



Elsenham Parish Council

Minutes of Parish Council Meeting held on Monday 3rd June 2013

Present: Mr. R Bayley (Chairman), Mr. P Clear, Mr. R Franklin, Mr. P Johnson, Mrs. F Lambert, Mrs. P Lees and Mr. G Woollvin.
Parish Clerk, Mrs. L Johnson.

Members of the Public: 7, Cllr. D Morson.

Apologies for Absence: Mr. N Edwards, Mr. S Pimblett.

17936 **Declarations of Interest** – Mr. R Bayley declared a non-pecuniary interests in item 14 on the agenda, as he is an allotment holder.

OPEN TO THE PUBLIC.

17937 Mr. Segar reported that the exhibition ‘Wedding dress down the decades’ organised by the Fabric Fund Committee, had been a great success, raising over £1000 towards maintaining the church, the exhibition is going to be extended to the following weekend.

17938 Mr. Segar asked about the progress with the pothole in Station road by Fourways. The Parish Clerk said that Essex Highways had assessed the pothole and it did not meet their investigatory levels, so it had been recorded as priority 3 or 4. Mr. R Bayley said that he would take a photograph of the pothole, which could be forwarded to Highways with a further report.

17939 Mr. Segar said he still thought that the traffic lights at Grove Hill were on the wrong setting, only letting one car through at a time, this was disputed by the Councillors. The Parish Clerk said she had reported it to highways, Mr. R Bayley said he would check with the authorities.

- 17940** Mr. Bush reported that the litter bins in Station Road were often very full, he asked how often they should be emptied. The Parish Clerk believed that they were emptied every Friday but would contact Uttlesford District Council to confirm.
- 17941** A resident said how wonderful the flower beds looked around the village, everyone agreed.
- 17942** A resident reported that the steps down to Cat's Lane were very overgrown, the Parish Clerk is to contact Essex County Council.
- 17943** **Minutes** – The Minutes of the meeting held on 13th April 2013, having been circulated, was approved by the Parish Council and signed by the Chairman as a true record.
- 17944** **District/County Councillors Report**
 Cllr. D Morson reported that Mr. P Johnson and he were meeting the next day with Mr. Andrew Taylor from UDC. They intended to raise various issues that the Parish Council and residents have, regarding the way in which both the Uttlesford District Council and The Crown Estate, have dealt with providing and building a new community hall.
- Cllr. D Morson reported on the local government boundary commission, it was now accepted that Elsenham would continue as a two member ward with Henham.
- 17945** **Plans Received**
1. **UTT/13/1179/HHF** Two storey side extension, 4 bay garage, pool house and swimming pool. The Oak Barn, Green Street. **No comment.**
 2. **UTT/13/1252/CLP** Replace render with plank cladding (cement). Pennington View Henham Road, Elsenham. **No comment.**
- Decisions Made**
3. **UTT/13/0208/FUL** Change of use of land to residential curtilage and erection of wooden outbuilding to serve as home office. 3 Wells Cottage, Robin Hood Road, Elsenham. Approved with conditions. **Noted.**
 4. **UTT/13/0552/HHF** Proposed front porch. 44 Alsa Gardens, Elsenham. Approved with conditions. **Noted.**
- 17946** It was proposed by Mrs. P Lees and seconded by Mr. G Woollvin that a 'Planning Committee' is formed. Mrs. P Lees, Mr. P Johnson, Mr. G Woollvin and Mr. R Bayley agreed to be members, the vote was carried unanimously.

17947

Playing Field Committee

Mr. P Clear reported that there had been some vandalism in the recreational ground, one of the waste bins had been emptied and the contents set on fire, this had been reported to the police.

Mr. G Woollvin proposed and Mrs. F Lambert seconded that up to £150 is spent on concrete to install 3 litter bins, the vote was carried unanimously.

The annual maintenance had been finalised with 'Earthworms', Elsenham Football Club had agreed to contribute £2000 towards the cost.

Mr. P Clear had arranged for an extra grass cut in the playing fields this week prior to the village fete being held at the weekend.

17948

Finance Committee Report

The following cheques and payments were approved for signing.

100071	Whyare Inspired Ltd	£ 50.00
100072	Volunteer Centre	£ 10.00
100073	SLCC	£ 114.00
BACS	M Burke	£ 150.00
BACS	Duke & Brown	£ 288.00
BACS	Aon LTD	£ 1620.21
100074	R Franklin	£ 10.99
BACS	Glasdon UK Ltd	£ 588.58
BACS	M Burke	£ 889.84
BACS	Shaw and Sons	£ 149.69
BACS	Cartridgesave	£ 48.84
BACS/ 100075	Wages	£ 823.59
BACS	L Johnson	£ 20.92

A summary of receipts and payments were circulated, there were no questions.

Mrs. P Lees informed the meeting that as Mr. M Pitcher had resigned from the Parish Council, she had been elected Chairman of the finance committee.

