



Elsenham Parish Council

Minutes of Parish Council Meeting held in The Memorial Hall on 9 April 2018 at 8pm.

Present Elsenham Parish Council (EPC):	Mr. S Pimblett (Chairman SP), Mr. P Clear (Vice-Chairman PEC), Mr. R Franklin (RF), Mrs. A Gleeson (AG), Mrs. M Jackson (MJ), Mr. P Johnson (PJ), Dr. G Mott (GM), Mr. B Smith (BS) and Mrs. L Johnson (Parish Clerk – LJ).	
Public:	7, plus District Cllr. P Lees (PL).	
Apologies for absence	Mr. J Minor (JM), Essex County Cllr. R Gooding (RG), District Cllr. G LeCount.	
Minute no.	Item	Actions agreed
20971	Declarations of Interest; BS declared an interest on item 15 of the agenda, as his wife is the village litter picker.	
Meeting opened to public participation		
20972	An update was given on the resurfacing of Park Road. This is due to take place at the end of May 2018; the road will be closed for 2 days.	
20973	It was stated that the flowerbeds around the village were looking amazing.	
20974	A resident stated that the Highway Act 1990 declared that Highways could recover any expenses incurred when repairing roads that had been damaged by heavy traffic. He had sent a letter to the local MP informing her of this Act.	
Meeting closed to public participation		
20975	SP informed the meeting that two Councillors had resigned from EPC.	LJ to inform UDC.
20976	Actions from previous minutes. New street names sent to UDC. Letter sent to David Wilson Homes, pavement not flush. Letter sent to the Nursey development, driving over the pavement to access site. Nockolds have been contacted and letter sent out	Noted. Noted LJ to chase. Noted. Noted.

	regarding the unauthorised access.	
20977	<p>Minutes Council considered the minutes of the meeting held on 5 March 2018. An amendment was made to number 20937, to read ‘Meetings are being held on 20 March 2018’</p>	Approved by EPC, signed by Chairman as a true and accurate record.
20978	<p>District Councillors’ report PL informed members that Persimmons Homes, had at last started to carry out work on the garden around the play area; this had taken one year of repeated requests from UDC.</p> <p>UDC were still currently working on the New Local Plan.</p> <p>The Public Consultation Period for the planning application at Stansted Airport has been extended to 30 April 2018. SSE had made various allegations in the press regarding this application, UDC have stated that these are not soundly based, and the meetings with Manchester Airport Group (MAG) have been informal and therefore no formal minutes had been prepared.</p>	
20979	<p>Planning Committee Minutes of the meeting held on 12 March 2018. UTT/18/0651/HHF Proposed ground floor and first floor side extensions. Belmont, Stansted Road, Elsenham.</p> <p>UTT/18/0758/LB Retention of window to bathroom, in altered location. (omitted in previously approved application UTT/17/2618/LB).</p> <p>Decisions made by Uttlesford District Council</p> <p>UTT/17/3112/FUL Proposed erection of 5 dwellings. Land to the west of the Oak Barn, Green Street, Elsenham. Approved.</p> <p>UTT/18/0245/AV Erection of 2 externally illuminated fascia signs, 2 advertising panels, 6 direct print panels and 4 poster frames. Approved.</p> <p>UTT/17/3323/FUL Expansion of DeSalis Hotel by raising the existing pitched roof to allow conversion of the roof space to accommodate 31 additional bedrooms. Approved.</p> <p>GM had attended the Town and Parish Councils’ workshop for the Stansted Airport planning application,</p>	Noted. The two planning applications will be discussed at the next Planning Committee meeting.

	held on 26 March 2018. There were many Councils represented at the meeting; the main question being asked was, “what is the rush?” according to MAG’s calculations Stansted Airport will not reach the present cap of 35 million passengers per year until 2023 and the Government forecasts that Stansted Airport will not reach 35 million passengers per year until 2033.			
20980	Housing Development in Elsenham David Wilson Homes The flats on the David Wilson Homes (DWH) development have been named Ridley Court and Orchard Court, as Elsenham already have Ridley Gardens and Orchard Crescent this could cause confusion in the future.			
20981	Playing Field Committee Proposal , EPC allow Kier construction workers to park on the right-hand side of the path between the copse and the children play area, for a donation of £2,000. At a recent Playing Field Committee meeting, Mr. L Rhodes gave a demonstration and advice on CCTV. It was hoped that by the next Parish Council meeting a proposal on CCTV would be formulated. The Tennis Club had asked if they could move the boundary fence of the playing field behind their club hut by one meter, this would allow maintenance to be carried out on the hut. After much discussion it was agreed to give permission for the Tennis Club to remove the fence for the work to be carried out but to replace it in the original position once completed.			PEC proposed, AG seconded, the vote was not carried by 3 votes to 4.
20982	Rights of Way and Open Spaces Committee Minutes of the meeting held on 19 January 2018. Tree Warden’s report. The Good Friday Walk was attended by 20 people of varying ages and 3 dogs, despite it being the wettest so far.			Noted. Noted.
20983	Finance Committee The following cheques and payments required for approval.			All cheques and payments approved for signing.
	BACS	M D Landscapes	£823.99	
	100295	RUH	£15.00	
	BACS	Elsenham Village Hall	£12.00	
	BACS x 2	Wages	£1,755.31	
	100299	R Franklin	£6.80	
	100298	Uttlesford NHW	£120.00	
	BACS	M Jackson	£36.00	
	BACS	HMRC	£1,195.74	
	BACS	M Burke Landscaping	£201.50	

