



## Elsenham Parish Council

### Minutes of Parish Council Meeting held on 1<sup>st</sup> September 2014

<b>Present</b>	<b>Elsenham Parish Council (EPC):</b> Mrs. P Lees (Acting Chairman – PL), Mr. P Clear (PCl), Mr. R Franklin (RF), Mr. P Johnson (PJ), Mrs. F Lambert (FL), Mr. D Lucas (DL), Miss. E Parr (EP), Mr. S Pimblett (SP), Mr. G Woollvin (GW) and Mrs. L Johnson (Parish Clerk – LJ).	
<b>Public</b>	28, Cllr. D Morson (DM).	
<b>Apologies for absence</b>	Mr. N Edwards (NE), Mrs. A Gleeson (AG)	
<b>Minute no.</b>	<b>Item</b>	<b>Actions agreed</b>
<b>18639</b>	<b>Declarations of Interest: None</b>	
<b>18640</b>	<b>Presentation from David Wilson Homes and The Crown Estate.</b> Mr. Ben Simpson (Carter Jonas), Mr. S Maren (David Wilson Homes) and Mr. Stuart Dunston (JCN Design) gave a presentation on the draft layout and design proposal for the land north of Stansted Road.	
<b>Meeting opened to public participation</b>		
<b>18641</b>	EPC was asked if there was an update on the re-painting of the mini roundabout and road marking by Ambrose corner.	LJ to chase Highways.
<b>18642</b>	Had the EPC decided on the exact date for the laying of the wreaths in the Memorial Gardens.	LJ to put on next month's agenda.
<b>18643</b>	Concerns regarding the Lightsource Community benefit payment.	To be discussed in item 14 on agenda.
<b>18644</b>	EPC was asked if there had been any further developments on trying to reverse the decision to stop the free school bus to Forest Hall School.	EP still liaising with Mrs. E Terry to resolve this.
<b>18645</b>	The plans for the development on the site West of Hall Road show three storey housing, this was felt unsuitable as Elsenham is still a village.	PJ to add comments on three storey buildings for the response to UDC from the EPC.

<b>18646</b>	EPC was asked if a litter bin could be installed near the new bus shelter in Stansted Road.	LJ to put on the agenda for the next finance meeting.
<b>Meeting closed to public participation</b>		
<b>18647</b>	<b>Minutes</b> Council considered the minutes of the meeting held on 4 <sup>th</sup> August 2014.	Approved by EPC, signed by Chairman as a true and accurate record.
<b>18648</b>	<b>District/County Councillors' reports.</b> DM reported that the hearing for the Fairfield planning application is to be held on 23 <sup>rd</sup> September 2014. Mr. Roy Foster has been appointed as the inspector for the Uttlesford Local Plan examination, which is due to commence on 17 <sup>th</sup> November. <b>District Councillor Ray Gooding was absent.</b>	
<b>18649</b>	<b>Planning Committee</b>	
<b>I</b>	<b>UTT/14/0721/DFO</b> Details following the outline application UTT/13/0177/OP. Erection of up to 130 dwellings with associated open space, play areas, land for educational use and other ancillary works. Land West of Hall Road, Elsenham.	PJ proposed to write comments regarding third LAP and 3 storey housing. RF seconded, vote was carried unanimously.
<b>II</b>	<b>UTT/14/2395/HHF</b> Conversion of tractor store/stables to additional living accommodation with porch (re-submission of previously withdrawn proposal UTT/14/1619/HHF). Woodlands Gaunts End, Green Street, Elsenham.	No Comment.
<b>III</b>	<b>UTT/14/2396/FUL</b> Change of use and conversion of tractor store/stables to one bedroom holiday cottage (re-submission of previously withdrawn proposal UTT/14/1616/FUL). Woodland Gaunts End, Green Street, Elsenham.	No Comment.
<b><u>Decisions Made by Uttlesford District Council</u></b>		
<b>IV</b>	<b>UTT/13/2917/FUL</b> Demolition including site clearance of 32 Hailes Wood and redevelopment of site and land adjacent to provide 32 dwellings, public car park, public play area.	Approve with Conditions.
<b>V</b>	<b>UTT/14/1616/FUL</b> Change of use from stables/store to one bedroom holiday cottage. Woodland Gaunts End Green Street, Elsenham.	Withdrawn.
<b>VI</b>	<b>UTT/14/1619/HHF</b> Conversion of tractor store/stables	Withdrawn.

