

ELSENHAM PARISH COUNCIL

**Members of the Council** - You are hereby summoned to attend a meeting of

Elsenham Parish Council to be held at 8.00pm in the Memorial Hall, Elsenham, on **Monday 1 July 2019,** for the purpose of transacting the following business.

**Members of the Public** - You are hereby invited to attend and address the Council during the ‘Open to the Public’ section.

**AGENDA**

**1. To receive and approve** **apologies for absence.**

**2. Declaration of interest.**

**3. Ms. J Rayment to sign the ‘Declaration of Acceptance of office’**

**4. Open to the public.**

**5. Actions from previous minutes.**

Grass has been cut around the Pump House.

 The Flowerbed Committee question – Circulated.

**6. To approve the minutes of the meeting held on Monday 3 June 2019.**

**7. County and District Councillors’ reports.**

Meeting with Highways regarding making the

temporary ‘No Parking’ zone permanent.

**8.** **Planning Committee – Dr. G Mott**

1. **UTT/19/1266/HHF** Single storey front extension with bay window and canopy. 24 Mill Close, Elsenham. Comments by 28 June.

1. **UTT/19/1322/HHF** Installation of feature guard railing to parapet walls of single storey part of dwelling to improve privacy and security. 3 Orchard Crescent, Elsenham. Comments by 12 July.

**Decisions made by Uttlesford District Council**

1. **UTT/19/0673/HHF** Single storey extension to rear to incorporate existing out building, and internal alterations. 20 Mill Close, Elsenham**. Approved.**
2. **UTT/19/0107/FUL** Proposed demolition of existing house and outbuildings and erection of five 3-bedroom dwellings. Crossways, Station Road, Elsenham. **Withdrawn.**

**9.** **Housing Developments in Elsenham – Dr. G Mott**

Housing Market Analysis by Ward, February 2019 – **Circulated.**

Professional Housing Advice.

**10. Playing Field Committee – Mr. P Clear**

 **Proposal**, EPC purchase another double bin for the top car park in the playing field.

**Proposal**, EPC pay up to £1,250 towards moving the fence behind the Tennis Club to the boundary line of the playing field

**11. Rights of Way and Open Spaces Committee – Dr. G Mott**

Tree Warden’s report **– Circulated.**

**12.** **Finance Committee** – **Mr. P Johnson**

To agree cheques for payment. **Circulated.**

Summary of receipts and payments. **Circulated.**

**13. Clerk’s Report – Mrs. L Johnson**

 Thank you to the flowerbed volunteers.

 Extra Meeting Thursday 8 August 2019.

 Vacancy on Parish Council

 Village Hall A.G.M. Annual Finance Statement – **Circulated**

**14. Flowerbed Committee – Mrs. M Jackson**

Minutes of the meeting held on 25 June 2019 – **Circulated.**

**15. Transport – Mr. R Franklin**

**16. Communication Committee – Mrs. E Chong**

Minutes of the meeting held on 28 May 2019 – **Circulated.**

**17. Cemetery High Street - Mr. P Johnson**

To discuss the options open to Elsenham Parish Council for when the Cemetery becomes a ‘closed cemetery’.

**18. Correspondence.**

1. Parish Forum 1 July 2019.
2. Rerouted footpath by the Golf Club.
3. Register of Sensitive Interests.
4. Highways Highlights, May 2019.
5. EALC update, week commencing 27 May 2019.
6. Police report 3 June 2019.
7. Stop Stansted Expansion.
8. Essex Police Engagement Survey.
9. EALC E Bulletin week commencing 3 June 2019.
10. Police Report 10 June 2019.
11. Brick End Lane, Henham, Brick end Lane, Broxted 20 mph speed limit.
12. Progress made on Abbotsford Bridge in Hall Road.
13. Your help improving Children’s lives in West Essex.
14. SE Press Release 10 June 2019.
15. County Update.
16. Petition for the Stansted planning application.
17. Local Councils Liaison Forum has been scheduled for 7.30pm on Tuesday 10th September.
18. EALC Training Bulletin 13 June 2019.
19. Petition Update SSE.
20. Latest update Hall Road 14 June 2019.
21. Police Report 17 June 2019.
22. Ward level housing market analysis.
23. Police report 24 June 2019.

**19.** **Open to the public**

**20.** Items to go on next agenda (at the Chairman’s discretion, no decisions can lawfully be made under this item).



26 June 2019.

Mrs Louise Johnson,

Clerk to Elsenham Parish Council