



## Elsenham Parish Council

### Minutes of Parish Council Meeting held on

**3 June 2019 at 8pm.**

**In the Memorial Hall**

<b>Present Elsenham Parish Council (EPC):</b>	Dr. G Mott (Chairman GM), Mrs. E Chong (EC), Mr. P Clear (PEC), Mr. R Franklin (RF), Mr. P Johnson (PJ), Mrs. F Lambert (FL), Mr. J Minor (JM), Mrs. A Warwick (AW) and Mrs. L Johnson (Parish Clerk LJ).	
<b>Public:</b>	14, plus Essex County Cllr. R Gooding (RG), District Cllr. P Lees (PL) and District Cllr. G LeCount (GL).	
<b>Apologies for absence:</b>	Mrs. M Jackson (MJ).	
<b>Minute no.</b>	<b>Item</b>	<b>Actions agreed</b>
<b>20528</b>	<b>Declarations of Interest;</b>	None
<b>Meeting opened to public participation</b>		
<b>20529</b>	Mr. David Brown thanked EPC for the many years of support it had given to the Stansted Hall and Elsenham Cricket Club. It was however, with great sadness that due to circumstances beyond their control the Cricket Club will no longer be able to continue in the village. The club, which is thriving, now hopes to play in Molehill Green in addition to continuing to play at Stansted Hall. PL said that David Brown and members of the club had worked incredibly hard and had done everything they possible could, to try and keep the Cricket Club in Elsenham and were in no way to be blamed for the club having to move from the village.	
<b>20530</b>	A resident from Stansted spoke about the planning application of up to 235 houses to the north of	GL asked for the air pollution figures to be sent to him.

	Elsenham, and the effect this would have on the air pollution at Grove Hill.	
<b>20531</b>	A resident complained that there wasn't any work being carried out on Abbotsford Bridge despite the road remaining closed. JM said that the footpath had been constructed, but the gas company had to carry out some essential work before work on the bridge could commence. The gas company had failed to turn up on the arranged day.	
<b>20532</b>	A reminder was given that the Elsenham Fete was to be held this Saturday 8 June 2019.	
<b>Meeting closed to public participation</b>		
<b>20533</b>	<b>Actions from previous minutes.</b> The Highway signs lying at the entrance to Park Road have been removed. A meeting was held with EPC grass cutter, regarding weed killer in the playing field. Review of Standing Orders and Financial Regulations – ongoing. Change of signature – ongoing. PCSO – Starting their training in August 2019. Quotes for work in the playing field – ongoing.	Noted.  Noted.  Noted.  Noted. Noted. Noted.
<b>20534</b>	<b>Minutes</b> Council considered the minutes of the meeting held 13 May 2019.	Approved by EPC, signed by the Chairman as a true and accurate record.
<b>20535</b>	<b>District Councillor's report</b> The roles and responsibilities in the Council have been negotiated, PL has been made the Deputy Leader plus the Portfolio Holder for Housing and Health and Wellbeing. GL is on the Planning Committee and the Scrutiny Committee. R4U are hoping that members from other parties will still like to be involved in the running of the Council and accept high-profile jobs. R4U believes that everyone should try to work together and would like to change the way local politics work.  The stage one hearing addressing the Local Plan is to be held from 2 - 4 July 2019, stage two 16 - 18 July 2019. PL continues to chase developers regarding S106, and with Emma Barry S106 Officer at UDC, has had some success with the play area at Hailes Wood.	

	GL is attending a meeting with Rissa Long on Thursday 6 June 2019, GL asked for residents to let him know of any issues they would like raised.	
<b>20536</b>	<p><b>County Councillors' report</b></p> <p>RG said the diversions for Hall Road seems to have improved. GL thanked JM and FL for all the help they had given to make the diversions run as smoothly as they could. RF said that Trusty Bus was doing the best they could in the circumstances.</p> <p>The traffic lights at Grove Hill were out of commission, with both sets of lights displaying green at the same time, they have now been corrected. The weight limit on Grove Hill was still in effect despite Hall Road being closed.</p> <p>RG had arranged a new date, 16 July 2019, for the meeting with Highways regarding the flooding in the village.</p> <p>GM brought attention to an article in 'Highways Highlights', a letter from Cllr. Kevin Bentley Cabinet Member for Infrastructure, inviting County Members to once again liaise with their local communities, this time to identify locally important footway problems. It was agreed the footpath from Elsenham into Stansted would fall into this category.</p>	
<b>20537</b>	<p><b>Planning Committee</b></p> <p>Minutes of the meeting held on 22 May 2019 plus responses to May Walk, Apple Tree Yard and Old Mill Farm.</p> <p>Correspondence has been sent to UDC, Crest Nicholson (CN) and David Wilson Homes (DWH) asking for updates on outstanding issues.</p>	Noted.
<b>20538</b>	<p><b>Housing Development in Elsenham</b></p> <p><b>UTT/19/1021 request for a Screening Opinion for a proposed development of up to 235 North of Bedwell Road.</b></p> <p>The EPC's Planning Committee requested that a comprehensive Environmental Impact Assessment is supplied, for the above planning application UDC decision was:</p> <p>"In isolation, the impacts of the proposals are unlikely to be significant and therefore the development would not constitute EIA development. However, the cumulative impacts of the proposals would be significant in various topic areas and therefore the proposals would constitute</p>	Noted.

