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Elsenham Parish Council

Minutes of Parish Council Meeting held on

3 September 2018 at 8pm

in the Memorial Hall

Present Elsenham Parish Council (EPC):	Mr. S Pimblett (Chairman SP), Mrs. E Chong (EC), Mr. R Franklin (RF), Mrs. A Gleeson (AG), Mr. P Johnson (PJ), Mr. J Minor (JM), Dr. G Mott (GM), Mrs. A Warwick (AW) and Mrs. L Johnson (Parish Clerk – LJ).	
Public:	4, plus Essex County Cllr. R Gooding (RG), District Cllr. P Lees (PL).	
Apologies for absence	Mr. P Clear (Vice-Chairman PEC) and Mrs. M Jackson (MJ),	
Minute no.	Item	Actions agreed
20182	Declarations of Acceptance of Office SP welcomed Elsenham’s two new Councillors. EC and AW both signed the Declaration of Acceptance of Office.	
	Declarations of Interest;	None.
Meeting opened to public participation		
20183	A permit allowing the Speed Watch team to park in Park Road, was being organized by the residents, this was gratefully accepted by JM.	
Meeting closed to public participation		
20184	Actions from previous minutes. Letter sent to the executors of ‘Crossways’ Contacted David Wilson Homes (DWH) regarding extra litter bins in the top car park of the playing field – DWH are going to empty the litter bins in this car park 2 or 3 times a week. Letters sent to Estate Agents.	Noted. Noted. Noted.

	<p>Vegetation on Station Road - cut back. Quote for Stansted Road - this requires a site visit, due to the amount of work needed and the safety of the workman, traffic lights may be required.</p> <p>Bench in the Memorial Hall, still ongoing.</p> <p>Pot holes in Robin Hood Road, message from Highways - This issue has been investigated, risk assessed and recorded in line with our Maintenance Strategy and we are in the process of scheduling works.</p> <p>Container required by the entrance of the playing field for rubbish bags. – still ongoing.</p> <p>£100 donation to Support 4 Sight.</p> <p>Stansted Road repair work and Affinity Water – Letter sent to Mr. Philip Hughes, Development Manager Essex Highways.</p>	<p>Noted. PL to arrange a meeting with Rissa Long (Highways) on 6 September 2018, to bring this problem to Highways attention. LJ to send details to PL.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p>
20185	<p>Minutes Council considered the minutes of the meeting held on 6 August 2018.</p>	<p>Approved by EPC, signed by Chairman as a true and accurate record.</p>
20186	<p>District Councillor's report The Local Plan consultation has now closed, there had been many complaints regarding the portal. PL was currently working with Environmental Health regarding a drain in Fullers End, this was believed to be a septic tank which was over-flowing into a ditch. The Fairfield Planning Application was soon to be decided by UDC Planning Committee, either at September's or October's planning meeting. Residents of Jenkins Drive would like a bus stop. RF had investigated the matter, he will ask again at the next Transport Meeting. PL said that if, after all the official channels had been pursued, and it was still unresolved, she would join forces with RF to help.</p>	
20187	<p>Planning Committee Minutes of the meeting held on 29 August 2018.</p> <p>UTT/18/2091/HHF Section 73A retrospective application for single storey rear extension and alterations to external window. 3 Orchard Crescent, Elsenham.</p>	<p>Noted.</p> <p>Better left to Officers.</p>

	<p>UTT/18/1066/HHF Proposed side and front extensions to detached double garage. Conversion of detached double garage to habitable accommodation. Raising of roof of garage to accommodate new master bedroom suite at first floor level, accessed via a new two storey glazed link across the rear elevation of the existing dwelling. Insertion of two new windows to rear elevation of existing dwelling. 1 Orchard Crescent Elsenham CM22 6FJ.</p>	Gone to appeal.
20188	<p>Housing Development in Elsenham Bovis Homes (BH) requested a meeting with EPC Planning Committee, this was held on 29 August 2018. A new BH team has been established to take a fresh look at the Hall Road development site in Elsenham. BH hoped to submit a full planning application before the end of this year. The plans show 126 new houses, with only 2 bungalows, it was stressed at the meeting the need for bungalows in the village, and the present proposal did not even meet UDC criteria of 5%. The plans still show an area of land which is to be gifted to Elsenham Primary School, although it has been moved nearer to the entrance of the site. The drainage water strategy system was being completely reviewed. A public exhibition is to be held on 21 September 2018 in the Memorial Hall; BH will be sending out invitations. PJ stated at the meeting, that EPC hoped the developer would still honour the previous Section 106 Agreement, which included a contribution to the Community Hall. After BH representatives had left, it was agreed to write to Mr. G. Glenday, Assistant Director of Planning at UDC, requesting, when UDC enters into negotiations with BH regarding a new S106 agreement, UDC endeavors to ensure that a community facilities contribution, like that contained within the previous S106, is included. Also, to ask Mr. Glenday for his assistance in the S106 Community Facilities Contributions from DWH and Crest Nicholson (CN) plus the transfer of the land for the new Community Hall.</p>	
20189	<p>Playing Field Committee The planning application required for the erection of a pole for the CCTV has been submitted, and, assuming it is obtained, the installation will follow. A management and operating procedure document will need to be prepared before the system goes live. The swings in the children's play area have now been repaired.</p>	

