



Elsenham Parish Council

Minutes of Parish Council Meeting held on 2nd February 2015

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| Present Elsenham Parish Council (EPC): | Mr. N Edwards (Chairman - NE), Mrs. P Lees (Vice Chairman – PL) Mr. P Clear (PEC), Mr. R Franklin (RF), Mrs. A Gleeson (AG), Mr. P Johnson (PJ), Mrs. F Lambert (FL), Mr. D Lucas (DL), Miss. E Parr (EP), Mr. S Pimblett (SP), Mr. G Woollvin (GW) and Mrs. L Johnson (Parish Clerk – LJ). | |
| Members of the public: | 12, Cllr. D Morson (DM). Cllr. R Gooding (RG). | |
| Apologies for absence | None | |
| Minute no. | Item | Actions agreed |
| 18840 | Declarations of Interest; PJ declared an interest in No. 11 on the agenda due to being a member of the ECA. RF declared an interest in No. 11 on the agenda due to being the Parish Council’s representative for the ECA. | LJ noted the interests. |
| Meeting opened to public participation | | |
| 18841 | A consultation meeting for St. Mary’s church extension is to be held on 24 February 2015 at 2.30pm in the church. The PCC would like as many Councillors and residents to attend as possible. | |
| 18842 | The Elsenham Community Association (ECA) has purchased a ramp to help people with disabilities to access The Memorial Hall. | |
| 18843 | ECA have band releasing any form of sky lanterns or balloons from their land. | |
| 18844 | It had been noted that groups of youths were congregating in The Memorial Gardens and throwing their rubbish into adjacent gardens. | LJ report to police |

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| 18845 | The fence on the east side of the playing field has now been repaired. The repair was carried out on the playing field side, it was requested that all further repairs be carried out in the same way. | Noted by the Playing Field Committee. |
| 18846 | It was requested by ECA and the Church Lunch Club (CLC), that two extra disabled parking bays are added in the car park next to The Memorial Hall. | To be discussed, item 11 on agenda. |
| 18847 | The road markings at the junction of Ambrose Corner are barely visible and need repainting before an accident occurs. | To be discussed item 11 on agenda. |
| 18848 | The bus stop sign by the station and a road sign on Station Road had been turned around. | LJ to report to Highways |
| Meeting closed to public participation | | |
| 18849 | Minutes Council considered the minutes of the meeting held on 5th January 2015. | Approved by EPC, signed by Chairman as a true and accurate record. |
| 18850 | <p>District/County Councillors' reports.</p> <p>RG reported that if road markings are painted in the winter they may only lasted a few weeks. RG had therefore requested for Highways to do a temporary job at the junction of Ambrose Corner, with the view of a permanent re-paint in the spring.</p> <p>RG reported the ECC plan to freeze council tax for the fifth successive year. They are going to spend capital where it is most needed, i.e. schools, roads, adult care and flood defenses. £131 million to be spent on the county's Highways and transport network, around £79 million to provide 3,000 additional primary schools and other school improvements and £5.1 million to support 'Adult Social Care Services'.</p> <p>Officers at Highways had taken RG recommendation regarding having a 20 mile per hour speed limit in 'Orchards Crescent'.</p> <p>PL said she was extremely disappointed that RG had not raised the point at any of the Essex County Council's (ECC) meetings, of the appalling walking conditions along the path from Elsenham to Stansted. PL strongly felt that RG should continue to fight for the re-instatement of the free school bus and not just except it as a done deal.</p> | |
| 18851 | EP reported that Cllr. H Rolf had been appointed Chairman of Uttlesford's Planning Committee for the | |

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| | <p>new Local Plan; it had been hoped for an independent Chairman, but this had not transpired.</p> <p>The planning application for ‘North of Stansted Road’ will be considered by UDC Planning Committee at its meeting on 11 February 2015 at 2pm in Saffron Walden.</p> <p>The outline planning application for ‘West of Hall Road’ has been refused; but Bovies Homes continue to fly their flags and are still selling houses for this development on their web site.</p> <p>UDC Chief Executive John Mitchell, has reported that ‘Fairfield’ may now be going to submit a planning application for ‘Land NE of Elsenham/Henham’ for 5,000 to 6,000 new homes.</p> <p>DM confirmed that UDC no longer has a pest controller.</p> | |
| 18852 | <p>Planning Committee</p> <p>UTT/14/3733/PDE Proposed single storey rear extension-extending 4.43m from rear wall, maximum height 3.4m and height to eaves 2.7m. Farndale Cottage, Fullers End, Tye Green Road, Elsenham.</p> <p><u>Decisions Made by Uttlesford District Council</u></p> | Noted |
| I | | |
| II | <p>UTT/14/3453/FUL Conversion of existing dwelling to form 2 dwellings. Demolition of existing garage. 32 Broom Farm Road, Elsenham.</p> | Refused |
| III | <p>UTT/14/0721/DFO Details following outline application, erection of up to 130 dwellings with associated open space, play areas, land for educational use. Land West of Hall Road, Elsenham.</p> | Refused |
| 18853 | <p>PJ reported that David Wilson Homes ‘Land South of Stansted Road’, are submitting extra drawings on the drainage strategy, and therefore EPC may have to make additional comments.</p> <p>PJ informed the Council that a member of the Elsenham Planning Committee may need to speak at UDC planning meeting on 11 February 2015.</p> | <p>A member of the Planning Committee is given dispensation to speak at UDC planning meeting.</p> |

