



## *Elsenham Parish Council*

### **Minutes of Parish Council Meeting held on Monday 1<sup>st</sup> July 2013**

**Present:** Mr. N Edwards (Chairman), Mr. R Bayley (Vice-Chairman), Mr. P Clear, Mr. R Franklin, Mr. P Johnson, Mrs. F Lambert, Mrs. P Lees, Mr. S Pimblett and Mr. G Woollvin. Parish Clerk, Mrs. L Johnson.

**Members of the Public:** 11, Cllr. E Parr.

**Apologies for Absence:** Cllr. D Morson.

**17978          Declarations of Interest – None**

**17979          A short presentation by Mr. Steve Melligan and Mr. Robert Smith on behalf of 'The Crown Estate'.**

Mr. Melligan reported that the planning application in Stansted Road behind the playing fields had been approved in September 2012. Since then 'The Crown Estate' have worked with Uttlesford District Council towards the Section 106 agreement, in May this year it was signed by both parties.

Mr Smith reported that 'The Crown Estate' was now in discussions with developers, for work to begin on this site in early 2015.

The 106 agreement states 'The Crown Estate' will provide land for the provision of a multi-use community building and a financial contribution towards the cost of the building. Mr. Melligan explained that the three large developments, namely 'The Crown Estate', 'Gleeson' (land south of Stansted Road) and the landowners of the site west of Hall Road, would all contribute towards the cost of the new community hall, to the sum of £1,000,000. Both Councillors and the public were outraged by this statement, firstly it was strongly felt that 'The Crown Estate' had reneged on their commitment to provide a hall for the village, but also the statement applied that all three developments would be going ahead. Only two of the three had been agreed by Uttlesford District Council and therefore the statement implied that Uttlesford District Council had already made their decision.

Mr. N Edwards summed up by saying that a meeting was to be arranged between 'The Crown Estate', Uttlesford District Council and Elsenham Parish Council as there were lots of ambiguities that all parties needed to clarify.

#### **OPEN TO THE PUBLIC.**

**17980** Mr. Segar asked for clarification on three pieces of correspondence, number 8 One Stop Shop, number 13 Stansted Airport meeting and number 25 Rural Vulnerability Service-transport. This was noted for the end of the meeting.

**17981** A resident of Henham Road reported that there was still a problem with the pavement, some days it was like a mud river with the added hazard of over grown foliage. This had been reported to Highways Rangers, the Parish Clerk agreed to chase up the issue.

**17982** Mr. Bush reported that a number of drains including those at the entrance of Hunters Court were once again over flowing. Both of these had been reported several times, the Parish Council will chase.

**17983** Dr. Mott said that regarding 'The Crown Estate' proposal of a management team to look after Alsa Wood, in his opinion Alsa Wood was best left alone to manage itself.

**17984** **Minutes** – The Minutes of the meeting held on 3<sup>rd</sup> June 2013 having been circulated, was approved by the Parish Council and signed by the Chairman as a true record.

**17985** **Planning**

**UTT/13/0874/HHF** Single storey side extension, 4 bay garage, pool house and swimming pool. The Oak Barn Green Street, Elsenham. **No Comment**

**UTT/13/1589/FUL** Formation of a maximum 7 metre high x maximum 25 metre wide Acoustic Earth Bund to the Southern and Western boundaries of the site. Motts Hall Green Street. **The bund runs across footpath 15, to retain this footpath a gap will have to be left, making the bund useless.**

#### **Plans Decided**

**UTT/13/0874/HHF** Single storey extension, 5 Mill Close Elsenham Bishop's Stortford. Approved with Condition. **Noted**

**17986** **Playing Field Committee**

It was decided to put on hold purchasing a new litter bin for the Playing fields, as the original bin that had gone missing has now been found.

However it would have to be fixed back into its cradle, if this was not possible a new bin would still have to be purchased.

Mr. P Clear proposed that up to £120 is spent on purchasing a new graffiti kit, Mrs P Lees seconded, the vote was carried unanimously.

It was agreed that Mr. P Clear would spend £145 from the playing fields allocation fund, to repair three benches in the playing fields.

**17987 Finance Committee Report**

The following cheques and payments were approved for signing.

