johnson and seconded by Mr. P Clear that the power to grant dispensation is delegated to Uttlesford District Council, the vote was carried unanimously.

17321 It was proposed by Mr. P Clear and seconded by Mr. S Pimblett that the Elsenham Parish Council send a letter to Uttlesford District Council asking for a dispensation permitting councillors to speak and vote on issues relating to 'Stop Stansted Expansion' as the dispensation that each councillor held was now no longer legally binding, due to the new Localism Act 2011

17322 Playing Field Committee Report; Mr P Clear
It was proposed by Mr. P Clear and seconded by Mrs. P Lees that the Elsenham Parish Council accept Mr. M Burk's quote of £180 per year to include weed killing in the annual grass cutting contract.
The vote was carried unanimously.
It was agreed that the playing fields committee would address the maintenance of the land between the fence and the playing field boundary on a regular basis and vegetation is cleared from it when it is considered necessary and funds allow. Mr. P Clear said that he would visit the land in question to assess the situation at present.
Mr. P Clear reported that a playing fields committee meeting is to be held in the near future to discuss the Elsenham Youth Football Club contribution.

17323 Finance Committee Report; Mr. M Pitcher
It was proposed by Mr. M Pitcher and seconded by Mr. R Franklin to donate £50 to the charity Home Start, the vote was carried unanimously.
The following cheques and payments were approved for signing.

002439	Oxford Memorial Benches	£27.50
002441	Playsafty	£183.60
002442	Millways	£141.97
002443	Elsenham Village Hall	£12.00
002444	Millways	£162.92
BAC's	Mick Burke	Salary
002445	L Johnson	£43.50
002446	R Franklin	£33.33
002447/8	Wylde/Johnson	Salaries
002449	Impact Sign Solutions	£82.46
002450	ECA	£65.00
002451	HM Customs & Revenue	£110.20

The summary receipts and payments were circulated, there were no questions.

Mr. M Pitcher proposed and Mrs. P Lees seconded that Elsenham Parish Council appoint Mrs Yvonne Morton as their internal auditor, with audits being carried out twice a year, the vote was carried unanimously.

Mr. M Pitcher proposed and Mr. P Johnson seconded that the Parish Clerk receives £15.00 per month due to working from private premises, the vote was carried unanimously.

Mr. M Pitcher asked if he could attend the next 'flower bed' working party meeting, this was agreed.

17324

Housing Development in Elsenham; Mrs. P Lees

Mrs. P Lees proposed and Mrs. F Lambert seconded that the Elsenham Parish Council utilise Mr. G Gardener's letter as their response to the UDC's current Draft Local Plan consultation, the vote was carried unanimously.

Mrs. P Lees proposed and Mr. P Johnson seconded that as part of the Draft Local Plan consultation response, we add that Elsenham Parish Council do not agree that Uttlesford District Council should change their policy of restricting developments within the airport boundary, and that Elsenham Parish Council see no reason why there should be any change in the existing policy. The vote was carried 8 in favour 1 against.

Mrs. P Lees asked if she could have volunteers to deliver the 'Save Our Village' consultation papers, every house in Elsenham will be receiving one and it is very important that everybody responds, the forms this time have been made very easy and quick to fill out.

The response from Mr. A Taylor on the conditional approval subject to S106 legal obligation on the planning application for The Crown Estate was discussed, it was agreed to ask The Crown Estate to meet with a representative of the council for further discussions.

The email from Mr. A Taylor regarding the adoption of allotments, open space and play areas, was discussed, it was agreed that, The Elsenham Parish Council is happy in principle to accept open space, allotments and play areas on any development in Elsenham that is granted planning permission, provided that satisfactory financial recompense is provided by the developer. Mr. N Edwards agreed to respond to the email

17325

Right of Way and Open Spaces Committee Report;

Mr. S Pimblett reported that Mrs. M Shaw had recently been on a risk assessment course which she will cascade to the other members of the committee.

A letter had been sent to the Badger group regarding footpath leading to Henham, where badgers have made a large hole, as yet no reply had been received.

The tree warden's report was circulated and noted.