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| | Double yellow lines will be marked on Station Road with accordance with the planning condition attached to the site at Orchard Crecent as soon as the development is completed. | | |
| 18854 | Housing Development in Elsenham This had been covered by the District Councillors. | | |
| 18855 | Playing Field Committee Proposal EPC spend up to £600 to repair the boundary fence in the playing field. A box of empty gas cartridges had been left in the top car park of the playing field. They are the kind used in dispensing squirry cream, and therefore not dangerous. The incident has been reported to Environmental Health. The top football pitch has become very water logged. | PC proposed PL seconded the vote was carried unanimously. The Playing Field Committee to monitor, as drainage may need to be installed. | |
| 18856 | Rights of Way and Open Spaces Committee Report Work on the spinney is to take place on 10 th & 12 th February. Some preliminary work has been carried out on Henham footpath 39, but if it is to remain open to the public, extensive work with appropriate machinery is needed. The part of Alsa Wood in Elsenham cannot be reinstated as a 'site of special scientific interest' (SSSI) as the oxlip is predominantly found on the Stansted side. | Tree Warden's report noted. LJ to write to Henham PC, asking if they are willing to carry out this work. LJ to write to Stansted PC to ask if they would be prepared to try and register their side of Alsa Wood as a SSSI. | |
| 18857 | Finance Committee The following cheques and payments required for approval. | All cheques and payments approved for signing. | |
| | CARD | Currys | £94.98 |
| | BACS | ECA | £58.50 |
| | BACS | HMRC | £291.02 |
| | Direct Debit | 3G | £25.00 |
| | BACS/100185 | Wages | £919.15 |
| 18858 | A summary of receipts and payments. Circulated. | Noted | |
| 18859 | The quote for work to be carried out at the Elsenham cemetery is to be referred to the Finance Committee. | LJ to arrange a Finance Committee meeting in February. | |
| 18860 | Clerk's Report | | |

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| | <p>Proposal EPC grant permission to the ECA to hold the annual village fete and craft fair on Saturday 20th June 2015 on the Playing field.</p> <p>Proposal EPC grant permission to the Elsenham Youth Football Club (EYFC) to hold an end of season award ceremony on the playing field on Saturday 27th June 2015.</p> <p>The Annual Parish Meeting is to be held in the Memorial Hall on Thursday 30th April 2015.</p> <p>The Annual Parish Council Meeting is to be held in the Memorial Hall on Monday 11th May 2015.</p> <p>A new printer has been purchased for the Parish Council.</p> <p>All Councillors signed agreement forms to allow summonses to be received electronically.</p> <p>Proposal EPC to renew their membership to ‘Records of Uttlesford History’, a membership fee of £5 plus a £5 donation.</p> <p>Proposal EPC look into the cost and logistics of providing a ‘drop off point’ and either one or two additional disabled parking spaces in the lower car park next to The Memorial Hall; plus the cost of re-sighting the flower beds.</p> <p>Despite EPC sending photographs and reporting the problem four times to Highways, they still say that the road markings at the junction of Ambrose Corner at present do not meet their criteria for immediate repair, but they will continue to monitor the situation.</p> <p>Street light in Station Road is now working.</p> <p>Highways have responded to EPC’s letter, regarding the exit signs at Ambrose Corner, requesting further information, namely size of the sign and the type of text.</p> <p>Tye Green Deeds Proposal EPC apply to ECC for a copy of the register for Tye Green at a cost of £10; this will show the</p> | <p>AG proposed EP seconded the vote was carried unanimously.</p> <p>AG proposed DL seconded the vote was carried unanimously.</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>PL proposed FL seconded the vote was carried unanimously.</p> <p>FL proposed PL seconded the vote was carried unanimously. LJ to obtain quotes</p> <p>RG to arrange for a temporary re-paint.</p> <p>Noted.</p> <p>LC to photograph signs and reply to Highways.</p> <p>PJ proposed DL seconded the vote was</p> |
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| | boundaries, who have common rights over the land and the details of who owns the land. | carried unanimously. LJ to contact ECC. |
| 18861 | Grass Verge Parking on Henham Road Proposal EPC write to Highways requesting they install bollards along the grass verges on Henham Road which has been damaged by cars continually parking on them. | FL proposed DL seconded the vote was carried unanimously. LJ write to Highways |
| 18862 | Transport. There is to be a transport meeting on 24 March 2015. The village transport representatives now have to direct all complaints about local bus services directly to the bus operator giving as much information as possible. | RF to attend. |
| Correspondence Received | | |
| 18863 | New guide to planning system | Noted |
| 18864 | Rural Opportunities Bulletin | Noted |
| 18865 | Funding Campaign for the RCC | Noted |
| 18866 | EALC 12/1/2015 | Noted |
| 18867 | Briefing for all Parish and Town Council on Election | Noted |
| 18868 | EALC 16/1/2015 | Noted |
| 18869 | Press Crime briefing sheet for the Uttlesford District | Noted |
| 18870 | Local Community Meetings | Noted |
| 18871 | Becoming a District Councillor | Noted |
| 18872 | EALC 23 January 2015 | Noted |
| 18873 | Rural Housing spotlight | Noted |
| 18874 | ECC Developers consultation questions | Noted |
| Items to go on next agenda (at Chairman's discretion, no decisions can lawfully be made under this item). | | |
| 18875 | PEC - Oziers Parking RF - History Society would like permission to put a plan chest in the Chapel. | LJ to add items to next meeting's agenda. |
| Meeting closed. 9.10pm Next Meeting; Monday 2nd March 2015 at 8.00pm held in the Memorial Hall | | |