100076	Millway Office Supplies	£ 163.82
100077	F Lambert	£ 68.95
100078	EALC	£ 75.00
Card	Cartridgesave	£ 143.59
BACS	Playsafety Ltd	£ 114.00
BACS	Duke and Brown	£ 318.00
BACS	Mike Smith	£ 50.00
Card	HM Revenue & Customs	£ 274.90
BACS/100079	Wages	£ 858.79
100080	R Franklin	£ 8.00
BACS	L Johnson	£ 9.90
Card	Pay as you go	£ 30.00
BACS	M Burke	£ 964.33

**17988** A summary of receipts and payments were circulated, there were no questions.

**17989** It was proposed by Mrs. P Lees that Mr. M Burke continues to cut the grass in and around the Memorial Gardens every two weeks, Mr. P Johnson seconded, the vote was carried unanimously.

**17990** It was proposed by Mrs. P Lees that Mr. M Smith is paid £10 per hour to maintain the flowerbeds in the village, with a maximum of three hours per month, Mr. R Bayley seconded, the vote was carried unanimously.

**17991** Mrs. P Lees proposed that up to £300 is spent on flowers for the flower beds around the village, Mr. R Bayley seconded, the vote was carried unanimously.

**17992 Rights of Way and Open Spaces Committee.**

The tree warden was concerned about ash dieback disease and how it could affect the ash trees on Parish Council land. The Parish Clerk agreed to find out if any talks or seminars were available on this subject.

The cherry tree in the Spinney needs the lower branches cut back. The bee orchids are flowering in the spinney with more to come.

Mrs. P Lees proposed that up to £95 is spent purchasing a dog waste bin to place behind Elsenham cricket pavilion, Mr. R Franklin seconded, the vote was carried unanimously.

**17993**

**Elsenham Cricket Club**

A request has been made by Stansted Hall & Elsenham Cricket Club for financial help. Since the two clubs merged a few years ago it has caused financial pressure with running two cricket pitches. The Parish Council agreed that it would be a great loss to the village if the cricket teams had to stop playing at the Elsenham ground. It was proposed by Mr. R Bayley as a good will gesture to donate £200, with an invitation for a member of the Cricket club to come and talk to the Parish Council with regards to further funding, so maybe in future years this could be incorporated as part of the Parish Council's budget. Mrs. P Lees seconded, the vote was carried unanimously.

**17994**

**District/County Councillors Report**

Cllr. E Parr reported that from the 1<sup>st</sup> April 2013 the council tax benefit has been abolished and replaced with a localised council tax support scheme, (LCTS). The changes mean that some people who did not have to pay any council tax will have to pay, and some people will no longer be entitled to any financial help.

In the boundary commission proposals, Elsenham and Henham are to remain a two member ward.

**17995**

**Clerk's Report**

It was agreed to allow the burger van to continue trading in the playing fields top car park, this arrangement is to be reviewed annually.

It was proposed by Mr. R Franklin and seconded by Mr. G Woollvin that the Parish Council renew their membership to the RCCE at an annual fee of £55 and give a donation of £20, the vote was carried unanimously.

It was agreed to participate in the 'Winter Salt Bag Partnership Scheme' for 2013/14.

**17996**

**Housing Development in Elsenham**

Mrs. P Lees informed the Council that there are to be two planning meetings on the 17<sup>th</sup> and 18<sup>th</sup> July 2013. The Fairfield Planning Application was due to be heard on the 17<sup>th</sup> but they have now informed the organisers that they will not be attending. An agenda has not been set for the two meetings, but it is hoped that 'Charles Church' representatives will be attending. It was agreed that the person to speak at this meeting as the Elsenham Parish Council representative would be Mrs. P Lees.

It was proposed by Mrs. P Lees and seconded by Mr. G Woollvin that the Parish Council ask Mr. G Gardner to attend the meeting as an adviser, the vote was carried unanimously.

The planning application for the 'Land South of Stansted Road' is due to be submitted at the end of this week. Mr. G Gardner can then begin his report with the objections and comments on behalf of Elsenham Parish Council, this report will then be submitted to Uttlesford District Council. All the Councillors agreed that Mr. G Gardner had produced an excellent report for the planning application in Hailes Wood.

It was agreed that Mrs. P Lees and Mr. P Johnson would write a letter to Uttlesford District Council regarding their outrage that UDC seems to have decided that all three sites will go ahead in Elsenham before plans have been submitted, this goes against the code of conduct and standards of being a Councillor as it could be perceived as pre-determination.

**17997**

**Allotments**

An allotment meeting was held on the 27<sup>th</sup> June with the plot holders. A lot of points were raised, the main concern being the issue of water supply. A meeting of the Allotment Working Group is scheduled for Wednesday 3<sup>rd</sup> July, where all the points will be discussed.

