



Elsenham Parish Council

Minutes of Parish Council Meeting held on

2 October 2017

Present Elsenham Parish Council (EPC):	Mr. S Pimblett (Chairman SP), Mr. P Clear (Vice-Chairman PEC), Mr. C Dunn (CD), Mr. R Franklin (RF), Mrs. M Jackson (MJ), Mr. P Johnson (PJ), Mrs. F Lambert (FL), Mr. J Minor (JM), Dr. G Mott (GM), Mr. B Smith (BS) and Mrs. L Johnson (Parish Clerk – LJ).	
Public:	15, plus District Cllr. P Lees (PL) and District Cllr. G LaCount (GL).	
Apologies for absence	Mrs. A Gleeson (AG) and Essex County Cllr. R Gooding (RG).	
Minute no.	Item	Actions agreed
20239	Declarations of Interest	None.
Meeting opened to public participation		
20240	Paul Jarvis from Elsenham Youth Football Club (EYFC), thanked the Parish Council for arranging the erection of the fence around the boundary of the playing field and moving the green football container. EYFC would like to construct a caged area in the playing field in the old bonfire corner. It would be 10 metres in length, six metres in width and three metres in height. The cage would be to house and keep secure the new goal posts.	
20241	There had been some fly tipping on the land near St Mary’s Church, this is on private land, and therefore the land owner’s responsibility.	
20242	The road sign by the entrance to the Church is laying on the grass verge. This has been reported to Highways.	
20243	The bridge in the High Street still floods after heavy rainfall. Highways are waiting for permission from Network Rail, before they can carry out the maintenance work.	
20244	The allotment working group had decided not to change the ruling on dogs being allowed in the allotments.	

	The dog waste bin by the cricket club has been knocked over and is laying on the ground.	SP to liaise with the cricket club.
Meeting closed to public participation		
20245	Actions from previous minutes Letters sent to the Nursery development regarding the restrictions on Grove Hill. Letter sent to DWH regarding the footpath in the Spinney.	
20246	Minutes Council considered the minutes of the meeting held on 4 September 2017.	Approved by EPC, signed by Chairman as a true and accurate record.
20247	District Councillors' report PL said that UDC had received 5,701 comments on the Draft Local Plan, these comments were now being collated. The Government has stipulated the number of new houses required in Uttlesford. In May 2018 the government will be producing new figures. If the UDC proposed Draft Local Plan is rejected in March 2018, they may have to re-adjust the number of houses. The Statement of Community Involvement starts it's consultation process on Monday 2nd October 2017 for six weeks. PL reminded members that it is always a good idea to complete surveys, this helps to get your ideas and comments heard. UDC are still chasing Persimmons Homes, currently they are holding meetings twice a week. David Wilson Homes (DWH) are delaying the transfer of the leaps and laps to EPC; Nigel Brown from UDC is investigating the reasons why. GL has placed an advert into the Henham village magazine to ask for volunteers to join up for the Henham 'speed watch'. As Elsenham speed watch team is currently only 2 people the advert could be used to attract more members for Elsenham. JM asked about the current situation with the car park at Ambrose Corner. PL said this was not under District Councillors jurisdiction, but she was happy to help and negotiations were still on going.	
20248	Planning Committee Minutes of the meeting held on 6 September 2017. Minutes of the meeting held on 28 September 2017. Response to UTT/17/2542 – 20 dwellings north of Leigh Drive.	Noted. Noted. Noted.

	<p>Response to CC/UTT/41/17 Expansion of Elsenham Primary School</p> <p>UTT/17/2567/HHF Erection of double garage with gym above. Sunnymead, Stansted Road, Elsenham.</p> <p>UTT/17/2542/DFO Details of layout, scale, appearance and landscaping, following outline application UTT/15/3090/OP, for the provision of 20 dwellings with associated works including garages, open space and services. Land North of Leigh Drive, Stansted Road, Elsenham.</p> <p>UTT//17/2566/FUL Demolition of an existing bungalow and construction of a replacement dwelling. Home Farm Bugalow, Gaunts End, Green Street, Elsenham.</p> <p>UTT/17/2543/HHF Alterations to pitch and form of existing garage/garden store roof. Reduction of footprint of existing garage/garden store. Improvements to fenestration of existing garage/garden store. Crown Cottage, The Cross, Hall Rood, Elsenham.</p> <p>UTT/17/2580/HHF Erection of first floor side extension with carport below. Raising of existing rear extension roof to form additional bedroom. Creation of dropped kerb. The Villa, High Street, Elsenham.</p> <p>UTT/17/2617/HHF Proposed two storey rear extension with lean to, roof over existing light well and alterations to fenestration. The Lodge, Henham Road, Elsenham.</p> <p>CC/UTT/41/17 The proposed expansion from 1FE to 2FE school. Erection of new block, kitchen, infill and some internal refurbishment of existing school together with associated landscaping and parking work. Elsenham C of E Primary School, High Street, Elsenham.</p>	<p>Noted.</p> <p>These planning applications were discussed and comments/objections agreed at the Planning Committee meeting held on 27 September 2017.</p>
<p>20249</p>	<p>Housing Development in Elsenham</p> <p>DWH had written to EPC, requesting to use the land for the new Community Building to place their compound on. In respect for this they have offered EPC the sum of £500 per month, for up to 18 months.</p> <p>Proposal, EPC are happy in principle, subject to consulting with our solicitors.</p>	<p>PJ proposed, RF seconded, the vote was carried unanimously.</p>

