



ELSENHAM PARISH COUNCIL

Members of the Council - You are hereby summoned to attend a meeting of the Elsenham Parish Council to be held at 8.00pm in the Memorial Hall, Elsenham, on **Monday 2 September 2019**, for the purpose of transacting the following business.

Members of the Public - You are hereby invited to attend and address the Council during the 'Open to the Public' section.

AGENDA

- 1. To receive and approve apologies for absence.**
- 2. Declaration of interest.**
- 3. An update on the new PCSO by Simon Horne.**
- 4. Open to the public.**
- 5. Actions from previous minutes.
Daisy May Farm – Crowdfunding, P Clear and J Minor.
Rats - Parish Clerk, report circulated**
- 6. To approve the minutes of the meeting held on Monday 5 August 2019 and Thursday 8 August 2019.**
- 7. County Councillor's Report.**
- 8. District Councillors' Reports.
Email sent to Cllr. Lees regarding the lack of correspondence from UDC regarding the PCSO.
Email sent to Cllr. LeCount asking for any progress from Rissa Long regarding the Dead Hawthorn, Hunters Court.**
- 9. Planning Committee – Dr. G Mott
Minutes of the meeting held 15 August 2019 - Circulated.
EPC response to UTT/19/1714/FUL planning application - Circulated.
EPC response to Scoping Option on Land West of Elsenham - Circulated.**

Proposal, Alana Warwick is appointed a member of the Planning Committee.
Proposal, Jackie Rayment is appointed a member of the Planning Committee.

- a) **UTT/19/1836/HHF** Demolition of existing extension and construction of two storey rear extension. Quindon, Station Road, Elsenham.

Decisions made by UDC

- b) **UTT/19/0791/FUL** Proposed change of use and conversion of redundant builder's store and yard to B1 office use, Old Mill Farm, Stansted Road, Elsenham
Approved by UDC 8 July 2019, without reference to PC's representation.
- c) **UTT/18/3479/FUL** Demolition of garage and proposed 1 no. dwelling, including parking and alterations to vehicular access, 3 Stansted Road, Elsenham.
Refused. The proposed development, by virtue of the design and cramped form of the development, would have an adverse impact on the setting and character of the row of dwellings within which it would be set.
- d) **UTT/19/0875/FUL** Demolition of existing commercial buildings and erection of 2 detached and 2 semi-detached dwellings with associated off-street parking. Apple Tree yard, Fullers End, Elsenham. **Refused. The site lies within an area identified in the Uttlesford Local Plan as lying outside development limits and therefore within the countryside. It would alter the character of the locality and have an urbanising effect.**
- e) **UTT/19/1047/HHF** Section 73 retrospective application for the removal of brick pillars and fencing and the erection of replacement fencing. 2 Leigh Drive Elsenham CM22 6BY.
Refused. The fence is an incongruent form of development for this location and due to its prominent location is a dominant feature and has a detrimental impact on the street scene.

10. Housing Developments in Elsenham – Dr. G Mott

- 11. Playing Field Committee – Mr. P Clear**
Meeting with Nockolds re Tennis Club Lease.
Tennis Club Fence.
Vegan food truck – **Circulated.**

12. Rights of Way and Open Spaces Committee – Dr. G Mott
Tree Warden's Report – **Circulated.**

- 13. Finance Committee – Mr. P Johnson**
To agree cheques for payment. **Circulated.**
Summary of receipts and payments. **Circulated.**

- 14. Clerk's Report**
Proposal, EPC give a donation to Citizen Advice Bureau Bishop's Stortford. **Letter circulated.** Last year EPC gave £100.

Proposal, EPC give a donation to Volunteer Uttlesford. **Letter circulated**. EPC have not donated to the charity before.

Proposal, EPC give a donation to Essex and Herts Air Ambulance. **Letter circulated**. Last year EPC gave £100.

Proposal, permission is granted for the Village Fete to be held on Saturday 6 June 2020 in the Elsenham Playing Field.

15. Flowerbed Committee

Minutes of the meeting held 27 August 2019 – **Circulated**.

Proposal, Jackie Rayment is appointed a member of the Flowerbed Committee.

16. Transport – Mr. R Franklin

17. Communication Committee

18. Telephone Box – Gilbey Cottages

BT would like to know if the Parish Council would like to keep the phone box, adopt it or have it removed.

19. Vermin in the village

20. Correspondence

- i. **Update on PCSO.**
- ii. **Highway Highlights, July 2019.**
- iii. **Update on the future of libraries.**
- iv. **UDC consultation Local Council Tax Support Scheme, 2020 - 2021.**
- v. **EALC week commencing 22 July 2019.**
- vi. **Police Report 21 – 26 July 2019.**
- vii. **Celebrating democracy, 125 years of Parish Councils.**
- viii. **EALC E Bulletin week commencing 29 July 2019.**
- ix. **Councillor's Election Survey May 2019.**
- x. **EALC Legal Update 6 August 2019.**
- xi. **Dog Fouling.**
- xii. **Councils views on new car park ticket machines.**
- xiii. **EALC training bulletin 8 August 2019.**
- xiv. **EALC E Bulletin week commencing 5 August 2019.**
- xv. **County Update July's Edition.**
- xvi. **Plant training for Elsenham Parish Council.**
- xvii. **EALC E Bulletin week commencing 12 August 2019.**
- xviii. **Police Report 19 August 2019.**
- xix. **Essex Highways Plan 2019 - 2020.**
- xx. **EALC E Bulletin, week commencing 19 August 2019.**
- xxi. **Police Report 25 August 2019.**

21. Open to the public

22. Items to go on next agenda (at the Chairman's discretion, no decisions can lawfully be made under this item).

23. Vacancy on the Parish Council – Application Circulated.

To co-opt a candidate, for the office of Parish Councillor to fill the existing vacancy. The candidate will introduce himself to Members giving information on their background and experience, explaining why he wishes to become a Parish Councillor. Stage two will take place in Committee.

In accordance with section 1 of the Public Bodies (admissions to meeting) Act 1960, the public and press will be excluded from the remainder of the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

24. Vacancies on the Parish Council Further discussion with the candidate; the Council will then vote.

A handwritten signature in cursive script, appearing to read 'L Johnson', written in black ink.

28 August 2019.

Mrs Louise Johnson,
Clerk to Elsenham Parish Council