17326 Clerk's Report; It was agreed to adopt Standing order 5. (vii) 'Electronically serve on councillors, a summons confirming the time, date, venue and the agenda of a meeting of the council and a meeting of a committee and a sub-committee at least 3 clear days before the meeting provided any such email contains the electronic signature and title of the Proper Officer'.
The clerk reminded all councillors that decisions cannot be made at a Parish Council meeting unless they are on the agenda. All councillors should know before attending a meeting exactly what decisions are going to be made and what they will be asked to vote on. They can then come to a meeting fully prepared.

17327 Chapel and Lych Gate;
Mr. P Johnson reported that the restoration of the chapel and lych gate would cost in the region of £5000 to £6000. Mr. P Johnson proposed and Mr. G Woollvin seconded that the parish council ask for a £3000 grant from the UDC Jubilee Fund, the vote was carried unanimously.
Mr. P Johnson also reported that the 'Sir Walter Gilbey Memorial Trust' may make a contribution towards this project.
A quote had been obtained from 'Power Network' of £4000 to supply electric to the chapel; this did not include digging the trench.
The Chapel is to be open on Sunday 15th July between 2 and 5 o'clock during the 'Elsenham Open Gardens Day',

17328 Allotments Walls; Mr. P Johnson
An update on the allotments walls from Mr. A Fuller-Lewis stated that the work was unlikely to start within the next 3 months. The steps that were required were to confirm legal ownership of the boundary walls north, east and west sides, obtain advice on specification for repairs, obtain quotes from contractors, apply for faculty from the Diocese and apply for planning permission.

17329 Benches;
Mr. R Franklin reported that he had treated the bench in The Spinney with preservatives and Mr. G Fulton had treated the bench in the Memorial Garden. The clerk is to contact the women's institute to ask if they could arrange for the other bench in the Memorial Garden to be treated. As there were surplus materials Mr. R Franklin volunteered to treat the benches in the playing fields.

17330 Transport; Mr. M Pitcher
Mr. J Segar reported that the bus timetable board by the station which was damaged would not be replaced until either the contractors were next in the area, or the time table was updated.

CORRESPONDENCE

17331 Cabinet Agenda 21st June 2012. **Noted**

- 17332 Weekly Email News Digest 18th June 2012. **Noted**
- 17333 The Hundred Parishes Constitutional Conference 25th June 2012. **Noted**
- 17334 Community Achievement Award Scheme 2012/13. **Noted**
- 17335 Olympic Torch Relay Event. **Noted**
- 17336 2012 Rural Insight Survey. **Noted**
- 17337 Jan Cole Neighbourhood Planning Guide. **Noted**
- 17338 Campaign Update SSE. **Noted**
- 17339 Rural Opportunities Bulletin. **Noted**
- 17340 Olympic Torch Update. **Noted**
- 17341 Weekly Email News Digest 11th June 2012. **Noted**
- 17342 Upgrade of the website committee system. **Noted**
- 17343 Community Speed Watch News letter. **Noted**
- 17344 Parish Forum local Plan Focus. **Noted**
- 17345 Health and safety Tree Surveys. **To be forwarded to the Tree Warden**
- 17346 Transport and Travel Update June 2012. **Noted**
- 17347 Parish Forum 18th June 2012. **Noted**
- 17348 RCCE Event. **Noted**
- 17349 Maggie Cox Planning Meeting. **Noted**
- 17350 Are you fit for Neighbourhood Planning preparation? **Noted**
- 17351 Localism Act Workshops. **Noted**
- 17352 Dispensations for town and parish councils. **Noted**
- 17353 Weekly Email News Digest 25th June 2012. **Noted**

ANY OTHER BUSINESS

- 17354 Mr. R Franklin asked if the speed watch team could set up their speed gun along Stansted Road, as lots of vehicles exceed the speed limit.
- 17355 Mrs. F Lambert said that it was a great shame that the council had paid £75 to improve the grass verge opposite the school and now BT had dug it up to lay cables. It was noted that BT has now placed a top layer of soil and evened out the surface.
- 17356 Mrs. F Lambert asked if clarification could be put in the village magazine with regards to the amount that has been spent on the flower beds, which was around £1.00 per house hold.
- 17357 A member of the public reported that the bus company ‘TGM Harlow’ contract had been terminated; this could not be confirmed by Mr. M Pitcher or Mr. J Segar as neither had been informed of this.

The meeting closed at 10.25pm

Next Meeting; Monday, 6th August 2012 at 8.00pm held in the Memorial Hall