	<p>DWH has asked UDC if they may delay in transferring the ‘LEAP’s’ and ‘LAP’s’ to EPC until the final occupation, currently the trigger is the 66th open market dwelling. Nigel Brown from UDC has refused to move the trigger. DWH may be open to negotiation as regarding combining the 2 ‘LEAP’s’ into just one area. The Planning Committee held a meeting with Crest Nicholson regarding the new allotments that form part of the S106 agreement, the committee put ideas and suggestions forward.</p>	
20250	<p>Playing Fields Committee Minutes of the meeting held on 31 August 2017. Most of the boundary fencing had been installed around the playing field. The car park extension started on 2 October 2017 and would take about one week.</p> <p>Proposal, EPC accepts J.F. Knight’s quote for £1,787 to repair the entrance to the playing field.</p> <p>Proposal, EPC give permission to EYFC to construct a caged area on the playing field approximately 10 meters length, six meters width and three meters high, to store the new goal posts.</p>	<p>Noted.</p> <p>PEC proposed, FL seconded, the vote was carried unanimously.</p> <p>PEC proposed, CD seconded, the vote was carried unanimously.</p>
20251	<p>Rights of Way and Open Spaces Committee Tree Warden’s report.</p> <p>The Spinney ‘No cut zone’ may require another cut.</p> <p>DWH have felled about thirteen trees on the edge of the Spinney, next to where they are building a single house adjacent to Stansted Road. Ben Smeeden, UDC’s Landscaping Officer has attended the site and stated the vegetation that has been removed is on Parish Council’s land. Therefore, this is a civil matter and not a breach of planning control. EPC will now have to pursue this matter.</p> <p>Proposal, EPC write a letter to DWH asking for compensation as they have trespassed on our land.</p> <p>The Rights of Way Committee would like to construct a footpath on the De Mandeville green orchard site. They have received a quotation for £3,250 and would like to apply for lottery funding.</p> <p>Proposal, EPC agree to the lottery application for the new path.</p>	<p>Noted.</p> <p>PJ and LJ to write the letter.</p> <p>GM proposed, PJ seconded, the vote was carried unanimously.</p>

	It was agreed that the Rights of Way Committee should do further research before agreeing to the street wise fencing at the entrance to the Spinney.			
20252	Finance Committee The following cheques and payments required for approval.			All cheques and payments approved for signing.
	100281	Ulltesford Association of Local Councils	£25.00	
	100282	Citizen advice East Herts	£100.00	
	BACS	M D Landscapes LTD	£823.99	
	BACS	EALC	£90.00	
	BACS	EALC	£45.00	
	BACS X 3	Wages	£1364.00	
	BACS	H M Customs	£486.54	
	BACS	Elsenham Village Hall	£12.00	
	BACS	Millways	£17.49	
	BACS	L Johnson	£14.95	
	BACS	Containerlift	£450.00	
	100283	R Franklin	£8.00	
	100284	Amenity Services	£200.00	
	BACS	Belton's Gardening	£133.00	
	BACS	Glasdon	£505.57	
	BACS	Affinity Water	£16.68	
	BACS	Wicksteed Playgrounds	£52.20	
	BACS	RSB Solutions	£139.20	
	BACS	M Burke	£201.50	
	BACS	Hp Instant ink	£21.99	
	BACS	Rowley Fencing	£4,230.00	
20253	A summary of receipts and payments. Minutes of the meeting held on 30 August 2017.			Noted. Noted.
20254	Parking off Gilbey Cottages Road. Despite letters to the residents, Highways and the police, cars and vans are still parking on the grass verge adjacent to Gilbey Cottages. This is very inconsiderate parking, stopping residents using the bus shelter and obscuring the site line for residents pulling out onto Stansted Road. There is also one car which is persistently parked obstructing the dropped kerb. Parents with baggies and disabled residents are then unable to use this part of the pavement as it was intended.			LJ to write a letter.
20255	Installing yellow lines on New Road Residents have asked if Highways would carry out a review on the parking situation along New Road. Currently there are gaps in the yellow lines where commuters are parking making it difficult for residents to pull out of their driveways.			PJ and LJ to write to Highways to ask for a review on the parking