**17998**

**Flower beds**

Mrs. F Lambert said that this had been covered in the finance report.

**17999**

**Elsenham Cemetery**

Mr. P Johnson reported that he had found the one day course on cemeteries very useful. The two main points had been the administration and shoring. Mr. P Johnson proposed and Mr. R Bayley seconded that a Cemetery Working Group is established to oversee the work on the chapel but also incorporating the issues raised on this course, the vote was carried unanimously.

**18000**

**Transport**

Mr. R Franklin reported that he had attended the 'Parish Transport Meeting' on the 27<sup>th</sup> June. Twenty four people had attended, plus representatives from ECC and the bus company. One of the points raised was how dirty the Regal buses were, ECC are aware of these complaints and will talk with Regal. The bus operators for Elsenham are to change from Regal to Acme.

**CORRESPONDENCE**

**18001**

EALC EBulletin 29<sup>th</sup> May 2013. **Noted**

**18002**

Balanced Approach Needed On Stansted Rail Services. **Noted**

**18003**

UALC AGM Tuesday 18<sup>th</sup> June 2013. **Noted**

**18004**

Rural Vulnerability Services. **Noted**

**18005**

Making the Link June Edition. **Noted**

**18006**

Training event papers from 29<sup>th</sup> May 2013. **Noted**

- 18007 Rural Opportunities Bulletin. **Noted**
- 18008 One Stop Shop. **Mr. Segar was informed that this notice was on the door of the 'One Stop Store'. Noted**
- 18009 Planning Update/Reminder. **Noted**
- 18010 Meeting with Andrew Taylor – New Community Hall. **Noted**
- 18011 EALC EBulletin 7<sup>th</sup> June 2013. **Noted**
- 18012 South and North Community Forums June 2013. **Noted**
- 18013 MD of Stansted Airport Meeting. **Mr. Andrew Harrison the MD of the Manchester Airports Group will address Stansted Mountfitchet Parish Council on 12<sup>th</sup> June. Noted**
- 18014 North and South Area Forums Flyer. **Noted**
- 18015 SSE. Parish and Town Council group meeting 20<sup>th</sup> June. **Noted**
- 18016 Campaign Update June 2013 SSE. **Noted**
- 18017 Rural Vulnerability Service June 2013. **Mr. Segar asked for a copy of this email. The Parish Clerk will supply a copy. Noted**
- 18018 SSE Parish and Town Council Liaison Group. **Noted**
- 18019 Ash Dieback Disease. **Noted**
- 18020 EALC EBulletin 13<sup>th</sup> June 2013. **Noted**
- 18021 UDC Media 12/06/2013 Community Forum dated. **Noted**
- 18022 UDC Media 17/06/2013 Boundary Commission Proposals. **Noted**
- 18023 UDC Media 17/06/2013 UDC supports 'Love Where You Live' month. **Noted**
- 18024 Community Led Planning Event 17<sup>th</sup> September 2013. **Noted**
- 18025 Rural Vulnerability Service Transport (June 2013). **Noted**
- 18026 Winter Salt Bag Partnership Scheme. **Noted**
- 18027 Agenda for Uttlesford Parish Transport Meeting 2013. **Noted**
- 18028 EALC EBulletin 20<sup>th</sup> June 2013. **Noted**
- 18029 Census 2011 Parish Statistics. **Noted**
- 18030 Response from The Crown Estate. **Noted**
- 18031 Planning Committee 3<sup>rd</sup> and 4<sup>th</sup> July. **Noted**
- 18032 Transport and travel update June 2013. **Noted**
- 18033 Planning search link. **Noted**
- 18034 Save our Village. **Noted**

**Items to go on next agenda** (at the Chairman's discretion, no decisions can lawfully be made under this item).

- 18035 Mr. C Clarke asked Mr. R Franklin to convey his thanks and appreciation to the Councillors for his leaving present.

In accordance with section 1 of the Public Bodies {admissions to meeting} Act 1960, the public and press will be excluded from the remainder of the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

- 18036 Vacancy for a Councillor on the Elsenham Parish Council.

Mr. D Lucas gave a short talk on the reasons why he would like to become a Councillor and what he thought he could offer the village.  
It was voted unanimously to co-opt Mr. D Lucas on to the Parish Council.  
Mr. N Edwards welcomed Mr. D Lucas to the Elsenham Parish Council.

The meeting closed at 10.20pm

Next Meeting; Monday, 5<sup>th</sup> August 2013 at 8.00pm held in the Memorial Hall