Mrs. P Lees reported that an internal audit had been carried out on the Parish Council's finances and book keeping, all was found to be in order.

Mrs. P Lees proposed and Mrs. F Lambert seconded that up to £600 is spent on painting 'Entrance' and 'Exit' signs at Ambrose Corner, the vote was carried.

Mrs. P Lees reported that the finance committee had reviewed the Standing Orders, Financial Regulation and Parish Council's insurance, with one amendment to the STO's point 76 to now read;

- 1) 'The Clerk shall, as soon as it is received, record the following particulars of every planning application notified to the Council.
 - a. The date on which it was received.
 - b. The name of the applicant.
 - c. The place to which it relates.
 - d. Parish Council Meeting at which it is to be addressed.'

Mrs. P Lees proposed that all three documents are fit for purpose and are adopted by the Parish Council, Mrs. F Lambert seconded the vote was carried unanimously.

Mrs. P Lees proposed and Mr. G Woollvin seconded that the Parish Clerk's pay increases by one point on the NJC Local Government Salary scales due to passing the Certificate in Local Council Administration, the vote was carried unanimously.

17949 Housing Development in Elsenham

Mrs. P Lees proposed that a reply is sent to Mrs. Alison Nimmo at 'The Crown Estate' to her letter regarding the funding of the village community hall. Mr. G Woollvin seconded, the vote was carried unanimously.

Mrs. P Lees proposed that the Parish Council employ the services of Mr. Geoff Gardner to prepare a report on the planning application for 'Land Adjacent to Hailes Wood' and 'Land South of Stansted Road' which can be submitted to Uttlesford District Council as the representation in response to these planning applications, at a fee of £1800, Mr. G Woollvin seconded, the vote was carried unanimously.

Mrs. P Lees reported that about 1800 responses had been sent to UDC regarding the 'Fairfield Development', this was a great response and a 'Thank you' will be put in the 'Village News'.

17950 Rights of Way and Open Spaces Committee Report

Tree Warden's Report. Noted

As Mr. S Pimblett and Cllr. E Parr were not present, it was agreed to refer the dog waste bins till the next Parish Council meeting.

Mr. S Pimblett had asked for one question to be raised to Cllr. D Morson regarding the waste collection, he had recently observed the bins being collected in Henham, where the food waste caddie was being tipped into the green waste bin and then emptied in to the lorry, this tended to make a mockery of recycling, Cllr. D Morson said he would look into the matter.

17951 Clerk's Report

The Parish Clerk reported that the burger van had now started trading.

Courses to be run by EALC were read out, none of the Councillors wanted to attend.

The Parish Clerk had reported to Highways that Hall Road path leading to the church was very over grown and needed cutting.

The closing date for a new Councillor ended in four days, so far one candidate has applied.

17952 Allotments

A meeting with the present and prospective plot holders has been arranged for 27th July 2013. The letters with a copy of the new Tenancy Alloment Agreement and MoU are to be sent out.

17953 Transport

Mr. R Franklin reported that he had recently used the buses three times and was very happy with the service.

CORRESPONDENCE

17954 EALC EBulletin 9th May 2013. **Noted**

17955 SSE Campaign May 2013. **Noted**

17956 Community Forums. **Noted**

17957 Latest from UDC Media 13th May 2013 ASB. **Noted**

17958 Weekly Email News Digest 13th May 2013. **Noted**

17959 SSE AGM June 2013. **Noted**

17960 SSE NWEEHPA AGM June 2013. **Noted**

17961 Rural Vulnerability Service Fuel Poverty. **Noted**

17962 Get to Grips with the Welfare Reforms. **Noted**

17963 RCCE Training. **Noted**

17964 Welfare Roadshow. **Noted**

17965 Internal Audit report. **Noted**

17966 Photos SSE. **Noted**

17967 Weekly Email News Digest 20th May 2013. **Noted**

17968 Newport Parish Council response to Fairfield application. **Noted**

17969 UDC Media 22nd May 2013. **Noted**

17970 UDC Media 23rd May 2013. **Noted**

17971 ICCM Newsletter Infant Cremation. **Noted**

17972 Rural Vulnerability service Transport. **Noted**

17973 UDC Media 28th May 2013. **Noted**

17974 Electoral Review Draft Recommendations. **Noted**

17975 Planning 5th and 6th June 2013. **Noted**

Items to go on next agenda (at the Chairman's discretion, no decisions can lawfully be made under this item)

17976 Mr. P Clear asked that 'Flower Beds' are put on next month's agenda.

In accordance with section 1 of the Public Bodies {admissions to meeting} Act 1960, the public and press will be excluded from the remainder of the meeting, because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

17977 It was proposed by the Finance Committee that public money is not to be used for buying Councillors leaving presents, Mr. R Bayley seconded the vote was carried.

The meeting closed at 9.45pm

Next Meeting; Monday, 1st July 2013 at 8.00pm held in the Memorial Hall.