<p>20256</p>	<p>Clerk's Report</p> <p>Proposal, EPC give permission to Elsenham Women's Institute to have a Field of Remembrance in the Memorial Garden for the Remembrance Service on 11 November and the following week.</p> <p>Proposal, EPC grant permission for Elsenham History Society to use some articles from the book 'A History of Elsenham – The First 1000 Years', as a basis for short articles to be published on the History Society Website.</p> <p>Proposal, EPC purchase a salt bin to be placed by the gate in the playing fields to store full rubbish sacks, price £148.19.</p> <p>Proposal, EPC donate £100 to Essex & Herts Air Ambulance.</p> <p>Proposal, EPC donate £200 towards the village Christmas Tree. To be taken from the village general budget.</p> <p>Proposal, EPC renew their membership to Stop Stansted Expansion at £10 plus a donation of £50.</p> <p>Proposal, EPC renew their membership to 'Campaign to Protect Rural England', an annual fee of £75.00.</p> <p>A suggestion had been made to install a new village notice board on Stansted Road, near the entrance to the Spinney. One suggestion was that this could be purchased and installed by DWH as part/full compensation for the felling of our trees.</p> <p>As the village is growing it is creating more work for the employees of the Parish Council. The Finance Committee need to take this into consideration when looking at future budgets.</p>	<p>BS proposed, FL seconded, the vote was carried unanimously.</p> <p>RF proposed, PJ seconded, the vote was carried unanimously.</p> <p>PJ proposed, MJ seconded, the vote was carried unanimously.</p> <p>RF proposed, FL seconded, the vote was carried unanimously.</p> <p>FL proposed, MJ seconded, the vote was carried unanimously.</p> <p>FL proposed, RF seconded, the vote was carried unanimously.</p> <p>CD proposed, PJ seconded, the vote was carried unanimously.</p>
<p>20257</p>	<p>Flowerbed Committee</p> <p>Minutes of the meeting held on 26 September 2017. Two new flower trough planters are to be purchased to compliment the entry gates to the village on Stansted Road. The plants to fill the new troughs are being paid for by Crest Nicholson. The two boxes that are currently at the entrance will be moved to either side of the bus shelter in Station Road.</p>	<p>Noted.</p>

	The flowerbeds will be cleared on the 18 October 2017 and the winter planting will take place on 21 October 2017. The annual tidy up in the Memorial Garden is to take place at 9am on 4 November 2017. As there are currently 5 members on the Flowerbed Committee, the two proposals on the agenda were rescinded.	
20258	Report on Parish/Town Council Liaison Forum. UDC are keen to see clusters of Parishes unite to match the funding with UDC for a local Police Community Support Officer (PCSO). The cost of a PCSO is £37,652 per year, UDC would provide funds for the vehicle.	The Finance Committee to look at funding within the budget.
20259	Transport. There are still ongoing problems with the buses. All complaints need to be in writing with the time of the bus and drivers name if possible.	
Correspondence Received		
20260	Police report 3 September 2017	
20261	Local Councils' Liaison Forum 6 September 2017	
20262	Stansted Airport Parish Council Forum	PJ, BS and RF to attend.
20263	Making the Link September 2017	
20264	E Bulletin 7 September 2017	
20265	Police Report 10 September 2017	
20266	SSE Parish & Town Council Liaison Meeting	
20267	E Bulletin 11 September 2017	
20268	County Update September 2017	
20269	Police Report 18 September 2017	
20270	EALC Essex Police	
20271	UDC Planning Agenda 27 September 2017	
20272	E Bulletin 18 September 2017	
20273	Police Report 25 September 2017	
Meeting opened to public participation		
20274	A resident stated that from public perspective, EPC had forgotten they were a public service. There was a lot of bullying going on by certain Councillors, and it must be stopped.	
20275	A resident said that the flowerbeds in the village had never looked so lovely; she was proud to be one of the volunteers that helped with the beds. If when walking around the village, she spotted a weed in one of the flowerbeds, she would simply pull it out, not just walk past.	
Meeting closed to public participation		
In accordance with section 1 of the Public Bodies (admissions to meeting) Act 1960, the public and press will be excluded from the remainder of the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.		

20276	Proposal , EPC accepts Amenity Services quote of £500 to lower the hedge in The Oziers by a third, cut back sides to form a hedge and to clear the footpath.	PJ proposed, FL seconded, the vote was carried unanimously.
Meeting closed at 10.20pm, the next Parish Council Meeting will be held on 6 November 2017 at 8.00pm in the Memorial Hall		