<b>VII</b>	to additional living accommodation with porch.			Refused.
<b>VIII</b>	<b>UTT/14/0781/FUL</b> Proposed erection of 5 new dwellings. Land to the West of The Oak Barn Green Street, Elsenham.			
<b>VIII</b>	<b>UTT/14/1801/FUL</b> Erection of new dwelling with new access on land adjacent to 1A Bridge House and erection of rear extension to 1A Bridge House. 1A Bridge House, High Street, Elsenham.			Approved with Conditions.
<b>18650</b>	<b>Housing Development in Elsenham</b> A site meeting is being held on Friday 5 <sup>th</sup> September between members of the Joint Parish Council Steering Group (JPCSG) and the barrister and solicitor representing them at the Fairfield planning application hearing. The JPCSG are to hold a meeting on how best to respond to the UDC Local Plan.			
<b>18651</b>	<b>Playing Field Committee</b> The new mini goal net has now been replaced. The bollard has been installed by the copse. A new bin has been ordered to replace the damaged one in the children's play area. Earthworms are to start routine work on the playing field and will liaise with Mr. Burke regarding the cutting of the grass.			
<b>18652</b>	<b>Rights of Way and Open Spaces Committee Report</b> Unfortunately most of the Ash trees in the village have been affected with the ash die back disease. Highways have still not cut back the overgrowth along the village footpaths.			Tree Warden's report noted.
<b>18653</b>	<b>Finance Committee</b> The following cheques and payments required for approval.			All cheques and payments approved for signing.
	BACS	JPCSG	£10,000.00	
	BACS	MDJ Smith	£70.00	
	D/D	H3G	£27.29	
	Debit Card	Cartridgesave	£75.84	
	100165	Amenity Services	£280.00	
	Debit Card	Net World Sport	£28.95	
	BACS	M Burke	£350.00	
	100166/BACS	Wages	£932.22	
	BACS	Glasdon	£154.47	
	BACS	Pickfords	£336.00	
	100167	G Jackson	£35.27	
<b>18654</b>	A summary of receipts and payments were circulated.			Noted

<b>18655</b>	A proposal to donate £100 to Bishop's Stortford Citizens Advice Bureau.	PC proposed DL seconded the vote was carried unanimously.
<b>18656</b>	<p><b>Clerk's Report</b> Proposal to change the STO's NO. 71 to read; A person may now film, photograph or make an audio recording of a meeting.</p> <p>Hedge to the right of Ridley Gardens obscuring view for cars leaving the estate.</p> <p>A proposal that the quote from Daniel Robinson &amp; Sons for £400 + VAT to clean and point joints on the Memorial Cross is accepted.</p> <p>Still awaiting quote for the engraving of the Memorial Cross. Mr. Verlanders will ask the History Society if they could try and arrange a grant for the engraving.</p> <p>Letter regarding the continuing parking of resident on the Oziers green.</p>	<p>PJ proposed DL seconded the vote was carried unanimously.</p> <p>LJ to contact Highways.</p> <p>RF proposed FL seconded the vote was carried unanimously.</p> <p>LJ to ask for a site meeting between contractor PL and Mr. Verlander.</p> <p>LJ to send out letter.</p>
<b>18657</b>	<p><b>Chapel</b> Proposal to spend up to £200, to provide a grid to protect the chapel window.</p>	PCI proposed GW seconded the vote was carried unanimously.
<b>18658</b>	<p><b>Lightsource/Solar Panels Installation Update</b> After intensive research and liaising with Lightsource by RF and PC; Lightsource have now supplied new deeds and compliance forms.</p>	LJ to seek legal advice from Nockolds Solicitors on the new documents. LJ to place on next month's agenda.
<b>18659</b>	<b>To elect a member of the Council to the Village Hall Committee.</b>	To be placed on next month's agenda.
<b>18660</b>	<p><b>Allotments</b> PCI and PJ have reviewed the MoU and the Allotment Agreement, now termed the 'Conditions of Use'. Once this is approved by Liz Bunting at the Allotment Society and the PCC the documents will be circulated to all Councillors and then to allotment holders.</p>	LJ to circulate the 'Conditions of Use'
<b>18661</b>	<b>A proposal that EPC adopt Smart Minutes for the recoding of meetings.</b>	RF proposed SP seconded, the vote was carried unanimously.
<b>18662</b>	<p><b>Transport.</b> Nothing to report</p>	
<b>Correspondence Received</b>		
<b>18663</b>	EALC E bulletin 1 <sup>st</sup> August 2014	Noted
<b>18664</b>	Notice of polling district review	Noted

<b>18665</b>	NATS Stansted Airport Departure Route	Noted
<b>18666</b>	Rural Opportunities Bulletin	Noted
<b>18667</b>	555 Project	Noted
<b>18668</b>	EALC EBulletin 14 <sup>th</sup> August 2014	Noted
<b>18669</b>	Rural Services Network – seminar postponed	Noted
<b>18670</b>	Press release issued by SSE	Noted
<b>18671</b>	Local Plan Examination	Noted
<b>18672</b>	Campaign Update August 2014	Noted
<b>18673</b>	EALC E bulletin Friday 22 <sup>nd</sup> August 2014	Noted
<b>18674</b>	The Big Tree Plant scheme	Noted. LJ to liaise with Tree Warden
<b>Items to go on next agenda</b> (at Chairman's discretion, no decisions can lawfully be made under this item).		
<b>18675</b>	The community building land and contributions from Crown Estate and the ownership and management of Alsa Wood.	LJ to add items to next meeting's agenda.
<b>Meeting closed. 9.05pm Next Meeting: Monday 6<sup>th</sup> October 2014 at 8.00pm held in the Memorial Hall</b>		