20190	Rights of Way and Open Spaces Committee Tree Warden's report. The public footpaths have still not been cut back by Highways, and despite chasing Highways, there was still no date as to when this would be done.			Noted.
20191	Finance Committee The following cheques and payments required for approval.			All cheques and payments approved for signing.
	Direct Debit	3G Mobile	£21.89	
	100303	Support 4 Sight	£100.00	
	Direct Debit	Hp Instant Ink	£22.99	
	BACS	M Burke Landscaping	£201.50	
	BACS	Affinity Water	£155.00	
	BACS x 2	Wages	£2176.28	
	BACS	M Burke Landscaping	£205.00	
	BACS	Beltons Gardening	£170.00	
	100305	Elsenham Flower Show Society	£11.25	
	BACS	Uttlesford District Council	£117.00	
	100306	Amenity Services	£440.00	
20192	A summary of receipts and payments.			Noted.
20193	County Councillor's report RG is still trying to arrange a meeting with all the parties connected with the drainage system that is causing the flooding in Station Road. He reported the problem was, the developers have handed over maintenance of the site to a management company for perpetuity, but no one will take responsibility for the maintenance outside of the site. He stressed the importance of when looking at future development plans, any drainage systems that are running off developments into ditches or existing pipe work, must be highlighted. PJ said that EPC had highlighted such potential problems, only to be told by ECC that developers cannot be responsible for water outside their development. RG said that Highways are continuing to chase Network Rail regarding the flooding on the bridge in the High Street. RG was still trying to re-form the Quarry Liaison Committee, he did acknowledge this was important to the village.			
20194	Clerk's Report Proposal , EPC donate £100 to Air Ambulance.			AG proposed, PJ seconded, the vote was carried unanimously.

	<p>Proposal, EPC donate £100 to East Herts Citizens Advice.</p> <p>EPC give permission for St. Mary's Church, to advertise their art sale on the verge by the Spinney.</p> <p>PJ, AG and AW agreed to help on the EPC stall at 'What Elsenham has to Offer' event, being held at 2pm on 23 September 2018.</p> <p>LJ had informed UDC that Bill Smith had resigned from the Parish Council.</p>	RF proposed, AG seconded, the vote was carried unanimously.
20195	<p>Transport Report</p> <p>It was agreed that AW would join RF as a Transport Representative.</p> <p>It was agreed that EC would become a member of the Planning Committee.</p> <p>RF was still trying to obtain bus time tables to be installed in the bus shelters.</p> <p>RF had received complaints about the non-arrival of the 7A bus and was currently looking into the explanation.</p> <p>RF said he would try and attend the meeting on 14 September 2018, regarding the improvements to junction 8 of the M11, as he was concerned about the effect this would have on the bus service.</p>	
Correspondence Received		
20196	Police Report 6 August 2018	
20197	SSE Press Release	
20198	Police Report 13 August 2018	
20199	Local Councils' Liaison Forum	LJ to attend.
20200	Transport and Works Act Network Rail	
20201	Uttlesford Rural Information Day – 31 August 2018	
20202	Letter from MAG London Stansted Airport	
20203	Police Report 20 August 2018	
20204	Closure of Pound Lane, Bedwell Road, Dellows Lane, Hillend Road, in Ugley.	
20205	Proposed Improvements to junction 8 of the M11	
20206	Essex Highways Highlights bulletin	
Meeting opened to public participation		
Meeting closed to public participation		
Items to go on next agenda		
(at Chairman's discretion, no decisions can lawfully be made under this item).		
20207	JM gave his apologies for the next meeting.	
Meeting closed at 9.10pm, the next Parish Council Meeting will be held on 1 October 2018 at 8.00pm in the Memorial Hall		