	<p>EIA development. On this basis it is recommended that a Scoping Opinion is submitted to identify the topic areas the Environmental Statement should focus on”.</p> <p>It was noted that this was the first time UDC had looked at the impact the planning application would have in relation to all the other developments in the village, and not as an isolated matter.</p> <p><b>Wallace Land Investments (WLI)</b>  WLI had written to EPC and distributed leaflets (only to part of the village), asking residents for their views on their proposed planning application, for 104 homes on land west of Elsenham. The new homes will be developed across two sites:</p> <ul style="list-style-type: none"> <li>• Land off Isabel Drive</li> <li>• Land off Stansted Road</li> </ul> <p>WLI had also asked for a meeting with EPC. EPC had responded asking for the deadline for residents’ feedback to be extended by two-weeks, EPC agreed to a meeting, with the developers, which would be open to the public.</p> <p>GM said the more residents that respond to this application the better. The response did not have to give any detailed reasons just to let WLI know that Elsenham did not want any further developments in the village. If no one responded WLI could inform UDC that they had consulted with the residents and had received no adverse feedback.</p> <p><b>Local Plan</b>  UDC Local Plan examination hearing sessions will take place in two stages, stage 1 Tuesday 2 July – Thursday 4 July 2019 and Tuesday 16 July – Thursday 18 July 2019.  <b>Stage 1</b> will cover legal and procedural matters.  <b>Stage 2</b> will consider development management type policies and the site allocations.  It had been agreed that EPC’s Planning Committee would make a representation at stage 2 only.</p>	
<p><b>20539</b></p>	<p><b>No Parking in the High Street.</b>  If the Bovis Homes/Hall Road application is approved without an internal parking/drop off area. Elsenham Parish Council should consider making the temporary ‘No Parking’ zone in the High Street permanent. With double yellow lines to run from the Bridge towards Henham ceasing by the Cricket Ground, and to also rundown Hall Road. The</p>	

	<p>restriction should be for all day Mondays to Fridays.</p> <p>RG said he was sympathetic with the idea and would arrange a meeting with Highways Officers and members of the Council within the next two-weeks to discuss the proposal.</p> <p>RF and JM to attend the meeting.</p>		
<b>20540</b>	<p><b>Playing Field Committee</b></p> <p>The repairs to the low fence had now been completed.</p> <p>PEC thanked Mr. Allan Hathaway for helping glue the screw fittings to the children's multi-play equipment.</p> <p>The CCTV was making progress although very slowly.</p> <p>A quote for over £4,000 had been received for moving the fence at the back of the tennis court to the boundary of the playing field. This amount is not within the budget, other quotes are to be arranged.</p> <p>Another double bin is required in the top car park, as the present one does not have the capacity to hold all the rubbish sacks.</p>	LJ to add to next month's agenda.	
<b>20541</b>	<p><b>Rights of Way and Open Spaces Committee</b></p> <p>The cherry trees in the Spinney have been lifted, this will allow the grass contractor to mow under them.</p>		
<b>20542</b>	<p><b>Finance Committee Proposal</b>, all cheques and payments are approved for signing.</p>	RF proposed, JM seconded, the vote was carried unanimously.	
	BACS	G A Coleman	£600
	BACS	ICCM	£95.00
	BACS x 3	Wages	£2,280.85
	BACS	M Burke Landscaping	£201.50
	BACS	Belton's Gardening	£183.33
	BACS	SLCC	£196.00
	BACS	RoSPA Play safety	£120.00
	BACS	J Minor	£40.40
	BACS	Came & Co	£1,142.94
<b>20543</b>	A summary of receipts and payments.		Noted.
<b>20544</b>	<p><b>Clerk's Report</b></p> <p>It was agreed to participate in UDC Salt Bag Partnership Scheme for winter 2019/20. One tonne wrapped pallet made up of individual 25kg bags, will be delivered in September/October 2019 for residents to use on public footpaths.</p>		