	BACS	Rowley Fencing	£1,230.00	
	BACS	L Johnson	£72.18	
	BACS	Millways Stationery	£80.41	
	CARD	Silverton Aggregates	£187.20	
	BACS	W Smith	£53.98	
	100300	A J Lighting Solutions	£589.66	
	BACS	Belton's Gardening	£133.00	
	CARD	Silverton Aggregates	£46.80	
	100301	Amenity Services	£520.00	
	100302	Amenity Services	£500.00	
	BACS	British Legion	£100.00	
	BACS	M D Landscapes	£823.99	
	BACS	Hp Instant Ink	£36.99	
	BACS	Affinity Water	£16.68	
	BACS	Henham Parish Council	£3375.00	
	BACS	Earthworms	£1524.00	
20984	A summary of receipts and payments. Circulated			Noted.
20985	<p>Terms of reference The draft Terms of References had been circulated for all members to read. It was agreed that a lot of time and work had been spent on these documents by PJ.</p>			Any comments/changes are to be sent to PJ and LJ.
20986	<p>Clerk's Report Proposal EPC renew their membership to The National Allotment Society, at a cost of £66.00.</p> <p>Proposal EPC renew membership to The Essex Playing Field, at a cost of £30.</p> <p>Proposal, EPC donate £100 towards Stop Stansted Expansion.</p> <p>There had been some confusion over the forth coming meetings. LJ explained that the Annual Parish Meeting will be held on Thursday 26 April 2018. This meeting is for the residents of Elsenham, the only members of the Parish Council that must attend are the Chairman and the Parish Clerk.</p> <p>The Annual Parish Council Meeting is to be held on Monday 14 May 2018, at this meeting the election of the Chairman, Committees and Working Groups take place.</p> <p>AG and MJ agreed to form a working group to study and administer the new legal requirements of the General Data Protection Regulation (GDPR).</p>			<p>PEC proposed, PJ seconded, the vote was carried unanimously.</p> <p>RF proposed, AG seconded, the vote was carried unanimously.</p> <p>BS proposed, AG seconded, the vote was carried unanimously.</p>

	<p>Co-opted members of EROWOS had raised an issue on registering interests. Co-opted committee members have voting rights and a spending budget yet their interests are not registered with UDC. LJ has asked for clarification from Mr. Simon Pugh at UDC.</p> <p>LJ reminded all Councillors about predetermination as set out in the Localism Act 2011. Councillors should attend meetings fully prepared and attend with an open mind, be prepared to listen to all relevant facts and issues on matters including the views of others, before making a final decision.</p> <p>LJ informed all members that she would be attending a Town and Parish Clerks meeting on 22 May 2018 at Saffron Walden.</p> <p>The Great British Spring Clean MJ thanked everybody that turned up to help with the litter picking, over 50 people attended. A special thanks to Campbell, Bill, Sandra, Luke and Annie that helped organise the day. Over 65 bags of rubbish was collected and 3 skips filled. A very successful and enjoyable day.</p>	
20987	<p>Flowerbed Committee Minutes of the meeting held on 21 March 2018.</p>	Noted.
	<p>Trolley for litter picker. Proposal, EPC purchase a litter trolley up to the value of £200.</p>	MJ proposed, AG seconded, the vote was carried unanimously.
20988	<p>Transport RF had attended a transport meeting. He has requested extra time tables. The time table is to be reviewed, as Trust Bus found that the present times were not working, the time table had been inherited from the previous company. It was hoped the review would not result in Elsenham losing a bus. New bus fares have now been implemented.</p>	
Correspondence Received		
20989	New Planning Policy working group	
20990	Making the Link – March 2018	
20991	Police Report 6 March 2018	
20992	Mid Essex hospital service	
20993	EALC E Bulletin 5 March 2018	
20994	Police Report 12 March 2018	
20995	Openness and transparency on personal interests	
20996	EALC E Bulletin 16 March 2018	
20997	Police Report 19 March 2018	
20998	Parish Council briefing on Stansted Airport planning application	

20999	LCPAS news and update	
21000	Appeal quashed, Daisy Mays Farm	
21001	Stansted Airport planning application	
20002	County update	
20003	EALC E Bulletin 23 March 2018	
20004	SSE members letter 23 March 2018	
20005	Police Report	
20006	Local Councils' Liaison Forum	
Meeting opened to public participation		
20007	A resident asked if we could draw attention of the Highway Act 1990 to our County Councillors.	LJ to write to RG
20008	UDC are still waiting on the response from Highways to the Fairfield Planning application. This response could make the difference on whether the application is approved or not. PL said we must keep asking RG to make sure Highway understands the problems we have with the infrastructure in this area. GM had attended a meeting with Highways and Nick Baker (Chairman of Henham PC) to look at the problems on the roads the Fairfield development would cause if it were to be approved. Highways then held a meeting with Fairfield. PL said that to stop Fairfield having the final say, the Parish Councils could always ask for another meeting.	
Meeting closed to public participation		
In accordance with section 1 of the Public Bodies (admissions to meeting) Act 1960, the public and press will be excluded from the remainder of the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.		
20009	Flowerbed maintenance contract To discuss the flowerbed maintenance contracts for 2018/19. Proposal , EPC defer awarding a contract until further quotes are obtained. Proposal , EPC award the contract for 2018/19 to Belton's Gardening.	PEC proposed, RF seconded, the vote was not carried by 2 votes in favour, 5 votes against. MJ proposed, BS seconded, the vote was carried by 5 votes in favour, 2 votes against.
Meeting closed at 10.10pm the next Parish Council Meeting will be held on 14 May 2018 at 8.00pm in the Memorial Hall		

