



# Elsenham Parish Council

## Minutes of Parish Council Meeting held on

**1 August 2016**

<b>Present Elsenham Parish Council (EPC):</b>	Mrs. P Lees (Chairman – PL), Mr. P Johnson (Vice-Chairman- PJ), Mr. P Clear (PEC), Mr. C Dunn (CD), Mr. R Franklin (RF), Mrs. A Gleeson (AG), Mr. R Gleeson (RG), Mrs. M Jackson (MJ), Mrs. F Lambert (FL), Mr. S Pimblett (SP) and Mrs. L Johnson (Parish Clerk – LJ).	
<b>Public</b>	4	
<b>Apologies for absence</b>	Miss. E Parr (EP) no apology given.	
<b>Minute no.</b>	<b>Item</b>	<b>Actions agreed</b>
<b>19625</b>	<b>Declarations of Interest;</b> RG and AG declared a non-pecuniary interest in No. 4 on the agenda, as they resided in Oziers. MJ declared a non-pecuniary interest in No. 13 on the agenda, as she rents an allotment plot.	Noted.  Noted.
<b>Meeting opened to public participation</b>		
<b>19626</b>	It had been observed in previous Parish Council meetings, that some Councillors had been using their mobile phones. It was felt that by doing this they were not giving their full attention to the matters being discussed.	Noted.
<b>19627</b>	The Crest Nicholson development is now displaying 12 flags, when the limit is 3; this has been reported to UDC.	
<b>Meeting closed to public participation</b>		
<b>19628</b>	<b>Actions from previous minutes</b> PL and LJ signed the Bursary form. The allotments have been inspected and some allotment holders have been asked to improve their plots. The ‘No Ball Games’ signs have been purchased and are	

	<p>waiting to be erected on Oziers Green.  Goal Post – Once the ‘No Ball Games’ signs are erected a notice is to be placed on the goal posts asking for the owner to remove them.  Response to UTT/16/1695/AV – Circulated  Grass cutting at Gold Close.</p>	<p>LJ to write notice.   Noted.  Noted.</p>
<b>19629</b>	<p><b>Minutes</b>  Council considered the minutes of the meeting held on 4 July 2016.  As an incorrect date for the next Parish Council meeting had been advertised in the ‘Elsenham News’ it was decided to place a notice on the Memorial Hall door, informing people of the mistake.</p>	<p>Approved by EPC, signed by Chairman as a true and accurate record.   PL to place notice.</p>
<b>19630</b>	<p><b>District Councillor’s report</b>  At Uttlesford's Planning Policy Working Group meeting on 12th July, a proposal for the housing strategy of the emerging local plan was voted to be sent to the Council's executive. There were five options put forward by officers to be discussed, they are as follows;  Option 1: All housing developments to be placed in one more new settlement.  Option 2: All housing developments to be 'pepper potted' in Uttlesford's villages.  Option 3: All developments to be based in Saffron Walden and Great Dunmow.  Option 4: All developments to be built in existing towns and villages  Option 5: Developments to be spread between a mixture of new settlements, and existing towns and village.  The Working Group voted for Option 5 to send to cabinet, and then Council for approval. However, if Option 5 could not go ahead the preferred option voted by the Working Group was Option 4.</p> <p>As of April 2016 Elsenham had outstanding planning permissions on large sites for 531 new houses.  Planning Officers consider that the following 4 sites amounting to another 120 new houses are worthy of further consideration for allocation.  02Els15 – Land north of Leigh Drive – 30 dwellings.  04Els15 – Land north of Stansted Road – 30 dwellings.  08Els15 – Land at Rush Lane, Robin Hood Road – 40 dwellings.  02Els15 – Land south of Stansted Road – 20 dwellings.  UDC is establishing a Youth Council for young people, aged 16 and under, helping young people have a say and be heard. As RG is one of the youngest District Councillors at Uttlesford he will be assisting in this</p>	

	<p>venture. There is to be a large increase in school transport fees to The Joyce Franklin Academy in Newport and Saffron Walden County High. These fares have been kept low for more than eight years, and the commercial operators has made all the increases in one jump, having a huge impact on families; raising in some zones from £350 to nearly £900 per year. RG is to join forces with other party members to bring awareness of this situation.</p>			
<b>19631</b>	<p><b>Planning Committee</b> Minutes of the 20 July's meeting - Circulated. Letter to Nigel Brown – Circulated. EPC's response to Planning Application UTT/16/1861/DFO Land West of Hall Road, Elsenham, by Bovis Homes Limited is to be sent to UDC this week.</p>			<p>Noted.  Noted.</p>
<b>19632</b>	<p><b>Housing Development in Elsenham</b> PJ contacted UDC in response to the planning application letter, this allocated a further 120 new houses to Elsenham. PJ informed UDC that this is completely unsatisfactory to Elsenham, the letter states 120 new homes and yet still no decision has been made on the Fairfield Development, if this development is granted; it will not be 120 but 920 further new homes in the village.</p>			
<b>19633</b>	<p><b>Playing Field Committee</b> Minutes of the meeting held on 5 July 2016 - Circulated. Three new litter bins have been purchased for the playing field; one further bin was required next to the teen shelter. <b>Proposal</b>, EPC purchase an Invicta litter bin to be installed next to the teen shelter in the recreational ground at a cost of £380.  RF had carried out research on 'exit only gates' to be installed in the playing field; these gates are extremely expensive and EPC could not justify spending this amount of money at the present time.</p>			<p>Noted.  PEC proposed, RG seconded, the vote was carried unanimously.</p>
<b>19634</b>	<p><b>Rights of Way and Open Spaces Committee</b> ECC has cut back some of the public footpaths in and around the village.</p>			<p>SP to liaise with Margaret Shaw as to which ones still required cutting back.</p>
<b>19635</b>	<p><b>Finance Committee</b> The following cheques and payments required for approval.</p>			<p>All cheques and payments approved for signing.</p>
	BACS	ECA	£91.00	
	100245	Paul Smith	£350.00	