	<p><b>Proposal</b>, EPC agree for the following Councilors to attend courses.  FL – Council Finance £90  AW – Social Media, Facebook page for Town and Parish Councils - £90  GM – Chairman’s Day - £90.  Total £270, the Essex Clerks Bursary fund would pay 75%, EPC would pay £67.50.</p>	<p>RF proposed, PEC seconded, the vote was carried unanimously.</p>
20545	<p><b>Flowerbed Committee</b>  Some of flowerbed boxes in the village are now full of newly planted geraniums, the rest of the summer planting will be completed on 13 June 2019.  All the winter plants that are removed and reusable will be offered to residents. Some of the flowerbed boxes need repairing as the timber is beginning to rot.  Congratulations goes to EPC’s garden contractor Tom and his wife on the birth of baby Arthur.  FL said that some of the flowerbeds that had been replanted still required topping up with soil, EC said the earth will be added around the new plants.  PEC asked why the broom was going to be removed from the Broom Farm Flowerbeds, LJ said this was because the broom had grown too large for the flowerbeds, and it would make them more in keeping with the other flowerbeds in the village.  FL referred to the minutes of the 16 April 2019, under matters arising;  ‘It was agreed that MJ as Chairman of the Flowerbed Committee, would liaise with Tom, keeping all other members informed’.  It was questioned that as LJ is the line manager then MJ should not liaise with Tom.  GM said it had been decided and agreed by all Flowerbed Committee members that MJ would be the best person.  GM called a halt to the discussions.</p>	<p>Noted.</p> <p>To be investigated.</p>
20546	<p><b>Transport</b>  Residents had found the new Trusty Bus timetable, that had been uploaded on to EPC’s website very useful.  A Transport meeting is to be held on Wednesday 26 June 2019 at Dunmow.</p>	
20547	<p><b>Communication Committee</b>  Minutes of the meeting held on 14 May 2019.</p>	<p>Noted.</p>

	<p>The website has now been live since 20 May 2019, it takes about 2-weeks before google index it. A link has been placed on the old website which redirects users to the new website.</p> <p>Each member of the Communication Committee will be assigned to other committees and working groups. The Chairman of each committee will send to their dedicated member information to upload on to the website.</p> <p>At present the minutes on the website go back two years, for further minutes to be added, a login protected members area is to be set up, where all the past minutes from 2011 – 2017 will be stored. The Social Media and Electronic Communications Policy should be ready for Full Council to adopt at July's PC meeting.</p> <p>Co-opted member Annie Gleeson is overseeing the photo gallery.</p> <p>It was asked if the Chairman of committees and working groups would be interested in producing a blog on behalf of their committee to be loaded onto the webpage.</p> <p>It was agreed the Communication Committee would produce some handouts for next year's village fete.</p>	
<b>20548</b>	<p><b>Pump House</b> LJ has asked the grass contractor to clear the vegetation around the Pump House on Wednesday 5 June 2019.</p>	
<b>Correspondence Received</b>		
<b>20549</b>	Training Bulletin 9 May 2019	
<b>20550</b>	Highways Highlights April 2019	
<b>20551</b>	Hall Road Closure 20 May 2019	
<b>20552</b>	EALC week commencing 6 May 2019	
<b>20553</b>	Police Report 13 May 2019	
<b>20554</b>	County Update	
<b>20555</b>	Hatfield Forest SSSI and NNR survey	
<b>20556</b>	EALC update week commencing 13 May 2019	
<b>20557</b>	EALC Strategic Plan Consultation	
<b>20558</b>	EALC update, week commencing 20 May 2019	
<b>20559</b>	Police report 27 May 2019	
<b>Meeting opened to public participation</b>		
<b>20560</b>	A meeting is to be arranged with ECA and a contractor to obtain a quote for the combined work of leveling the block pavement around the entrance of the Memorial Hall and installing a handrail.	
<b>20561</b>	The area of land on the DWH development by the playing fields fence is the area where the new	

	village community hall will be built. Unfortunately, this has been held up for various reasons.	
<b>Meeting closed to public participation</b>		
<b>20562</b>	<b>Vacancies on the Parish Council</b> Ms. Jackie Rayment gave some background information about herself and the reasons why she would like to become a Parish Councillor.	
<b>Items to go on next agenda (at Chairman's discretion, no decisions can lawfully be made under this item).</b>		
<b>20563</b>	Cemetery New double bin for playing field	LJ to add items to next meeting's agenda.
<b>In accordance with section 1 of the Public Bodies (admissions to meeting) Act 1960, the public and press will be excluded from the remainder of the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted</b>		
<b>20564</b>	<b>Vacancies on the Parish Council</b> The Councillors introduced themselves to Jackie Rayment, questions were asked by both parties. Jackie Rayment left the meeting. <b>Proposal</b> , EPC co-opt Ms. Jackie Rayment onto EPC as a Parish Councillor.	AW proposed, RF seconded, the vote was carried unanimously. LJ to confirm in writing.
<b>Meeting closed at 10.25pm, the next Parish Council Meeting will be held on 1 July 2019 at 8.00pm in the Memorial Hall</b>		