	BACS	Wages x 3	£1,168.83	
	BACS	Glasdon	£955.36	
	BACS	Addison Signs	£95.88	
	BACS	Elsenham Village Hall	£12.00	
	BACS	Abacus playgrounds	£14,905.20	
	BACS	PKF Littlejohn	£360.00	
	BACS	M Burke	£990.00	
<b>19636</b>	A summary of receipts and payments. Circulated.			Noted.
<b>19637</b>	<p><b>Clerk's Report</b>  <u>The Pump House</u>  A discussion took place as to how to proceed with the registering of the Pump House from The Gilbey Trust to EPC. Mr. Gordon Barker had supplied some background information on the Pump House, there is no definitive mention or account of the Pump House in Essex Record Office, 'Herts and Essex Observer' archives, or at the 'Gilbey Museum'; there was not an opening ceremony and no reports to the best of Mr. Barker's knowledge exist. This makes it very hard to prove ownership. Mr. Barker has however expressed his willingness to make a Statutory Declaration in support of a declaration being made by Mr. Walter Gilbey.  It was decided to contact Mr. Walter Gilbey to explain the situation and discuss the best way to proceed.</p>			PL to telephone Mr. Walter Gilbey. If necessary LJ to follow it up with a letter.
<b>19638</b>	<p><b>Lawn Mower for Allotments</b>  It was agreed not to purchase a lawn mower for allotment use.  <b>Proposal</b>, EPC do not purchase a lawn mower for the allotments, but arrange for EPC's grass cutter, Mr. M Burke, to trim the path when necessary.</p>			PEC proposed, PJ seconded, the vote was carried unanimously.
<b>19639</b>	<p><b>Chapel Update</b>  Notes from the meeting held on 26 July 2016 – Circulated.  Grants were currently being sort for the installation of electric into the chapel.</p>			Noted
<b>19640</b>	<p><b>Traffic Lights at Grove Hill</b>  It was agreed to arrange a meeting with an officer from Essex Highways to get his opinion on the possibility of moving the traffic lights further up Grove Hill.</p>			LJ to arrange meeting.
<b>19641</b>	<p><b>Concrete blocks in Station Road</b>  Despite requests to remove the concrete stones to UDC's Enforcement Team, Essex Highways and Charles Church Developers, these concrete foundations are still on the grass verge by the entrance to 'Orchard Crescent'.</p>			LJ to write a letter to 'Persimmon'. PL to contact Nigel Brown at UDC. PEC to arrange a quote for removing both concrete foundations.
<b>19642</b>	<b>Ownership of the water tank in Orchard Crescent</b>			

	Station Road is prone to flooding; by resetting the attenuation water tank in Orchard Crescent it may reduce or even stop this from occurring. Unfortunately despite a lot of work carried out by PJ and CD, it is still unknown who has responsibility for this water tank. The Developers are holding a meeting with the residents of Orchard Crescent on Thursday 4 <sup>th</sup> August 2016, the developers would like the residents to take over the responsibilities, which are currently carried out by the Management Team. The residents will not agree to this until they have clarification as to who owns the water tank.	
<b>19643</b>	<b>Transport.</b> The Public Consultation is to start on 4 August 2016. It is essential that as many people as possible complete the consultation document.	LJ to obtain posters and flyers.
<b>Correspondence Received</b>		
<b>19644</b>	EALC E Bulletin 1 July 2016	Noted
<b>19645</b>	Police report 3 July 2016	Noted
<b>19646</b>	Passenger Transport Customer Satisfaction Survey	Noted
<b>19647</b>	Planning Policy Working Group meeting, 12 July 2016	Noted
<b>19648</b>	EALC E Bulletin 8 July 2016	Noted
<b>19649</b>	Police Report 11 July 2016	Noted
<b>19650</b>	Planning Police Working Group agenda	Noted
<b>19651</b>	Making the Link July edition	Noted
<b>19652</b>	Flood Assessment Project, volunteers required	Noted
<b>19653</b>	EALC E Bulletin 15 July 2106	Noted
<b>19654</b>	County Update	Noted
<b>19655</b>	EALC E Bulletin 22 July 2016	Noted
<b>19656</b>	Quiet Lanes	Noted
<b>19657</b>	Police Report 18 July 2016	Noted
<b>19658</b>	Planning Committee Documents 27 July 2016	Noted
<b>19659</b>	Police Report 25 July 2016	Noted
<b>19660</b>	SSE Agenda	Noted
<b>Open to the public</b>		
<b>19661</b>	It had been part of the Section 106 agreement with Crest Nicholson that they would give funding to improve the traffic lights at Grove Hill. It must be pointed out to Highways that the situation will only become worse as more people move into the village.	
<b>19662</b>	It may be prudent to report the concrete stones left by Charles Church, to Mr. Nigel Brown Development Manager at UDC.	PL to contact Mr. Nigel Brown.
<b>19663</b>	Lorries exceeding the weight limit are still using Grove Hill.	FL and RG to liaise and clarify the best telephone number to use for reporting the lorries.
<b>Items to go on next agenda</b>		

(At Chairman's discretion, no decisions can lawfully be made under this item).

**19664**

How to stop cars from parking on the pavement by 'One Stop'.

LJ to add items to next meeting's agenda.

**Meeting closed 9.30pm, the next Parish Council Meeting will be held on 5 September 2016 at 8.00pm in the Memorial Hall**